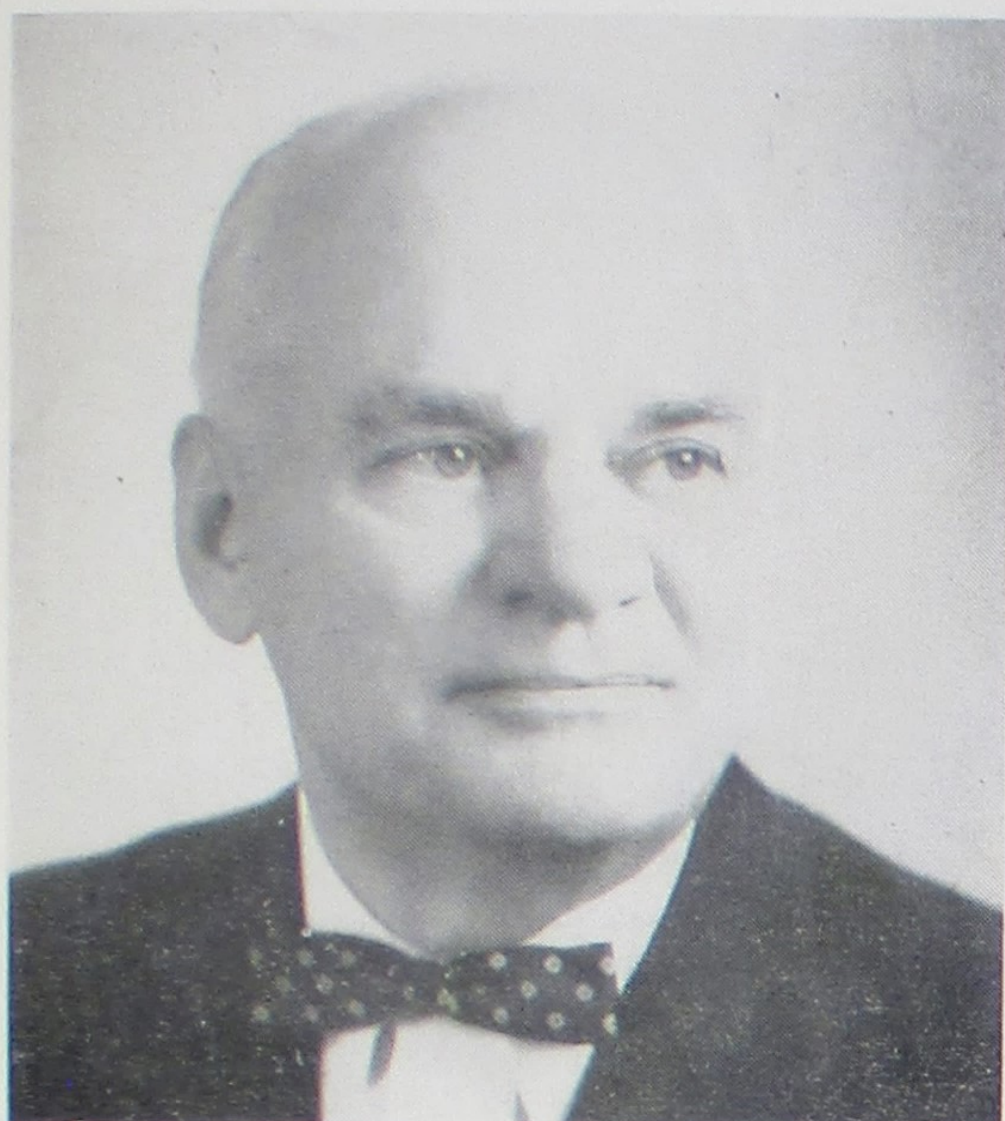




In Memoriam



Rudolph F. King

It was with deep regret that the people in the Town of Millis learned of the death of Rudolph F. King on September 9, 1961.

Dignitaries of all religions, people in government and leaders from all industry and labor mourned his passing in that there was lost to them a statesman, a great leader, unselfish worker and a good friend.

To the words of tribute paid to "Rudy King" during his lifetime and at the time of his death the Board of Selectmen can add little but to express agreement with them.

The record of his accomplishments have been duly recorded in the books of record set up for this purpose.

We do recall, however, that during his lifetime, he readily set aside the mantle of his many offices in government, industry, and education so that he might extend the hand of friendship and assistance to everyone in this community who might have sought his help.

During his lifetime, though his work took him to far places, his love for this Town of Millis and the people who lived here with him made him always want to return to it and to the people he thought so much of.

Millis has lost a great friend but Millis was richly rewarded by his presence during the time he lived with us.

The Seventy-sixth Annual Report

of the

Officers

of the

Town of Millis



for the

Year Ending December 31

1961

D. C. COLLINS CO., MILLIS, MASSACHUSETTS

TOWN OFFICERS — 1961

Moderator	Rudolph F. King*
Town Clerk	Arthur D. Thorne
Treasurer	Joseph F. English
Tax Collector	Harry Stanley Hart, 1963

Selectmen

Morris C. Mushnick, 1962	Dexter M. Gould, 1963
Thomas S. Lydon, 1964	

Assessors

George Y. Robinson, 1962	Millard B. LaCroix, 1963
George D. Cassidy, 1964	

Public Welfare

Thomas J. Clancy, 1962	Terrance H. Cassidy, 1963
Adam P. Consoletti, 1964	

School Committee

Norman D. Olson, 1962	Earl H. Merkle, 1963
Vera C. O'Neill, 1963	
Lindol French, Jr., 1964	Robert W. McDonough, 1964

Water Commissioners

Joseph J. Sokol, 1962	Elwayne K. Coldwell, 1963
Wayne L. Hansen, 1964	

Board of Health

Philip F. Mulvey, Jr., 1962 Thomas J. Fleming, Sr., 1963
John C. Kuschke, 1964

Sewer Commissioners

Millard B. LaCroix, 1962 George DeAngelis, 1963
George Sarris, 1964

Park Commissioners

George W. Duhamel, 1962 John C. Kuschke, 1963
Richard C. Davies, 1964

Cemetery Commissioners

Arthur S. McFetridge, 1962 Gordon P. King, 1962§
Rudolph F. King, 1963* Walter W. Hoar, 1964

Library Trustees

Margaret N. Royce, 1962 Priscilla Dewey, 1963
Betty L. Temple, 1964

Constables

Henry J. Cassidy, 1962 Robert E. Brodeur, 1962

Tree Warden

Arthur M. Smith, 1963

*Deceased
§Appointed

Planning Board

Talbot Dewey, 1962

James B. White, 1963

James R. McDonough, 1964

James E. Fox, 1965

Harold E. Curran, 1966

Chief of Police

Horace V. Balkam

COMMITTEES APPOINTED BY THE MODERATOR

Finance Committee

Stephen Paine

Louis H. Thorne

John J. Roddy

Philip J. Gavin, Jr.

Raymond B. Cartier

Memorial Day Committee

Daniel L. Murphy

Warren B. MacInnes

Edgar J. Dupuis

Richard L. Pratt

Emil C. Lenz

Seymour Doliner

Richard D. Dixon

Philip Gavin, Jr.

Frank H. Porter

Norman Jacques

Millard B. LaCroix

Anthony P. Rosati

Paul T. Clancy

Committee on Smoke and Odor

John J. Ward

Philip Braman

Charles M. Plimpton

School Land Investigating Committee

Stuart M. King

Henry S. Bogins

Hindy Rosenfeld†

Marjorie K. Whitecross

Robert G. Prue

Andrew R. Scott

J. Stanley McQuade

Thomas F. Smith

Special Committee—Article 59—March 13th Annual Town Meeting

Stephen Paine

Morris C. Mushnick

Francis H. Porter

Charles W. Batchelder

Thomas S. Lydon

Dexter M. Gould

Henry L. Gibbs

Raymond B. Cartier

George F. Pitts

Louis H. Thorne

Philip J. Gavin, Jr.

James Walker

Christopher C. Clancy

Daniel L. Murphy

James H. Monaghan

Town Forest Committee**Article 46—March 13th Annual Town Meeting**

Albert L. Andrews

Frank LaRocca

Arthur B. Blackett

Edward I. Mael

Russell Brodeur

 †Resigned

APPOINTMENTS MADE BY THE SELECTMEN

Town Accountant

Lawrence J. Reardon, 1962

Registrars of Voters

Roma L. Curran, 1962

William J. Christian, 1963

Dennis J. Murphy, 1964

Public Weighers

Aurelio J. DiMuzio

James R. Caruso

Philip J. Tresca

Hugh J. McCarthy, Jr.

Board of Fire Engineers

John J. Ward

Moody J. Richardson

Arthur B. Watson

Fence Viewers

Moody J. Richardson

Dennis J. Murphy

Surveyors of Wood and Lumber

Charles F. Mandell

Frank Hamm

Inspector of Animals

Timothy J. McCarthy

Sealer of Weights and Measures

John J. Ward

Forest Warden

Moody J. Richardson

Milk Inspector	Philip J. Gavin, Jr.
Dog Officer	Henry J. Cassidy
Superintendent of Streets	Richard C. Barrett
Field Driver	Horace V. Balkam
Director of Veterans Service	Philip J. Gavin, Jr.
Moth Superintendent	Donald H. Lee
Wire Inspector	Francis E. Teague
Building Inspector	Paul Duhamel
Plumbing Inspector	Hugh J. McCarthy, Sr.
Gas Installation Inspector	Hugh J. McCarthy, Sr.
Town Counsel	Anthony T. Petrocca
Lockup Keeper	Carl E. Bennett*
	Herbert B. Bennett
Police Matron	Eva M. Clancy
Insurance Agent of Records	Daniel L. Murphy

Regular Police Officers

Robert E. Brodeur	Donald E. Ingraham
Henry J. Cassidy	George J. Smith, Jr.

Permanent Intermittent Patrolmen

Norman K. Gillen	Thomas F. Matthews
------------------	--------------------

Provisional Police

Carl E. Bennett*	Michael Mushnick
------------------	------------------

*Deceased

John Breen
 William Carlson
 Philip Lang
 Thomas Matthews

J. Francis Sheehan
 Robert J. Smith
 Francis Spinoza
 Herbert B. Bennett

Police Officers for School Traffic

Marilyn R. Nolan

Elizabeth A. DeAngelis

Dorothy Leger

Special Police

William Griffin
 Robert Brady
 Thomas S. Lydon
 Morris C. Mushnick
 Dexter M. Gould
 John J. Ward
 Nicholas Gugliotta
 Nina Iafolla
 James Lambirth
 Elias Rojee
 John Paul
 Edward McCarthy*
 Donald Lee

Charles Ray
 Walter Hobbs
 Harold Jackson†
 Leroy Eisner
 William Giallonardo
 Henry Holbrook
 Oliver Raney
 David Moore
 Allen Kingsbury
 Arthur Pellegrini
 Samuel Johnson
 William Armstrong
 William Mann

*Deceased

†Resigned

Special Police for Upland Game Reservation Only

George Bentley

Albin F. Ober

A. Ellis Hunt

Special Police for School Grounds

James Tabarani

Joseph Johnson

John Clancy

Joseph Holt

Arthur Watson

Special Police for Town Dump

Lewis Barry

Special Police for Town ParkGeorge Duhamel
James Tiernan**Special Police for Tree Work**

Arthur Smith

Special Police for Highway Department Work

Richard Barrett

Civil Defense Special Auxiliary Police Officers

Wayne A. Carmichael

Charles M. Plimpton

Carlo V. Mantini

John Stanislawzyk

Frederick J. Pollard

Francis X. Spinoza

John C. Burnett

Richard D. Dixon

Richard A. LaCroix

J. Francis Sheehan

Jordan F. Bruno

Philip J. Lang

James F. Tabarani

Anthony Bando

Lloyd Lipsett*

George Demery

*Deceased

Zoning Law Appeal Board

John F. O'Rourke, 1962

Anthony P. Meleski, 1963

William F Wright, 1964

Associate Members — Zoning Law Appeal Board

Norman C. Jacques

William G. Mallette

Election Workers**Warden**

Millard B. LaCroix

Deputy Warden

Marjorie A. Wade

Clerk

Michael H. Clancy

Deputy Clerk

Wanda R. Clancy

Inspectors

Rose E. Clancy

Ella Mae Pollard

Deputy Inspectors

Mary L. Germano

Helen S. Carr

Civil Defense (Appointments Effective Until April 1, 1964)**Honorary Director of Civil Defense**

Rudolph F. King*

Director of Civil Defense

Richard Barrett

Assistant Director of Civil Defense

J. Francis Sheehan

Assistant Director of Civil Defense

Robert Frink

Civil Defense Director for Nuclear Warfare and Fallout

Eugene Tangney, Deputy Director

*Deceased

Civil Defense Director in Charge of Communications

Charles Levine, Deputy Director

Civil Defense Housing and Feeding (Welfare Board)

Harry King, Director

Adam Consoletti

Thomas Clancy

Terrence Cassidy

Civil Defense Hospital and First Aid Directors

Dr. Jacob Zalvan

Myrtle Coldwell, R.N.

Charles Plimpton

Water Problems (Civil Defense)

Joseph Sokol, Director

Elwayne Coldwell

Wayne Hansen

Auxiliary Police (Civil Defense)

Chief Horace Balkam

Captain Robert Brodeur

Auxiliary Fire (Civil Defense)

Chief John Ward

Captain Clifford Thomas

Appointments Made by the Board of Health**Agent, Septic Tank Installation Inspections**

Hugh J. McCarthy, Sr.

Agent

Horace V. Balkam

Inspector of Slaughtering

Timothy J. McCarthy

Appointments Made by Town Clerk**Assistant Town Clerk**

Roma L. Curran

Appointments Made by Water Commissioners**Water Registrar**

Mary Ann Dmytryck

Collector of Water Rates

H. Stanley Hart

Appointments Made by the Sewer Commissioners**Sewer Registrar**

Mary Ann Dmytryck

Collector of Sewer Rates

H. Stanley Hart

**RESULTS OF THE VOTE CAST AT THE
ANNUAL TOWN ELECTION — TOWN OF MILLIS****March 6, 1961**

Moderator, one year

Rudolph F. King

882

Adam Consoletti

1

Blanks

246

Town Clerk, one year

Arthur D. Thorne

937

Blanks

192

Treasurer, one year	
Joseph F. English	956
Blanks	173
Board of Public Welfare, three years	
Adam P. Consoletti	920
Blanks	209
Assessor, three years	
George D. Cassidy	859
Harry Edelstein	1
Blanks	269
Selectman, three years	
Thomas F. Lydon	770
Henry J. Lewandowski	340
Blanks	19
School Committee, three years	
Lindol French, Jr.	836
Robert W. McDonough	865
Francis Collins	1
John Ritchie	1
Blanks	555
Library Trustee, three years	
Betty L. Temple	878
Blanks	251
Cemetery Commissioner, one year	
Arthur S. McFetridge	881
Blanks	248
Cemetery Commissioner, three years	
Walter W. Hoar	946
Blanks	183

Water Commissioner, three years	
Wayne L. Hansen	897
Samuel Mighton	1
Blanks	231
Sewer Commissioner, three years	
George Sarris	875
Blanks	254
Park Commissioner, three years	
Richard C. Davies	644
Frank L. LaRocca	293
Blanks	192
Planning Board, five years	
Harold E. Curran	850
Blanks	279
Constables, one year	
Robert E. Brodeur	929
Henry J. Cassidy	960
Blanks	369
Board of Health, one year	
William F. Carlson	374
Philip F. Mulvey, Jr.	684
Blanks	71
Board of Health, two years	
Charles G. Ellis	441
Thomas J. Fleming, Sr.	607
Blanks	81
Board of Health, three years	
John C. Kuschke	699
Huna Rosenfeld	391
Blanks	39

QUESTION NUMBER 1

Shall the Town pay one-half the premium costs payable by a retired employee for group life insurance and for group general or blanket hospital, surgical and medical insurance?

Yes	559
No	344
Blanks	226

RECORD OF THE ANNUAL TOWN MEETING

Held in the High School Auditorium

Millis, Massachusetts, Monday, March 13, 1961

The Annual Business Meeting of the Town of Millis, Massachusetts was held Monday evening, March 13, 1961, in the High School Auditorium and called to order by the Town Moderator, Rudolph F. King, at 7:30 P.M.

The following were appointed Voting List checkers by the Selectmen and were sworn in by Arthur D. Thorne, Town Clerk: Ella Mae Pollard, Frances Davis, Helen Carr, Rose Clancy, Mary Germano and Edna Simpson.

The Town Warrant calling this business meeting, which was signed by Selectmen Thomas S. Lydon, Dexter M. Gould and Morris C. Mushnick, and posted on February 25, 1961 in accordance with the By-Laws of the Town of Millis by Henry J. Cassidy, Constable, was read in part by the Moderator. As there were no objections stated, the articles were separately read and acted upon.

Only voters were allowed in the main hall and facilities were set up in the cafeteria in the lower hall to take care of an overflow of voters. A public address system was installed in the lower hall so any voter there could speak and be heard on the main floor. Non-voters were seated upstairs in the school library.

Mr. Stephen Paine, Chairman of the Finance Committee, stated that through an oversight the insurance policies as held by the Treasurer of the Town were not included in the Town Report. Under the By-Laws they are supposed to be included in this report. The Treasurer has with him at this meeting a list of these policies.

Mr. Paine also stated that he was sorry the Town Reports were so late in arriving in the hands of the voters.

At this time a voter questioned as to why the requests of the various departments were not printed in the Finance Committee Report. This question was answered to the satisfaction of the voter by the Chairman of the Finance Committee.

The Moderator asked for a check on the number of non-voters in the library and suggested that they be seated on the stage in the main hall.

ARTICLE 1—To choose a Moderator for one year, a Town Clerk for one year, a Town Treasurer for one year, two Constables for one year, one Selectman for three years, one member of the Board of Public Welfare for three years, one Assessor for three years, two School Committeemen for three years, one Trustee of Public Library for three years, one Park Commissioner for three years, one Sewer Commissioner for three years, one Water Commissioner for three years, one member of the Planning Board for five years, one Cemetery Commissioner for one year, one Cemetery Commissioner for three years, one member of the Board of Health for one year, one member of the Board of Health for two years, one member of the Board of Health for three years.

QUESTION No. 1—Shall the Town pay one-half the premium costs payable by a retired employee for group life insurance and

for group general or blanket hospital, surgical and medical insurance?

(Yes)
(No)

As the Annual Town Election was held on March 6, 1961, business proceeded directly to Article 2.

ARTICLE 2—To hear and act upon the reports of Town Officers and Committees.

Voted that the reports of the various Town Officers and Committees be accepted as printed in the December 31, 1960 Annual Town Report.

ARTICLE 3—To fix the compensation of elected officers, provide for a Reserve Fund, and to determine what sums of money the Town will raise and appropriate, including appropriations from available funds, to defray charges and expenses of the Town, including debt and interest, for the ensuing year, or act in any manner relating thereto.

Voted individually on the various Town Officers' salaries and expenses as follows:

General Government

Selectmen—Salaries		\$ 600.00
Town Accountant—Salary	\$2,000.00	
Expenses	250.00	2,250.00
	<hr/>	
Treasurer—Salary	1,500.00	
Expenses	1,500.00	
Tax Titles	500.00	3,500.00
	<hr/>	
Tax Collector—Salary	1,500.00	
Expenses	1,000.00	
Tax Takings	200.00	2,700.00
	<hr/>	
Assessors—Salaries	1,800.00	

Expenses	1,800.00	3,600.00
----------	----------	----------

Town Clerk—Salary	750.00	
Expenses	750.00	1,500.00

Election Officers

Motion made that \$350.00 be appropriated under Item 19, Election Officers' wages.

Amended Motion made that Item 19 under Election Officers' wages be changed from \$350.00 to \$500.00.

The vote being in doubt, tellers were appointed and sworn in by the Moderator: Earl Merkle, Charles Levine, William Mallette, Norman Olson, Adam Consoletti and George Scheele.

By rising count "Yes" 62, "No" 166, the *Amended Motion* was *Lost*.

Voted that \$350.00 be appropriated for Election Officers' wages.

Wages	350.00	
Expenses	1,200.00	1,550.00

At this time Mr. Stephen Paine explained that the \$400.00 appropriation under Board of Health salaries is for the new Board of Health.

Board of Health—Salaries		400.00
--------------------------	--	--------

Board of Registrars—Salaries	45.00	
Expenses	600.00	645.00

Town Office—Salary, Clerk	3,500.00	
Salary, Janitor (includes Library)	430.00	
Expenses (Exclusive of Bldg. Operations)	1,500.00	

Town Reports	2,500.00	7,930.00
Legal—Expenses		4,000.00
Town Buildings—Light, Heat, Maintenance and Repairs		4,000.00
Planning Board—Salaries	500.00	
Expenses	500.00	
Consulting Engineers' Services	1,000.00	2,000.00
Appeal Board—Salaries	200.00	
Expenses	100.00	300.00

Protection of Persons and Property

Police Department

Mr. Stephen Paine explained the reason for the Finance Committee recommendation of \$25,440.00 for the Police Department budget. He explained that the original budget presented was for \$6,000.00 more than last year's appropriation.

Motion made by the Finance Committee that the total of the Police Department budget be \$26,032.00, this figure to include under Special Officers' Wages an increase from \$2,700.00 to \$3,292.00.

Amended Motion made by Mr. Horace Balkam, Chief of Police, to change the Police Department budget total from \$26,032.00 to \$30,090.00.

By rising count "Yes" 341, "No" 0, it was *Voted* to change the Police Department budget total from \$26,032.00 to \$30,090.00.

Police Department	30,090.00
-------------------	-----------

At this time the Moderator stated that the main hall was full and it was necessary to open the cafeteria in

the lower hall to voters. Henry L. Gibbs was appointed Assistant Moderator and Rita E. McQuade was appointed Assistant Town Clerk and they were sworn in by Town Clerk Arthur D. Thorne.

A short recess was declared in order for a photographer from the Milford Daily News to take several pictures of the meeting.

Building Inspector—Salary		600.00
Civil Defense—Expenses		300.00
Wire Inspector—Salary		400.00
Dog Officer—Salary		200.00
Fire Department—Salaries, Fire Commissioners	300.00	
Expenses	7,500.00	7,800.00
<hr/>		
Police and Fire Alarm System—Wages and Expenses		11,450.00
Tree Department—Wages and Expenses		2,000.00
Dutch Elm Disease—Expenses		2,000.00
Sealer of Weights and Measures—Salary	50.00	
Expenses	50.00	100.00
<hr/>		

Health and Sanitation

Dental Health Clinic	1,200.00
Board of Health	3,000.00
Garbage Disposal	4,400.00
Inspector of Slaughtering	50.00
Animal Inspector	300.00
Milk Inspector	50.00
Plumbing Inspector—Salary	500.00

Sewer Department—Commissioner's Salary	300.00	
Expenses— <i>Voted</i> that the sum of \$5,100.00 be transferred from the Sewer Reserve Ac- count to the Sewer Account.		9,800.00

Highway Department

Highways—Wages and Expenses	21,000.00	
Chapter 81—Wages (Town's Share)	6,450.00	
Snow Removal—Wages, Expenses (Including Skating Area)	15,000.00	
Street Lighting	10,000.00	
Chapter 90 and Special Repairs	2,000.00	
		54,450.00

The Moderator spoke a word of appreciation to Mr. William Cunningham who served the Town as Highway Superintendent from 1929 up to the end of 1960. A word of appreciation was also given to Mrs. Cunningham who assisted her husband over these many years. The voters stood in appreciation of Mr. and Mrs. Cunningham's outstanding service. The Town Clerk was asked to send them a letter stating the deep appreciation and regard of the townspeople.

Charities

Salaries—Welfare Board	600.00
General Relief	5,000.00
Total Disability—	
In addition to Federal Grants	12,000.00
Aid to Dependent Children—	
In addition to Federal Grants	9,000.00

Old Age Assistance—

In addition to Federal Grants	34,000.00	
-------------------------------	-----------	--

Medical Aid for Aged—

In addition to Federal Grants	16,000.00	
-------------------------------	-----------	--

Department Administration—

In addition to Federal Grants	3,500.00	
-------------------------------	----------	--

80,100.00
Veterans' Benefits

Veterans' Benefits	5,000.00	
--------------------	----------	--

Salary and Expenses, Agent	1,250.00	
----------------------------	----------	--

6,250.00
Education

School Committee—Salaries	500.00	
---------------------------	--------	--

Teachers' Salaries	272,167.00	
--------------------	------------	--

Other Salaries	55,814.00	
----------------	-----------	--

Expenses	99,655.00	
----------	-----------	--

Cafeteria Expenses	3,000.00	
--------------------	----------	--

Vocational Education	1,200.00	
----------------------	----------	--

Summer Recreational Program	1,000.00	
-----------------------------	----------	--

Adult Evening Practical Arts	1,000.00	
------------------------------	----------	--

434,336.00
Public Library

Salaries (Excluding Janitor's Salary)	6,000.00
---------------------------------------	----------

Expenses (Plus Dog Tax and Interest)	
--------------------------------------	--

Water Department

Commissioners—Salaries	300.00	
Registrar—Salary	500.00	
Registrar—Expenses	150.00	
Water Department—Expenses	23,756.00	
	<hr/>	24,706.00

Cemetery

Wages and Expenses	4,000.00
--------------------	----------

Voted that \$1,300.00 be transferred from Lot and Grave Account to Cemetery Account.

Parks

Park Department—Commissioners' Salaries	150.00	
Park Department—Wages	1,800.00	
Park Department—Expenses	2,400.00	
Memorial Park	100.00	
War II Memorial	200.00	
	<hr/>	4,650.00

Pensions

County Pension Cost	4,500.00
---------------------	----------

Unclassified

Memorial Day	600.00
Legion Headquarters	750.00

Town Clock

Motion made that \$100.00 be appropriated for the Town Clock.

Amended Motion made by Mr. William Duncan that \$100.00 be added to the appropriation for the Town Clock to provide a salary for the person who winds the clock.

By Voice Vote the *Amended Motion* was *Lost*.

Voted that \$100.00 be appropriated for the Town Clock.

Insurance

Fire Insurance	2,679.58	
Motor Vehicle Insurance	3,711.83	
Fidelity Bonds	625.00	
Other Insurance	6,329.40	
New School Fire Insurance	4,000.00	
New Group Insurance	5,800.00	
	<hr/>	23,145.81

Reserve

Reserve Fund	3,000.00
--------------	----------

Voted that \$7,000.00 be transferred from the Overlay Reserve Account to the Reserve Fund.

Debt and Interest

Maturing Debt	133,400.00
New School Loan (\$1,485,000) Interest	69,602.00

Interest on Other Debt (\$455,300)	5,048.44	
Temporary Loan Interest	2,000.00	
	<hr/>	210,050.44

Motion made by the Finance Committee that \$40,000.00 be transferred from Available Funds to Reduce Tax Rate.

Voted unanimously that \$40,000.00 be transferred from Available Funds to Reduce Tax Rate.

Reconsideration of Article 3, Line 145, was *Voted* as shown in the records after Article 49.

Motion made by Mr. Lawrence Reardon that under Article 3, Line 145, that the transfer from Available Funds to Reduce Tax Rate be increased from \$40,000.00 to \$60,000.00.

Voted unanimously that the transfer from Available Funds to Reduce Tax Rate be increased from \$40,000.00 to \$60,000.00.

Total Appropriations under Article 3	<hr/>	\$956,353.25
--------------------------------------	-------	--------------

ARTICLE 4—To see if the Town will vote to appropriate the sum of \$5,000.00 for the salary of the Visiting Nurse for the year 1961, said appropriation is in no way to be construed as meaning that the Association has to furnish any free service to any category of public assistance, or act in any manner relating thereto.

Voted that the Town appropriate the sum of \$5,000.00 for the salary of the Visiting Nurse for the year 1961, said appropriation is in no way to be construed as meaning that the Association has to furnish any free service to any category of public assistance.

ARTICLE 5—To see if the Town will vote to authorize the Moderator to appoint a committee to act to eliminate the smoke and odor nuisance in the East Millis section of the Town, or act in any manner relating thereto.

Voted that the Town authorize the Moderator to appoint a committee to act to eliminate the smoke and odor nuisance in the East Millis section of the Town.

ARTICLE 6—To see if the Town will vote to transfer the sum of \$3,000.65 from the Road Machinery Fund to the Road Machinery Account, to be used for Road Machinery purposes, or act in any manner relating thereto.

Voted that the Town do transfer the sum of \$3,000.65 from the Road Machinery Fund to the Road Machinery Account, to be used for Road Machinery purposes.

ARTICLE 7—To see what disposition the Town will make of the money refunded by the county on account of dog licenses, or act in any manner relating thereto.

Voted that the money refunded by the County on account of Dog Licenses be added to the Library Department appropriation.

ARTICLE 8—To see if the Town will vote to raise and appropriate from taxation or available funds in the treasury the sum of \$10,000.00 to be added to the Stabilization Fund in accordance with the provisions of Section 5B, Chapter 40, General Laws, or act in any manner relating thereto.

Motion made by the Finance Committee that Article 8 be dismissed.

Voted to dismiss Article 8.

ARTICLE 9—To see if the Town will vote to transfer money of George Barden Fund to Evening Practical Arts Account, or take any action thereon.

Voted that the Town do transfer money of George Barden Fund to Evening Practical Arts Account.

ARTICLE 10—To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1961, and to issue a note or notes

therefor payable within one year, and to renew any note or notes as may be given for a period of less than one year, in accordance with Section 17, Chapter 44, General Laws.

Voted that the Town authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1961, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year, in accordance with Section 17, Chapter 44, General Laws.

ARTICLE 11—To see if the Town will vote to authorize the Cemetery Commissioners to appoint one of their members to the position of Superintendent of the Cemetery and who may be paid on an hourly basis from the Cemetery appropriation, or act in any manner relating thereto.

Voted that the Town do authorize the Cemetery Commissioners to appoint one of their members to the position of Superintendent of the Cemetery, who may be paid on an hourly basis of not more than \$1.70 per hour, funds for same to be obtained from the Cemetery appropriation under Article 3.

ARTICLE 12—To see if the Town will vote to authorize the Board of Sewer Commissioners to appoint their own Sewer Registrar, or act in any manner relating thereto.

Voted that the Town authorize the Board of Sewer Commissioners to appoint their own Sewer Registrar.

ARTICLE 13—To see if the Town will vote to authorize the Sewer Commissioners to appoint a Superintendent of Sewers, and not a member of the Sewer Commissioners, and to fix his salary in accordance with the provisions of Section 13, Chapter 129, Special Acts of 1918, or act in any manner relating thereto.

Voted that the Town authorize the Sewer Commissioners to appoint a Superintendent of Sewers, not a member of the Sewer Commissioners, and fix his salary in accordance with the provisions of

Section 13, Chapter 129, Special Acts of 1918, money to be taken from Sewer Department appropriation under Article 3.

ARTICLE 14—To see if the Town will vote to authorize the Board of Water Commissioners to appoint their own Water Registrar, or act in any manner relating thereto.

Voted that the Town authorize the Board of Water Commissioners to appoint their own Water Registrar.

ARTICLE 15—To see if the Town will vote to authorize the Board of Water Commissioners to appoint their members to the positions of Superintendent and Assistant Superintendents of Water Works and to fix their salary in accordance with the provisions of Section 4A, Chapter 41 of the General Laws, or act in any manner relating thereto.

Voted that the Town authorize the Board of Water Commissioners to appoint their members to the positions of Superintendent and Assistant Superintendents of Water Works as authorized under Section 4A, Chapter 41 and to be paid on an hourly basis of \$1.70 per hour, funds for same to be obtained from the Water Department appropriation under Article 3.

ARTICLE 16—To see if the Town will vote to authorize the Board of Assessors to appoint their own clerks of their board and appropriate a sum of money for same, or act in any manner relating thereto.

Voted that the Town do authorize the Board of Assessors to appoint their own clerks of the Board at an annual salary of \$800.00 funds for same to be obtained from Assessors' expenses under Article 3.

ARTICLE 17—To see if the Town will vote to authorize the Tree Warden to work for the Tree Department and be paid on an hourly basis, the money to be paid from the Tree Department appropriation, or act in any manner relating thereto

Motion made by the Finance Committee that the Town authorize the Tree Warden to work for the Tree Department and to be paid

\$1.70 per hour, the same as the other Town employees, funds for the same to be obtained from the Tree Department appropriation under Article 3.

Voted that the Town authorize the Tree Warden to work for the Tree Department, and be paid \$1.70 per hour, the same as the other Town employees, funds for the same to be obtained from the Tree Department appropriation under Article 3.

ARTICLE 18—To see if the Town will vote to authorize the Park Commissioners to appoint one of their members to the position of Superintendent of Parks and who will be paid on an hourly basis, the money to be obtained from the parks appropriations, or act in any manner relating thereto.

Motion made by the Finance Committee that the Town authorize the Park Commissioners to appoint one of their own members as Superintendent of Parks, to be paid \$1.70 per hour, the same as other Town employees, funds to be obtained from the Park Department wages appropriation under Article 3.

Voted that the Town authorize the Park Commissioners to appoint one of their own members as Superintendent of Parks, to be paid \$1.70 per hour, the same as other Town employees, funds to be obtained from the Park Department wages appropriation under Article 3.

ARTICLE 19—To see if the Town will vote to authorize the Board of Selectmen in the name and behalf of the Town to purchase or take by eminent domain for drainage purposes all or part of a parcel of land situated on the easterly side of Bow Street, owned by George Nelson, containing fifteen thousand and twenty (15,020) square feet; said parcel is shown as Lot No. 13 on a subdivision plan dated June 10, 1955, by Schofield Bros., Reg. C. E., Framingham, Mass., and to authorize the Board of Selectmen to exercise in connection with said parcel of land all usual and necessary powers and to raise and appropriate money to acquire said land and to act in any manner relating thereto.

Voted that the Town authorize the Board of Selectmen in the name and behalf of the Town to purchase or take by eminent domain for drainage purposes all or part of a parcel of land situated on the easterly side of Bow Street, owned by George Nelson, containing fifteen thousand and twenty (15,020) square feet; said parcel is shown as Lot No. 13 on a subdivision plan dated June 10, 1955, by Schofield Bros., Reg. C. E., Framingham, Mass., and that \$2,157.00 be transferred from the Bow Street Account to be used at the discretion of the Selectmen in this matter.

Mr. George DeAngelis called for Point of Order. Questioned if Article 19 required a two-thirds vote. Moderator ruled that a two-thirds vote was required.

By rising count "Yes" 343, "No" 0, it was *Voted* that the Town authorize the Board of Selectmen in the name and behalf of the Town to purchase or take by eminent domain for drainage purposes all or part of a parcel of land situated on the easterly side of Bow Street, owned by George Nelson, containing fifteen thousand and twenty (15,020) square feet; said parcel is shown as Lot No. 13 on a subdivision plan dated June 10, 1955, by Schofield Bros., Reg. C. E., Framingham, Mass., and that \$2,157.00 be transferred from the Bow Street Account to be used at the discretion of the Selectmen in this matter.

ARTICLE 20—To see if the Town will allow the School Committee to dispose of old school units now stored in the Rockville School, or act in any manner relating thereto.

Voted that the Town do allow the School Committee to dispose of old school units now stored in the Rockville School.

ARTICLE 21—To see if the Town will vote to extend an eight-inch cast iron water main (Chapter 40 of the General Laws, Section 42G and 42I inclusive), such pipe to extend from the home of Thomas Rielly on Main Street to the Medway line for the purpose of tying into Medway water system, a distance of approximately 3200 feet. Also, to determine whether the money shall be provided for by taxation, by borrowing, or by appropriations from available funds in the Treasury, or act in any manner relating thereto.

Motion made by the Finance Committee that the Town appropriate the sum of \$12,500.00 to extend an eight-inch cast iron or other suitable water main from the home of Thomas Rielly on Main Street to the Medway line, a distance of approximately 3200 feet, financing to be voted under Article 22.

After discussion on this article, the Finance Committee made an *Amended Motion* that Article 21 be indefinitely postponed.

Voted to postpone Article 21 indefinitely.

ARTICLE 22—To see if the Town will vote to raise and appropriate a sum of money to put in an eight-inch water main on Alma Road, from the junction of Farm Street to the end of the pavement, a distance of approximately 385 feet; to determine whether the money shall be provided for by taxation, by borrowing, or by appropriation from available funds in the Treasury, or act in any manner relating thereto.

Motion made by the Finance Committee that the Town appropriate the sum of \$2,494.14 to lay an eight-inch water main on Alma Road from the junction of Farm Street to the end of the pavement, a distance of approximately 350 feet and that to meet said appropriation the sum of \$2,494.14 be appropriated from the new Police and Fire Station Account.

Amended Motion made by the Finance Committee that this article be indefinitely postponed.

The *Voice Vote* being in doubt by rising count "Yes" 248, "No" 38, it was *Voted* to postpone Article 22 indefinitely.

ARTICLE 23—To see if the Town will vote \$6,000.00 to complete the construction of the pumping station on Water Street on Water Department land; and to determine whether the money shall be provided for by taxation, by borrowing or by appropriation from available funds in the Treasury, or act in any manner relating thereto.

Motion made by the Finance Committee that the Town appropriate the sum of \$6,000.00 to be used with funds appropriated under Article 24 of the March 14, 1960 Town Meeting to complete the new

well and pumping equipment, and the Treasurer with the approval of the Selectmen be authorized to borrow \$6,000.00 and to issue Notes of the Town therefor, payable in accordance with the provisions of Chapter 44 of the General Laws so that the whole shall be paid in not more than nine years.

By rising count "Yes" 364, "No" 0, it was *Voted* that the Town appropriate the sum of \$6,000.00 to be used with funds appropriated under Article 24 of the March 14, 1960 Town Meeting to complete the new well and pumping equipment, and the Treasurer with the approval of the Selectmen be authorized to borrow \$6,000.00 and to issue Notes of the Town therefor, payable in accordance with the provisions of Chapter 44 of the General Laws so that the whole shall be paid in not more than nine years.

ARTICLE 24—To see if the Town will vote to construct a 500,000 gallon steel water tank with reinforced concrete foundations, also approximately 1,500 linear feet of ten-inch connecting main off Walnut Street area in the northern part of town; and to determine whether the money shall be provided for by taxation, by borrowing, or by appropriation from available funds in the Treasury, or act in any manner relating thereto.

Motion made by the Finance Committee that Article 24 be dismissed.

At this time the sound facilities in the lower hall were reported out of order and the thirty voters seated there were moved to the main hall.

A lengthy discussion was held on Article 24.

Mr. Stephen Paine made a *Motion* for the Previous Question, which was seconded. By rising count "Yes" 292, "No" 31, the Previous question was called for.

Voted to dismiss Article 24.

ARTICLE 25—To see if the Town will accept free of charge suitable land on the southwesterly side of Walnut Street to the rear of Lots A, B, and C and fronting on Walnut Street between Lots A

and B. Property to be used for the purpose of the construction of a water storage tank provided that the Town accepts such property during the Annual Town Meeting in 1961, and further provided that the Town appropriate the necessary money and approve the immediate construction of said storage tank, or act in any manner relating thereto.

Motion made by the Finance Committee to dismiss Article 25.

Discussion followed on this article. Mr. Edgar Dupuis called for Point of Order. Questioned if by dismissing Article 24 is Article 25 automatically dismissed. Moderator ruled that the dismissal of Article 24 would not rule out a motion to purchase this property. Mr. Roland Dwinell questioned if this article could be divided in order that the Town could vote only on the purchase of the land. Moderator ruled that the article could be divided.

Voted to dismiss Article 25.

ARTICLE 26—To see if the Town will vote to raise and appropriate a sum of money to clean, sandblast and paint inside and outside of the storage tank on Farm Street, and to determine whether the money shall be provided for by taxation, by borrowing, by appropriations from available funds in the Treasury, or act in any manner relating thereto.

Motion made by the Finance Committee that Article 26 be dismissed.

Voted to dismiss Article 26.

ARTICLE 27—To see if the Town will vote to raise and appropriate a sum of money to pay unpaid 1960 Water Department bill in the amount of \$689.86 to Sharmoon Industries, Inc., or act in any manner relating thereto.

By rising count "Yes" 350, "No" 0, it was *Voted* that the Town appropriate the sum of \$689.86 to pay the unpaid 1960 Water Department bill to Sharmoon Industries, Inc.

At this time the Finance Committee recommended that the Moderator dispense with the regular order of articles and take up Article 58 instead of Article 28.

ARTICLE 58—To see if the Town will vote to accept the following to be added and made part of the Town By-Laws: "That any board or officer in charge of a department of the Town may, with the approval of the Selectmen, sell any personal property of the Town within the possession or control of the department which becomes obsolete or is not required for further use by the department, and which does not, in the opinion of the Selectmen, exceed \$200.00 in value", as provided under Chapter 40, Section 21 (11) of the General Laws, or act in any manner relating thereto.

Voted that the Town accept the following to be added and made part of the Town By-Laws: "That any board or officer in charge of a department of the Town may, with the approval of the Selectmen, sell any personal property of the Town within the possession or control of the department which becomes obsolete or is not required for further use by the department, and which does not, in the opinion of the Selectmen, exceed \$200.00 in value", as provided under Chapter 40, Section 21 (11) of the General Laws.

ARTICLE 28—To see if the Town will authorize the Water Department to dispose of the obsolete equipment, such as motors, pump, and electric panel, the equipment to be sold for a reasonable price as determined by the Water Commissioners, or act in any manner relating thereto.

Motion made by the Finance Committee that this article be dismissed.

Voted to dismiss Article 28.

ARTICLE 29—To see if the Town will vote to accept that part of Orchard Street, bounded and described as follows: Northwesterly by Orchard Street 518.78 feet; southwesterly by land now or formerly of A. Izibicki, et al 0.15 feet; southeasterly by Lots 5a, 4a, 3a, 2a and 1a, 518.41 feet, meaning and intending to convey lots 1b, 2b, 3b, 4b, and 5b containing 2106 square feet all as shown on a plan dated February 13, 1961 by Bowie Engineering Company, Civil Engineers and Land Surveyors, Millis, Mass., given to the Town by Paul M. Grenier for the purpose of widening said Orchard Street, or act in any manner relating thereto.

Motion made that the Town accept, without cost, 2106 square feet of land from Paul M. Grenier and identified in a Plan of Land dated February 13, 1961, drawn by Bowie Engineering Company. This land, so acquired, to be used for purposes of widening Orchard Street, a public way in the Town of Millis. All engineering conveyance and incidental charges are to be paid by the Grantor.

Voted that the Town accept, without cost, 2106 square feet of land from Paul M. Grenier and identified in a Plan of Land dated February 13, 1961, drawn by Bowie Engineering Company. This land, so acquired, to be used for purposes of widening Orchard Street, a public way in the Town of Millis. All engineering conveyance and incidental charges are to be paid by the Grantor.

ARTICLE 30—To see if the Town will vote to raise and appropriate a sum of money to extend the Sewer System on Main Street from Parnell Street easterly for a distance of approximately 255 feet, determine whether the money shall be provided for by taxation, by borrowing, or by appropriation from available funds in the Treasury, or act in any manner relating thereto.

Motion made by Mr. Robert Granger that \$2,800.00 be appropriated to extend the Sewer System on Main Street from Parnell Street easterly for a distance of approximately 255 feet.

Voted that the Town appropriate the sum of \$2,800.00 to extend the Sewer System on Main Street from Parnell Street easterly for a distance of approximately 255 feet.

ARTICLE 31—To see if the Town will vote to raise and appropriate a sum of money to extend the Sewer System on Parnell Street from the residence of Mrs. Blom to Union Street, a distance of approximately 500 feet, determine whether the money shall be provided for by taxation, by borrowing, or by appropriation from available funds in the Treasury, or act in any manner relating thereto.

Motion made by the Finance Committee to dismiss Article 31.

Voted to dismiss Article 31.

ARTICLE 32—To see if the Town will vote to raise and appropriate a sum of money to extend the Sewer System on Union Street from Adams Street to North Street for a distance of approximately 1210 feet, determine whether the money shall be provided for by taxation, by borrowing, or by appropriation from available funds in the Treasury, or act in any manner relating thereto.

Motion made by the Finance Committee that the Town appropriate the sum of \$23,000.00 to extend the sewer system on Union Street from Adams to North Street, a distance of approximately 1,210 feet, and that \$3,046.22 be transferred from 1959 Main Street Sewer Extension, \$676.41 from 1960 McCabe Avenue Sewer Extension, \$344.74 from 1960 Curve Street Sewer Extension, \$932.63 from Free Cash and the Treasurer be authorized with the approval of the Selectmen to borrow \$18,000.00 for this purpose, and issue Notes of the Town therefor, payable in accordance with the provisions of Chapter 44 of the General Laws so that the whole shall be paid in not more than ten years.

By rising count "Yes" 187, "No" 92, it was *Voted* that the Town appropriate the sum of \$23,000.00 to extend the sewer system on Union Street from Adams to North Street, a distance of approximately 1,210 feet, and that \$3,046.22 be transferred from 1959 Main Street Sewer Extension, \$676.41 from 1960 McCabe Avenue Sewer Extension, \$344.74 from 1960 Curve Street Sewer Extension, \$932.63 from Free Cash and the Treasurer be authorized with the approval of the Selectmen to borrow \$18,000.00 for this purpose, and issue Notes of the Town therefor, payable in accordance with the provisions of Chapter 44 of the General Laws so that the whole shall be paid in not more than ten years.

ARTICLE 33—To see if the Town will vote to raise and appropriate a sum of money to install a thirty-six (36) inch cement pipe in the main drainage ditch on Water Street for approximately two hundred and fifty (250) feet, with manhole, work to be performed by the Millis Highway Department under the supervision of the Board of Selectmen, or act in any manner relating thereto.

Motion made by the Finance Committee that the Town appropriate the sum of \$2,458.40 to install a thirty-six (36) inch cement

pipe in the main drainage ditch on Water Street for approximately two hundred and fifty (250) feet, with manhole, work to be performed by the Millis Highway Department under the supervision of the Board of Selectmen.

Voted that the Town appropriate \$2,458.40 to install a thirty-six (36) inch cement pipe in the main drainage ditch on Water Street for approximately two hundred and fifty (250) feet, with manhole, work to be performed by the Millis Highway Department under the supervision of the Board of Selectmen.

ARTICLE 34—To see if the Town will vote to authorize the Selectmen to petition the Great and General Court to repeal that portion of Section 13 of Chapter 129 of the Special Acts of 1918 relating to the following "Said board of sewer commissioners shall annually appoint a clerk, and may appoint a superintendent of sewers, who shall not be a member of the board, and may remove the clerk or superintendent at its pleasure, and may fix the pay of the clerk and superintendent, and define their duties", or act in any manner relating thereto.

Voted that the Town authorize the Selectmen to petition the Great and General Court to repeal that portion of Section 13 of Chapter 129 of the Special Acts of 1918 relating to the following: "Said board of sewer commissioners shall annually appoint a clerk, and may appoint a superintendent of sewers, who shall not be a member of the board, and may remove the clerk or superintendent at its pleasure, and may fix the pay of the clerk and superintendent, and define their duties".

ARTICLE 35—To see if the Town will vote to authorize the School Committee to purchase a new School Bus, appropriate money for same, or act in any manner relating thereto.

Motion made by the Finance Committee that the Town appropriate \$6,000.00 for the purchase of a new school bus, and the \$6,000.00 be transferred from Free Cash.

Voted that the Town appropriate \$6,000.00 for the purchase of a new school bus, and the \$6,000.00 be transferred from Free Cash.

ARTICLE 36—To see if the Town will vote to authorize the Moderator to appoint a committee to investigate land for school purposes, appropriate a sum of money for same, or act in any manner relating thereto.

Motion made by the Finance Committee that the Town authorize the Moderator to appoint a committee to investigate land for school purposes and that no money be appropriated at this time.

Voted that the Town authorize the Moderator to appoint a committee to investigate land for school purposes and that no money be appropriated at this time.

ARTICLE 37—To see if the Town will vote to authorize the School Committee and Millis Post No. 208 American Legion to name the High School Building, erected in 1913 and 1932, the Memorial School and to appropriate the sum of \$500.00 for the purpose of stone engraving, or act in any manner relating thereto.

Motion made by the Finance Committee that the Town authorize the School Committee and Millis Post No. 208 American Legion to name the High School Building, erected in 1913 and 1932, the Memorial School and that \$500.00 be transferred from Free Cash for the purpose of stone engraving.

Voted that the Town authorize the School Committee and Millis Post No. 208 American Legion to name the High School Building, erected in 1913 and 1932, the Memorial School and that \$500.00 be transferred from Free Cash for the purpose of stone engraving.

ARTICLE 38—To see if the Town will vote to accept the Burnett-Willard additional Cemetery Trust Fund of 1960 to the amount of \$100.00, or act in any manner relating thereto.

To see if the Town will vote to accept the George H. Howarth Cemetery Trust Fund of 1960 to the amount of \$50.00, or act in any manner relating thereto.

To see if the Town will vote to accept the Earle and Beatrice Fenton Cemetery Trust Fund of 1960 to the amount of \$100.00, or act in any manner relating thereto.

Voted collectively that the Town do accept the Cemetery Trust Funds of the following:

Burnett-Willard of 1960	\$100.00
George H. Howarth of 1960	50.00
Earle and Beatrice Fenton of 1960	100.00

ARTICLE 39—To see if the Town will vote to appropriate the sum of \$2,000.00 to be spent under the direction of the Selectmen, to compile, index, annotate, and print in pamphlet form in one edition copies of all laws, including by-laws, accepted or passed by the Town up to and including the year nineteen hundred and sixty, or act in any manner relating thereto.

Motion made by the Finance Committee that \$2,000.00 be transferred from Free Cash to be spent under the direction of the Selectmen, to compile, index, annotate, and print in pamphlet form in one edition copies of all laws, including by-laws, accepted or passed by the Town up to and including the year nineteen hundred and sixty.

Voted that \$2,000.00 be transferred from Free Cash to be spent under the direction of the Selectmen, to compile, index, annotate, and print in pamphlet form in one edition copies of all laws, including by-laws, accepted or passed by the Town up to and including the year nineteen hundred and sixty.

ARTICLE 40—To see if the Town will vote to appropriate a sum of money to be spent under the direction of the Board of Selectmen for the purpose of having printed a report concerning recommendations for a revised Building Code as authorized by Article 41 of the Annual Town Meeting Warrant of Monday, March 14, 1960, or act in any manner relating thereto.

Motion made by the Finance Committee that the sum of \$400.00 be appropriated for the purpose of having printed a report concerning recommendations for a revised Building Code as authorized by Article 41 of the Annual Town Meeting Warrant of Monday, March 14, 1960.

Voted that the sum of \$400.00 be appropriated for the purpose of having printed a report concerning recommendations for a revised

Building Code as authorized by Article 41 of the Annual Town Meeting Warrant of Monday, March 14, 1960.

ARTICLE 41—To see if the Town will vote to appropriate the sum of \$2,406.85 now held in Chapter 718 for the use of construction towards completion of public way known as Bow Street, or act in any manner relating thereto.

Voted that the Town appropriate the sum of \$2,406.85 for use of construction towards completion of public way known as Bow Street, and \$2,406.85 be transferred from Chapter 718 for this purpose.

ARTICLE 42—To see if the Town will vote to discharge the Industrial Committee as established by vote of the Town on Article 47 at the Annual Town Meeting held on February 21, 1955, or act in any manner relating thereto.

Voted that the Town dissolve, with thanks to the members who served, the Industrial Committee as established by vote of the Town on Article 47 at the Annual Town Meeting held on February 21, 1955.

ARTICLE 43—To see if the Town will vote to establish an Industrial Development Committee to consist of five members to be appointed by the Selectmen, the purpose of this committee to publicize through the Massachusetts Development Commission and similar agencies the availability and advantages of public or private land in Millis for selected industrial development, this committee to report annually or at a special town meeting if the committee deems it advisable; and to raise and appropriate a sum of money for the use of the said Industrial Development Committee, or act in any manner relating thereto.

Voted that the Town establish an Industrial Development Committee to consist of five members to be appointed by the Selectmen, the purpose of this committee to publicize through the Massachusetts Development Commission and similar agencies the availability and advantages of public or private land in Millis for selected industrial development, this committee to report annually or at a special town meeting if the committee deems it advisable.

ARTICLE 44—To see if the Town will establish a street numbering system for the Town, listing all streets with correct designations and starting and ending points and to cross reference this street numbering with a base map of the Town. To authorize the Town to enter into a contract for this purpose with a qualified firm, or act in any manner relating thereto.

Motion made by the Finance Committee that the Town vote to instruct the Moderator to appoint a committee to draw and submit to the next annual meeting a proposed by-law for the requiring and regulating the numbering of buildings on or near the line of public or private ways, and prescribing by whom and the method in which it shall be done as provided for by Chapter 40, Section 21, (10).

Amended Motion made by Mr. Francis Sheehan that the Planning Board be instructed to establish a street numbering system for the Town of Millis, listing all streets with correct designations and starting and ending points and to cross reference this street numbering with a base map of the town, copies or card index of same be supplied: 1. Fire Department; 2. Police Department; 3. Ambulance Company, and 4. Local Post Office Department. That the Planning Board be authorized to enter into a contract for this purpose with a qualified firm to complete same, and the sum of \$2,000.00 be appropriated to cover expenses incurred therewith.

Voted that the Planning Board be instructed to establish a street numbering system for the Town of Millis, listing all streets with correct designations and starting and ending points and to cross reference this street numbering with a base map of the town, copies or card index of same be supplied: 1. Fire Department; 2. Police Department; 3. Ambulance Company, and 4. Local Post Office Department. That the Planning Board be authorized to enter into a contract for this purpose with a qualified firm to complete same, and the sum of \$2,000.00 be appropriated to cover expenses incurred therewith.

ARTICLE 45—To see if the Town will vote to adopt a more precise description of industrial property owned by Tresca Brothers Sand and Gravel already shown on the official Zoning Map of the

Town of Millis adopted March 9, 1959. Said industrial property description to read as follows for purposes of identification on the official Zoning Map of the Town of Millis: Land owned by said Tresca Brothers located on the southerly side of Main Street (Rte. 109) containing 22.95 acres bounded by the following abutters: Basil Gavin, Main Street, Millis, Mass., land now or formerly of William R. Shannon, Meadow Cartway, Millis, Mass., land now or formerly of Sally Krasnecki, Meadow Cartway, Millis, Mass., property of Auvo Allen Aho, 82 High Street, Walpole, Mass., and John J. Haley, 20 Rodman Place, Dedham, Mass., or act in any manner relating thereto.

Motion made by the Planning Board that the Town adopt a more precise description of industrial property owned by Tresca Brothers Sand and Gravel already shown on the official Zoning Map of the Town of Millis adopted March 9, 1959. Said industrial property description to read as follows for purposes of identification on the official Zoning Map of the Town of Millis: Land owned by said Tresca Brothers located on the southerly side of Main Street (Rte. 109) containing 22.95 acres bounded by the following abutters: Basil Gavin, Main Street, Millis, Mass., land now or formerly of William R. Shannon, Meadow Cartway, Millis, Mass., land now or formerly of Sally Krasnecki, Meadow Cartway, Millis, Mass., property of Auvo Allen Aho, 82 High Street, Walpole, Mass., and John J. Haley, 20 Rodman Place, Dedham, Mass.

Voted Unanimously that the Town adopt a more precise description of industrial property owned by Tresca Brothers Sand and Gravel already shown on the official Zoning Map of the Town of Millis adopted March 9, 1959. Said industrial property description to read as follows for purposes of identification on the official Zoning Map of the Town of Millis: Land owned by said Tresca Brothers located on the southerly side of Main Street (Rte. 109) containing 22.95 acres bounded by the following abutters: Basil Gavin, Main Street, Millis, Mass., land now or formerly of William R. Shannon, Meadow Cartway, Millis, Mass., land now or formerly of Sally Krasnecki, Meadow Cartway, Millis, Mass., property of Auvo Allen Aho, 82 High Street, Walpole, Mass., and John J. Haley, 20 Rodman Place, Dedham, Mass.

ARTICLE 46—To see if the Town will vote to have the Moderator appoint a committee of five members which shall report to the next special or regular Town Meeting on the matter of the establishment of a Town Forest, or act in any manner relating thereto.

Voted that the Town have the Moderator appoint a committee of five members which shall report to the next special or regular Town Meeting on the matter of the establishment of a Town Forest.

ARTICLE 47—To see if the Town will accept the following to be added and made part of the Town By-Laws: No person shall fire or discharge any firearm within the limits of any park, playground or other public property except with the consent of the Board of Selectmen, or hunt or fire or discharge any firearm on any private property except with the consent of the owner or legal occupant thereof. This by-law shall not apply to the lawful defense of life or property or to any law enforcement officer acting in the discharge of his duties. Any person violating any of the provisions of this by-law shall be punished by a fine of not more than \$25 for each offense, or act in any manner relating thereto.

Motion made by Mr. James McDonough that Article 47 be dismissed.

Mr. John Roddy made a Point of Parliamentary Inquiry. Questioned if it is not beyond the scope of the powers of the Finance Committee to make a recommendation on this article. Moderator ruled that the Finance Committee has made no recommendation on this article.

A lengthy discussion was held on this article.

Mr. Stephen Paine called for Previous Question, which was seconded. By rising count "Yes" 301, "No" 3, the Previous Question was called for.

By rising count "Yes" 239, "No" 78, it was *Voted* to dismiss Article 47.

ARTICLE 48—To see if the Town will vote to purchase a new Police Car and to have the allowance on the old car applied against

the cost of the new car, appropriate money for same, or act in any manner relating thereto.

Voted that the Town appropriate the sum of \$1,600.00 to purchase a new Police Car at the discretion of the Selectmen and to have the allowance on the old car applied against the cost of the new car.

ARTICLE 49—To see if the Town will vote to raise and appropriate a sum of money for the purchase of a fire truck, determine whether the money shall be provided by taxation, by borrowing, or by appropriation from available funds in the Treasury, or act in any manner relating thereto.

Motion made by the Finance Committee that the Town appropriate the sum of \$16,000.00 for purchase of a new Fire Truck and that \$16,000.00 be transferred from Free Cash for this purpose.

Amended Motion made by Mr. James Clancy that the sum of \$16,000.00 be transferred from the Stabilization Fund for the purchase of a fire truck.

By rising count, "Yes" 81, "No" 71, the *Amended Motion* was adopted.

By rising count "Yes" 197, "No" 0, it was *Voted* that the sum of \$16,000.00 be transferred from the Stabilization Fund for the purchase of a fire truck.

At this time Mr. John Lynch asked for reconsideration of Article 3, Line 145 and it was so *Voted*.

(See Article 3, Transfer from Available Funds to Reduce Tax Rate).

ARTICLE 50—To see if the Town will vote to accept Jane Street (so called) as a public way, or act in any manner relating thereto.

Motion made by the Finance Committee that the Town do accept Jane Street, but it be named Pollard Drive, as a public way—providing it meets the requirements of the Town By-Laws and is approved by the Selectmen and the Planning Board.

Voted that the Town do accept Jane Street, but it be named Pollard Drive, as a public way—providing it meets the requirements of the Town By-Laws and is approved by the Selectmen and the Planning Board.

ARTICLE 51—To see if the Town will vote to appropriate a sum of money to continue existing ten-inch drain from Plain Street and Lavender Street, a distance of approximately 840 feet, or act in any manner relating thereto.

Voted that the Town appropriate the sum of \$2,800.00 to continue existing ten-inch drain from Plain Street and Lavender Street, a distance of approximately 840 feet, and that \$2,800.00 be transferred from Free Cash for this purpose.

ARTICLE 52—To see if the Town will vote to appropriate a sum of money for the purchase for the Highway Department of a four-wheel drive pickup truck, same to be equipped with snow plow, or act in any manner relating thereto.

Voted that the Town appropriate the sum of \$3,000.00 for the purchase for the Highway Department of a four-wheel drive pickup truck, same to be equipped with snow plow, and that \$3,000.00 be transferred from Free Cash for this purpose.

ARTICLE 53—To see if the Town will vote to raise and appropriate, or transfer from unappropriated available funds in the Treasury, a sum of money for Chapter 90 Highway Maintenance, or take any action in relation thereto.

Voted that the Town transfer from unappropriated available funds in the treasury a sum of money for Chapter 90 Highway Maintenance equal to anticipated reimbursement.

ARTICLE 54—To see if the Town will vote to raise and appropriate, or transfer from unappropriated available funds in the Treasury, a sum of money for Chapter 81 Highway Maintenance, or take any action in relation thereto.

Voted that the Town transfer from unappropriated available funds in the Treasury a sum of money for Chapter 81 Highway Maintenance equal to anticipated reimbursement.

ARTICLE 55—To see if the Town will vote to authorize the Sewer Commissioners, by their Chairman, to file an application with the United States of America, for an advance in funds, not to exceed \$6,500.00, for the purpose of an engineering study and report and preliminary plans for extension and improvement of the municipal sewerage and sewage disposal system for the Town of Millis, under the provisions of Public Law 560, 83rd Congress of the United States, as amended, or act in any manner relating thereto.

Motion made by the Finance Committee that Article 55 be dismissed.

Voted to dismiss Article 55.

ARTICLE 56—To see if the Town will vote to authorize the Board of Selectmen, by its Chairman, to file an application with the United States of America, for an advance in funds, not to exceed \$6,000.00, for the purpose of an engineering study and report and preliminary plans for improvement and extension of storm drainage system for the Town of Millis, Mass., under the provisions of Public Law 560, 83rd Congress of the United States, as amended, or act in any manner relating thereto.

Motion made by the Finance Committee to dismiss Article 56.

Voted to dismiss Article 56.

ARTICLE 57—To see if the Town will vote to authorize the Board of Selectmen and the Board of Sewer Commissioners, by their jointly appointed agent, to file an application with the United States of America for an advance in funds, not to exceed \$12,000.00, for the purpose of an engineering study and report and preliminary plans for improvements and extensions of the municipal sewage and storm drainage systems of the Town of Millis, under the provisions of Public Law 560, 83rd Congress of the United States, as amended, or act in any manner relating thereto.

Voted that the Town authorize the Board of Selectmen and the Board of Sewer Commissioners, by their jointly appointed agent, to file an application with the United States of America for an advance in funds, not to exceed \$12,000.00, for the purpose of an engineering

study and report and preliminary plans for improvements and extensions of the municipal sewage and storm drainage systems of the Town of Millis, under the provisions of Public Law 560, 83rd Congress of the United States, as amended.

At this time the Moderator gave a word of thanks to Joseph Johnson for his excellent work on the Public Address System and to the Finance Committee for their excellent job. He also thanked Mr. Gibbs and Mrs. McQuade for serving downstairs.

ARTICLE 59—To see if the Town will choose, ask the Moderator or Selectmen to appoint a committee which shall report to the next special or regular Town Meeting on whatever matter is assigned to it at this meeting, or on whatever matter or matters may be presented to it by the Moderator, Selectmen or Town Officials prior to the next regular or special meeting, or act in any manner relating thereto.

Voted that the Town will ask the Moderator or Selectmen to appoint a committee which shall report to the next special or regular Town Meeting on whatever matter is assigned to it at this meeting, or whatever matter or matters may be presented to it by the Moderator, Selectmen or Town Officials prior to the next regular or special meeting.

Voted to adjourn at 11:55 P.M.

ARTHUR D. THORNE,

Town Clerk

ADT:rc

TABULATION OF 1961 APPROPRIATIONS

ARTICLE 3—Town Expenses and Officers' Salaries.

General Government

Selectmen—Salaries		\$ 600.00
Town Accountant—Salary	\$ 2,000.00	
Expenses	250.00	2,250.00
	<hr/>	
Treasurer—Salary	1,500.00	
Expenses	1,500.00	
Tax Titles	500.00	3,500.00
	<hr/>	
Tax Collector—Salary	1,500.00	
Expenses	1,000.00	
Tax Takings	200.00	2,700.00
	<hr/>	
Assessors—Salaries	1,800.00	
Expenses	1,800.00	3,600.00
	<hr/>	
Town Clerk—Salary	750.00	
Expenses	750.00	1,500.00
	<hr/>	
Election Officers—Wages	350.00	
Expenses	1,200.00	1,550.00
	<hr/>	
Board of Health—Salaries		400.00
Board of Registrars—Salaries	45.00	
Expenses	600.00	645.00
	<hr/>	
Town Office—Clerk's Salary	3,500.00	
Janitor's Salary (includes Library)	430.00	
Expenses (Exclusive of Bldg. Operations)	1,500.00	
Town Reports	2,500.00	7,930.00
	<hr/>	
Legal—Expenses		4,000.00

Town Buildings—Light, Heat, Maintenance and Repairs		4,000.00
Planning Board—Salaries	500.00	
Expenses	500.00	
Consulting Engineers' Services	1,000.00	2,000.00
<hr/>		
Appeal Board—Salaries	200.00	
Expenses	100.00	300.00
<hr/>		

Protection of Persons and Property

Police Department		30,090.00
Building Inspector—Salary		600.00
Civil Defense—Expenses		300.00
Wire Inspector—Salary		400.00
Dog Officer—Salary		200.00
Fire Department—Salaries, Fire Commissioners	300.00	
Expenses	7,500.00	7,800.00
<hr/>		
Police and Fire Alarm System—Wages and Expenses		11,450.00
Tree Department—Wages and Expenses		2,000.00
Dutch Elm Disease		2,000.00
Sealer of Weights and Measures—Salary	50.00	
Expenses	50.00	100.00
<hr/>		

Health and Sanitation

Dental Health Clinic	1,200.00	
Board of Health	3,000.00	
Garbage Disposal	4,400.00	
Inspector of Slaughtering	50.00	
Animal Inspector	300.00	
Milk Inspector	50.00	
Plumbing Inspector—Salary	500.00	
Sewer Department—Commissioner's Salary	300.00	
Expenses—(\$5,100.00 transferred from the Sewer Reserve Account to the Sewer Account)		9,800.00
<hr/>		

Highway Department

Highways—Wages and Expenses	21,000.00	
Chapter 81—Wages (Town's Share)	6,450.00	
Snow Removal—Wages and Expenses (Including Skating Area)	15,000.00	
Street Lighting	10,000.00	
Chapter 90 and Special Repairs	2,000.00	54,450.00

Charities

Welfare Board—Salaries	600.00	
General Relief	5,000.00	
Total Disability—in addition to Federal Grants	12,000.00	
Aid to Dependent Children—in addition to Federal Grants	9,000.00	
Old Age Assistance—in addition to Federal Grants	34,000.00	
Medical Aid for Aged—in addition to Federal Grants	16,000.00	
Department Administration—in addition to Federal Grants	3,500.00	80,100.00

Veterans' Benefits

Veterans' Benefits	5,000.00	
Salary and Expenses, Agent	1,250.00	6,250.00

Education

School Committee—Salaries	500.00
Teachers' Salaries	272,167.00
Other Salaries	55,814.00
Expenses	99,655.00
Cafeteria Expenses	3,000.00
Vocational Education	1,200.00

Summer Recreational Program	1,000.00	
Adult Evening Practical Arts	1,000.00	434,336.00

Public Library

Salaries (Excluding Janitor's Salary)		6,000.00
Expenses (Plus Dog Tax and Interest)		

Water Department

Commissioners—Salaries	300.00	
Registrar—Salary	500.00	
Registrar—Expenses	150.00	
Water Department—Expenses	23,756.00	24,706.00

Cemetery

Wages and Expenses		4,000.00
(\$1,300.00 transferred from Lot and Grave Account to Cemetery Account)		

Parks

Park Department—Commissioners' Salaries	150.00	
Park Department—Wages	1,800.00	
Park Department—Expenses	2,400.00	
Memorial Park	100.00	
War II Memorial	200.00	4,650.00

Pensions

County Pension Cost		4,500.00
---------------------	--	----------

Unclassified

Memorial Day		600.00
Legion Headquarters		750.00
Town Clock		100.00

Insurance

Fire Insurance	2,679.58	
Motor Vehicle Insurance	3,711.83	
Fidelity Bonds	625.00	
Other Insurance	6,329.40	
New School Fire Insurance	4,000.00	
New Group Insurance	5,800.00	23,145.81

Reserve

Reserve Fund		3,000.00
(\$7,000.00 transferred from Overlay Reserve Account to Reserve Fund)		

Debt and Interest

Maturing Debt	133,400.00	
New School Loan (\$1,485,000) Interest	69,602.00	
Interest on Other Debt (\$455,300)	5,048.44	
Temporary Loan Interest	2,000.00	210,050.44

Total Appropriation—Article 3		\$956,353.25
Article 4—Visiting Nurse		5,000.00
Article 27—1960 Unpaid Bill, Water Department, to Shahmoon Industries, Inc.		689.86
Article 30—Sewer Extension, Main Street		2,800.00
Article 33—Installation of cement pipe in drainage ditch on Water Street		2,458.40
Article 40—Report on Building Code		400.00
Article 44—Street Numbering System		2,000.00
Article 48—Police Car		1,600.00
Grand Total—1961 Appropriations		\$971,301.51

TRANSFERS

Article 3—From Sewer Reserve Account to Sewer Account	5,100.00
From Lot and Grave Account to Cemetery Account	1,300.00
From Overlay Reserve Account to Reserve Fund	7,000.00
From Available Funds to Reduce Tax Rate	60,000.00
Article 6—From Road Machinery Fund to Road Machinery Account	3,000.65
Article 19—From Bow Street Account	2,157.00
Article 32—From 1959 Main Street Sewer Extension	3,046.22
From 1960 McCabe Avenue Sewer Extension	676.41
From 1960 Curve Street Extension	344.74
From Free Cash	932.63
Article 35—From Free Cash for School Bus	6,000.00
Article 37—From Free Cash for Stone Engraving	500.00
Article 39—From Free Cash for New Edition of all Laws, Including By-Laws	2,000.00
Article 41—From Chapter 718 for Bow Street	2,406.85
Article 49—From Stabilization Fund for Fire Truck	16,000.00
Article 51—From Free Cash for Work on Ten-inch Drain from Plain and Lavender Streets	2,800.00
Article 52—From Free Cash for Highway Department Truck	3,000.00

BIRTHS RECORDED IN MILLIS DURING THE YEAR 1961

<i>Date</i>	<i>Name</i>	<i>Parents</i>
<i>1960</i>		
Sept. 2	Daniel Neal DiSciullo	Samuel J. and Grace L.
Sept. 17	Katherine Kelley Abbott	Bruce W. and Beverly
Oct. 20	William Leo Olson	Raymond and Lucille F.
Nov. 8	Hugh O'Neil	Edward V. and Theresa D.
Nov. 8	Jeffrey Parmenter Davison	Richard H. and Sheila E.
Nov. 15	Laura Noyes Perry	Parker D., Jr. and Julia
Nov. 20	Kim Elizabeth Olson	Harold E., Jr. and Elizabeth E.
Nov. 22	Michael Francis Kilmartin	Jeremiah H. and Mary A.
Dec. 2	June Angelica Fettig	Frederick B., Jr. and Joanne
Dec. 6	Phyllis Irene Butler	John and Doris E.
Dec. 14	Holly Ann Bennett	Carl E., Jr. and Winifred
Dec. 16	Laura Ann Shuker	Fred S. and Margaret D.
Dec. 20	Richard Allen Sanborn, Jr.	Richard A. and Priscilla
Dec. 21	Jay Clinton Hart	James C. and Janice
Dec. 25	Susan Tabarani	James F. and Janet
Dec. 28	Christina Henderson	Arthur J. and Mary
Dec. 28	Carole Marie Enos	Henry F., Jr. and Dorothy
Dec. 29	Philip Averbuck	Harold and Jeannette B.
Dec. 31	Katherine DeValle	Robert J. and Sylvia
<i>1961</i>		
Jan. 4	Daniel McBride	Edward F. and Marie M.
Jan. 4	James Elliot Steere	John P. III and Rita
Jan. 6	Philip James MacFarland	Irving P. and Mary A.
Jan. 7	Joan Elizabeth Spinney	Alfred E. and Beatrice
Jan. 17	Linda Dee Rockwell	Murray V. and Janet G.
Jan. 21	Patricia McCarthy	Henry and Nancy
Jan. 22	David Scott Tolar	Thomas H. and Ruth A.
Jan. 27	William Peter Bruno	Joseph R. and Joan
Feb. 2	Kent Russell Veiner	Martin I. and Joyce
Feb. 4	Terri Lyn Alger	James E. and Rita
Feb. 7	Thomas Hugh Gilbert	William H. and Thelma
Feb. 20	Kim Marie Jandron	Richard G. and Priscilla J.
Feb. 23	Lisa Palange	Emil V. and Jennie
Feb. 26	Donna Jean Turner	Robert E. and Lily

Mar. 1	Edward Paul Tamuleviz, Jr.	Edward P. and Josephine T.
Mar. 1	Richard William Delaporta	Richard and Maureen
Mar. 5	Allyson Lee Bowie	Russell S. and Barbara
Mar. 9	William Bruce Ricker	William D. and Nancy
Mar. 13	Rebecca Elizabeth Woodard	Kenneth S. and Eleanor
Mar. 13	Katrin Louise Elwinger	Richard E. and Lorraine
Mar. 14	Gerard James Goodwin	Gerard E. and Angela M.
Mar. 16	Arthur Joseph Savoy, III	Arthur J., Jr. and Barbara
Mar. 16	Philip Joseph Rouse	Harold C. and Patricia A.
Mar. 17	Joyce Jane McCurley	Robert F. and Elvira
Mar. 21	Sarah Ann Olson	Norman D. and Elsie Kay
Mar. 24	Michelle Lipsett	Rodney F. and Lorraine
Mar. 24	Kenneth Scott Hersey	George G. and Carole
Mar. 26	Scott Samuel Green	Samuel W. and Gloria
Mar. 27	Margaret Mary Morrissey	Thomas J. and Jane F.
Mar. 27	Kenneth Leary Monington	Vernon B. and Diana M.
Apr. 3	David Allen Reynolds	Charles E. and Dorothy
Apr. 3	Stephen Dana Winterson	Robert F. and Deborah J.
Apr. 4	Miles M. White	Elmont and Frances
Apr. 5	Patricia Louise Rivers	William A. and Jane L.
Apr. 6	Eric Gunnar Elofson	Gunnar A. and Ingrid
Apr. 11	Mark David Ferzoco	David F. and Yolanda
Apr. 13	Marcella Mae Rizun	Ronald and Eleanor
Apr. 14	Danial Salvucci	Jean and Vivian
Apr. 17	Chad David Galvin	Thomas J. and Enda H.
Apr. 18	Luanne Catherine Blasenak	Frederick, Jr. and Claire L.
Apr. 19	Frank Charles Taylor, III	Frank C., Jr. and Mary J.
Apr. 23	Kurt Walter Carlson	Walter A. and Iris J.
Apr. 23	Eileen Coyne	Edward L. and Helen M.
Apr. 30	Kevin Joseph Ritchie	John M. and Shirley A.
May 1	Judith Ann Travers	Joseph L., Jr. and Catherine F.
May 11	Donna Lynn Heard	Melvin D. and Carol
May 15	Donna Marie Bentley	Richard H., Jr. and Judith A.
May 15	Mary Ellen McFetridge	Donald B. and Elaine B.
May 15	Karl Francis Wolfgang	Ernest F. and Jane V.
May 15	Scott Edward Hayward	Eugene F. and Marguerite A.
May 18	Pamela Winnett Lincoln	Albert L., Jr. and Pamela
May 21	Keith Walter Kuegel	Ernest and Betty L.
May 21	Laurel Jan Hanscom	Warren N. and Janet P.
May 26	Roger Dean Scruton	Earl A. and Joan L.
May 28	Donna Ann Zonfrelli	Dominick A. and Nancy R.
May 29	Kristen Marie Selmer	Carl W., Jr. and Sylvia A.
May 30	Todd Bertrom Walker	David P. and Doris L.
May 31	Robert Douglas McCarter	Douglas H. and Marjorie H.
June 2	Keith Francis Dmytryck	Edward S. and Mary Ann

June 2	Elaine Marie Cote	Norman J. and Elizabeth A.
June 8	Michelle Marie Hall	James J. and Roberta
June 10	Amy Whitmore Miller	Thornton and Joan
June 15	Ann Elizabeth Kurtz	Robert J. and Eileen G.
June 16	Deborah Lea Revell	Paul P. and Dorothy C.
June 18	Deborah Josephine Horsfall	William R., Jr. and Marion E.
June 19	Joseph Edward Santos	Joseph and Dorothy A.
June 20	Keith Taylor Clinton	William T. and Alice V.
June 22	Mark Allen Green	Robert C. and Patricia A.
June 26	Elizabeth Cunningham Tangney	Eugene M. and Mary K.
June 26	William Scott Lemons	William and Mildred
July 1	Lora Lee Bremner	Karl and Karen
July 3	Roger Manuel Andrey	Gaston A. and Mary J.
July 10	Richard Dwight Dwinell	Roland A. and Ann
July 13	Claire Marie Howard	Paul M. and Ruth D.
July 14	Susan Teresa Davis	John F. X. and Mary
July 19	Debora Charlotte Riordan	Charles D. and Janis L.
July 21	David John MacDonald	Norman J. and Virginia
July 21	George Joseph Smith, III	George J., Jr. and Susanne
July 25	Laura Jane Hansen	Theodore and Lorraine E.
July 28	John Richard Fitzgerald	John J. and Margaret H.
Aug. 2	William Daniel Spurling	William D. and Barbara
Aug. 5	Keith William Botterman	William and Helena
Aug. 9	Alan Wayne Marquis	Henry C. and Betty Lou
Aug. 12	Mark Carlson Kuschke	John C. and Joyce
Aug. 16	James Roche	Paul E. and Mary
Aug. 18	Peter Scott Barrett	Richard C. and Elizabeth
Aug. 23	Kenneth Michael Oldmixon	Richard W. and Virginia J.
Aug. 24	Ronald Greco	C. John and Carole
Aug. 25	Katherine Jean Lalonde	Edward J. and Jacquelyn
Aug. 26	Jean Marie Joyce	Herbert W. and Jean
Aug. 28	Nancy Lee Ackerman	Donald F. and Judith V.
Sept. 1	Pamela Gail Mace	Marshall E. and Evelyn M.
Sept. 7	Robin Johnston	Robert P., Jr. and Priscilla B.
Sept. 17	Darlene Dolores DiDonato	Nicholas J. and Marcella
Sept. 18	Dennis Michael Clancy	Richard F. and Margaret J.
Sept. 21	Robert John Joslin	Donald B. and Hazel
Sept. 21	Scott Earl Granger	Robert L. and Helen E.
Sept. 30	Douglas Dean Borden	William J. and Fern D.
Oct. 1.	Tracey Ann Fox	Ernest L. and June
Oct. 4	Bruce Scott Anzivino	George A. and Jeane
Oct. 4	Timothy Francis Lyons	John J. and Mary T.
Oct. 4	Edward Richard DeFanti	Francis R. and Marcia F.
Oct. 4	Jason Ingraham	John H., Jr. and Marian
Oct. 4	Sandra Jean Morse	Albert B. and Jenece M.

Oct. 6	Richard William Santos	Robert J. and Jacqueline M.
Oct. 9	Anne Margaret Middleton	Bruce T. and Deidre D.
Oct. 13	Jocelyn Barbara Healey	William J., Jr. and Anne
Nov. 6	Ellen Kaye Campbell	Leonard F. and Carrie
Nov. 19	Lawrence Joseph Bergen, III	Lawrence J. and Ann R.

MARRIAGES RECORDED IN MILLIS DURING THE YEAR 1961

ANNUAL REPORT

61

<i>Date</i> 1961	<i>Name</i>	<i>Residence</i>	<i>By Whom</i>	<i>Where</i>
Feb. 12	James J. Martin Bessie O. McManus	Millis Millis	Rev. Dexter B. Rice	Millis
Apr. 1	Lewis Lester Gilpatrick Jean May Lobisser	Millis Milford	Rev. Dexter B. Rice	Millis
June 9	Lynn E. Egy Martha Hess	Millis Millis	Rev. Dexter B. Rice	Millis
June 10	Roy Campbell Tait Bertha Shepardson	Millis Millis	Rev. Hubert E. Desmond	Millis
June 10	Daniel D. Darling Helen Ann Urban	Millis Roslindale	Rev. Charles R. Kane	W. Roxbury
June 10	Harold V. Voye Irene E. Thibeault	Millis New Bedford	Rev. John J. Murphy	N. Bedford
June 18	Samuel Winiker Frances Katz	Millis Framingham	Rabbi Hilel Rudavsky	Natick
June 23	Keith Albert Krewson Margaret Cook Olmstead	Franklin Franklin	Rev. Dexter B. Rice	Millis
June 24	Frank E. Williams, Jr. Letitia D'Angelo	Millis Medfield	Rev. Walter J. McAndrews	Medfield

June 24	Theodore Frederick George Victoria Frances Grebenstein	Millis Upton	Rev. Lawrence E. McGinty	Upton
June 25	Richard A. Katzeff Cynthia M. Zalvan	Brookline Millis	Rabbi Jerome S. Bass	Natick
July 1	John Stephen Santos Ellen Marie Riordan	Millis Millis	Rev. Hubert E. Desmond	Millis
July 6	Kenneth P. Lanagan Norma D. Day	Franklin Millis	Rev. George Bogan	Franklin
July 8	Anthony Ciliberti Barbara Johansen	Medfield Millis	Rev. Dexter B. Rice	Millis
July 15	William Harold Keough Carol Ann Sokoloski	Millis Millis	Rev. Hubert E. Desmond	Millis
Aug. 11	Edward G. Robinson Marion E. Trotta	Millis Framingham	Rev. Arthur E. King, Jr.	Framingham
Aug. 11	William F. Whelan Brenda J. Dale	Millis Norwood	Rev. Leon S. Hatch, Jr.	Norwood
Sept. 2	Manning Doliner Ruth Margaret Fletcher	Millis Medway	Rabbi Sol Fuchs	Millis
Sept. 9	David Ross Voye Edna Theresa Mailloux	Millis Franklin	Rev. William C. Kendrick	Franklin
Sept. 15	John L. Hale Kaylene S. Price	Natick Millis	Rev. Bernard F. Brady	Wellesley

Sept. 16	Robert Y. Barrett Jean A. Wakefield	Millis Millis	Rev. Dexter B. Rice	Millis
Sept. 30	Louis J. Lozzi Patricia J. Dupuis	Franklin Millis	Rev. Hubert E. Desmond	Millis
Oct. 7	Donald E. Ingraham Carole A. Howes	Millis Medway	Rev. Robert S. Hess	Medway
Oct. 8	Lester LaCroix Sally Barrett	Millis Millis	Rev. Dexter B. Rice	Millis
Oct. 21	Hakan Boldt-Christmas Diane H. Wilson	Exeter, N. H. Millis	Rev. Dexter B. Rice	Millis
Nov. 4	Edgar Philip Brower Marcia Elaine Geyer	Black River, N. Y. Millis	Rev. Dexter B. Rice	Millis
Nov. 11	Leslie Laliberte Margaret A. Young	Franklin Millis	Rev. Robert L. Ryer	Millis
Nov. 26	Morton Sidney Mael Joan Florence Benjaminson	Millis Waltham	Rabbi Levi I. Horowitz	Waltham
Dec. 3	Curtis J. Merrill, Jr. Theresa L. Walsh	Millis Framingham	Rev. John J. Hogan	Framingham
Dec. 15	Thomas James McElroy, Jr. Joan Frances Ring	Millis Auburndale	Rev. Edward W. Beucler	Newton

DEATHS RECORDED IN MILLIS DURING THE YEAR 1961

<i>Date</i> 1960	<i>Name</i>	<i>Age</i> <i>Yr. Mo. Day</i>			<i>Place of Death</i>
Dec. 31	Katherine Simpson	83	—	26	Framingham
<i>1961</i>					
Jan. 2	Lucy Annette Maxant	4	3	2	Millis
Jan. 23	Patricia McCarthy	—	—	2	Framingham
Feb. 5	Stanley M. Tourel	32	7	17	Framingham
Feb. 10	John Ellington	62	11	24	Springfield
Feb. 17	Delmont Crowell Adams	74	8	2	Millis
Mar. 5	George Obst	84	2	15	Holliston
Mar. 17	Samuel Novick	76	—	—	Millis
Mar. 18	Michael E. Collins	81	11	23	Westborough
Mar. 20	Thomas F. Coughlin, Jr.	49	—	—	Millis
Apr. 6	Miles M. White	—	—	2	Boston
Apr. 10	Lucy Bayramshian	70	11	23	Framingham
Apr. 10	William L. Whelan	52	11	12	Framingham
Apr. 17	Carl E. Bennett, Sr.	64	10	17	Millis
Apr. 23	Isabel Catherine Thumith	91	8	13	Medfield
May 2	Joanna Cecelia Frink	71	3	26	Millis
May 14	Kathleen A. Conry	72	—	—	Millis
May 29	Julia Ellsworth Phelps	92	10	19	Medfield
May 30	Dora Whittemore	63	6	10	Natick
May 31	Calvin Hough	78	—	6	Boston
June 4	Pearle McDonough	73	7	17	Medfield
June 9	Rev. Joseph H. Cassidy, M.M.	66	9	10	Natick
June 13	Mary Ellen Ferguson	76	1	—	Norwood
June 13	Harold Minasian	60	11	28	Roslindale
June 16	Lloyd Lipsett	51	7	13	Framingham
June 22	Fannie Harcovitz	70	10	9	Natick
June 28	John H. Smith	77	8	14	Framingham
July 1	Carribelle Payson	69	2	1	Millis
July 2	Alfred Rainville	72	10	25	Norfolk
July 6	Helen Caswell	76	5	17	Holliston
July 17	Kathryn Oberts	46	—	—	Boston
July 19	Grace M. Shannon	76	5	9	Millis
Aug. 18	James Roche	—	—	2	Natick

Aug. 28	Helen Dmytryck	80	—	—	Milford
Sept. 9	Rudolph F. King	73	10	7	Millis
Sept. 12	Abraham Cohen	67	—	—	Millis
Oct. 22	Jacob Najarian	78	9	20	Millis
Oct. 27	Myer Pearlstein	69	—	—	Millis
Oct. 29	Nathaniel H. Drew	72	—	13	Millis
Nov. 3	Regina Gracie	73	—	—	Natick
Nov. 20	Philip Enrico Niro	52	—	7	Millis
Nov. 29	Stanley J. Willis	70	3	24	Framingham
Dec. 5	Katherine Agnes Clewes	86	10	16	Millis
Dec. 6	Henry A. Morgan	81	3	23	Millis
Dec. 11	Dorothy Lipsett	53	8	23	Milford
Dec. 22	Barbara E. Gregory	78	—	—	Millis

BURIALS RECORDED IN MILLIS DURING THE YEAR 1961

<i>Date of Death</i>	<i>Name</i>	<i>Age</i>			<i>Place of Death</i>
		<i>Yr.</i>	<i>Mo.</i>	<i>Day</i>	
1960					
Dec. 22	Robert Leon Albert	63	—	—	Washington, D.C.
1961					
Jan. 10	Alfred B. Simpson	53	10	8	Framingham
Feb. 13	Mary Grace Russell	95	—	25	Abington
Feb. 19	Francis Xavier Braun	64	7	6	Franklin
Mar. 9	John J. Diamond	74	—	—	North Attleboro
Mar. 15	Walter F. Caldwell	—	—	—	Lowell
Mar. 19	Elmer Lewis Mundon	79	4	18	Brockton
Apr. 2	Arthur H. Ware	80	—	—	Lincoln, Neb.
Apr. 22	Lewis Joseph Ridolfi	71	9	22	Milford
July 14	Rose H. Morris	81	5	9	Westwood
July 15	Jennie Whitney Daniels	84	4	24	Cambridge
Aug. 17	Nettie B. Hood	67	2	7	Natick
Sept. 17	Evelyn Tyler	92	11	21	Salem
Oct. 11	Agnes Wright Ridolfi	69	7	26	Franklin
Nov. 12	Frank H. Butler	83	10	25	Tewksbury

REPORT OF THE BOARD OF SELECTMEN

To the Citizens of Millis:

At the regular meeting held on March 16, 1961 the Board of Selectmen organized with Morris C. Mushnick, Chairman; Dexter M. Gould, Clerk; and Thomas S. Lydon.

Regular meetings were held on the first and third Thursdays of each month, plus ten hearings and twelve special meetings.

Fire and Police Alarm Office

The following calls were received at the Fire and Police Alarm Office during the year 1961:

Accident Calls	59
Fire Calls	73
Resuscitator Calls	5
Other Emergency Calls	5
Ambulance Calls	92
Visiting Nurse Calls	30
Other Calls	5,041

Due to the growth in population it is no longer possible for us to establish a house location by name only. Therefore, over the past few years it has been difficult for the dispatchers to provide quick service on some emergency calls. We have had to spend important minutes questioning a caller in order to determine the correct location. As soon as the street numbering system is put into effect, we hope to be able to provide more efficient service.

During the winter months we receive many calls regarding skating conditions; also, hundreds of calls on stormy days inquiring whether or not school will be in session. We are happy to provide this service but request, if possible, that the calls come in on the 5112 line. The other two lines — 2233 and 2211 — are for emergency calls only.

Highway Report

The Highway money for 1961 was spent as usual for maintenance of all town roads where needed, such as widening, drainage, patching, surface treatments and mowing roadsides.

Two hundred and fifty feet of three-foot drainage pipe was installed on Water Street.

Seven hundred and fifty feet of twelve-inch drainage pipe, three catch basins and three manholes were installed on Farm Street. There are plans to finish this drainage job this year.

Three hundred and ten feet of twelve-inch drainage pipe was installed on Bow Street to replace the ten-inch pipe that was inadequate. This drainage system drains onto Lot 13 that was acquired by the Town for this purpose.

The roadway on Bow Street has been graveled and surfaced.

Hottop surface was applied to Main Street from LaCroix's Corner to the railroad tracks and from Adams Street to Woodlawn Drive; also on Village Street from Main Street to the residence of Mr. Nesbit Clark.

A mix-in-place was done on Pleasant Street from LaCroix's Corner westerly for a distance of 1320 feet. This work was done by Chapter 90 Maintenance.

In January and February of 1961 fifty-four inches of snow fell, and of this fifty-four inches two storms were blizzards leaving sixteen inches to eighteen inches, respectively and drifts from six to eight feet.

Several days of sub-zero temperature penetrated the frost four and one-half feet.

In December 1961 one snow fall left fourteen inches. A few minor storms left only a few inches, but several storms of freezing rain were quite a headache.

A 1961 Jeep pick-up truck, four wheel drive, with snow plow was purchased in April. It is equipped with a two-way radio and has worked out very satisfactorily.

Licenses and Permits Issued

- 2 Antique and Secondhand
- 2 Auctioneer
- 1 Bakery
- 13 Common Victualler
- 3 Common Victualler — All Alcoholic
- 2 Hawkers' and Pedlers'
- 3 Inn Holders
- 5 Junk
- 6 One-Day — Beer and Wine
- 2 Retail Package Goods Store—All Alcoholic
- 1 Retail Package Goods Store—Wines and Malt
- 4 Secondhand Auto
- 1 Slaughter
- 10 Sunday
- 1 Sunday—Garden Equipment
- 1 Tavern
- 2 Taxi
- 52 Wiring

We wish to take this opportunity to thank all the various departments, Mr. Lawrence J. Reardon, Town Accountant, and all citizens of Millis for the excellent co-operation and efforts given us this past year.

Respectfully submitted,

MORRIS C. MUSHNICK, *Chairman*

DEXTER M. GOULD, *Clerk*

THOMAS S. LYDON

Board of Selectmen

REPORT OF CIVIL DEFENSE

To the Honorable Board of Selectmen
and the Citizens of Millis:

"It is better to have a Civil Defense we don't use
than to need a Civil Defense we don't have."

The year 1961 has seen many changes in the importance of Civil Defense mostly due to President Kennedy's speech about Civil Defense and also due to the Berlin and world situation.

During the summer of 1961 Mr. Rudolph King, then Director of Civil Defense for Millis, resigned due to illness. Mr. Richard C. Barrett was appointed Director.

Civil Defense in Millis is now undergoing a reorganization:

1. Evacuation Plan for all school children, thanks to the efforts of Dr. George Roy and Miss Myrtle Coldwell, R.N., school nurse.
2. Setup of a Control Center at the Memorial School.
3. Meetings with group heads to organize and prepare budget for 1962.
4. Prepare Operations Plan that must be approved by Sector and State Headquarters before the Millis Civil Defense is eligible for surplus property, matching funds and Federal contributions.

At this time, in behalf of the Board of Selectmen and myself, I would like to thank Mr. and Mrs. Charles Levine, Communications Officers, for their untiring service given during the past few years; for standing by Civil Defense radio during states of emergency declared during the time of the Plymouth fire and the hurricanes.

Also Miss Myrtle Coldwell, R.N. is another devoted servant who has given much time in setting up a first aid station and standing by during hurricanes.

RICHARD C. BARRETT,
Director of Civil Defense

REPORT OF CEMETERY COMMISSIONERS

To the Citizens of Millis:

The Cemetery Commissioners this year express deep sorrow in the passing away of one of their own.

Mr. Rudolph F. King had served consecutive terms as a Cemetery Commissioner since 1930 when he was first elected to the position. He had vast interests in many other community, State and personal affairs, yet he found an abundance of time to spend at the cemetery. This work, perhaps in his mind, brought him closer to his home town and its people.

One of the greatest tributes we can pay Mr. King is to acknowledge the fine job he did as Superintendent in preserving the appearance of "Historic Bare Hill" and for his superb job of landscaping new sections. The trees, shrubs and flowers were selected and planted under his guidance so as to bring forth nature's best splendor for all to admire.

With a foresight for the future, Mr. King had mapped his views for landscaping another section in the east end of the cemetery and the Cemetery Commissioners, in September of 1961, had the land surveyed into lots.

Every effort will be made this coming year to further the appearance of this area so that additional lots will be available for the townspeople.

Mr. Gordon King was appointed by the Selectmen to fill the vacancy in the Cemetery Commission for the remainder of the year. We are pleased to have him with us.

It pleases us also to see that additional families are continuing to add to the Cemetery Trust Funds for Perpetual Care.

The Cemetery Commissioners wish to thank the townspeople and all town departments who have helped us during the year and to

Richard Barrett and the Highway Department an extended thanks for their time and effort spent in repairing the Cemetery Road.

Respectfully submitted,

WALTER HOAR, *Chairman*

GORDON KING

ARTHUR S. McFETRIDGE, *Superintendent*

REPORT OF MEMORIAL DAY COMMITTEE

To the Honorable Board of Selectmen
and the Citizens of Millis:

Memorial Day, May 30, 1961, was observed and exercises conducted in the usual dignified and solemn manner befitting this occasion by this committee under the auspices of Millis Post No. 208 American Legion.

It is therefore most gratifying that the committee thank all of the Town Officials and Citizens of Millis for making it possible. We also would like to extend our sincere thanks to the members of the Clergy of Millis, the various town departments and their members, to the school children and their teachers, and to the various youth organizations and their leaders, to the 26th Infantry (YD) Division Band M.N.G. and to the members of Millis Post No. 208 American Legion and their auxiliary unit, and to any and all ex-servicemen and women who participated in the parade and exercises.

We welcomed and thanked our speaker, Rev. Leo F. McCarthy, M.M. of Millis, now serving in the Philippines, for his most inspiring and moving speech.

This committee regrets the untimely death of our good friend and Moderator Rudolph F. King, as he had made it possible for many years to appoint the officers of Millis Post No. 208 American Legion, as the Memorial Day Committee for the Town of Millis. He made the task easier for the committee for in his capacity as Superintendent of the Cemetery Department he had perfected this piece of hallowed ground. Because of his knowledge of graves of all deceased veterans of all wars, buried in Millis, Rudy always saw that each grave was marked with a new flag preceding each Memorial and Armistice Day. He will be greatly missed.

COMMITTEE:

Emil Lenz
Richard Pratt
Norman Jacques
Richard Dixon
Millard B. LaCroix
Frank H. Porter

Philip J. Gavin, Jr.
John E. Murphy
Frank LaRocca
Seymour Doliner
Edgar Dupuis
James Tabarani

Warren MacInnes

Respectfully submitted,

DANIEL L. MURPHY, *Chairman*

PAUL T. CLANCY, *Secretary*

REPORT OF WORLD WAR II MEMORIAL COMMITTEE

To the Honorable Selectmen
and Citizens of Millis:

It is most gratifying to report on the World War II Memorial and to inform you that this committee has carried out the task of maintenance of the grounds surrounding this memorial for which you the citizens have provided.

We trust and hope that you will continue to provide an annual appropriation for this memorial so that we together can continue to make this a living memorial for those who have served their country in time of need and to keep alive the memory of those gallant heroes who paid the supreme sacrifice.

We would like to extend our sincere thanks to Joseph Johnson under whose supervision all of the work was done, and to the Town Officials and departments who have helped or participated in any way.

COMMITTEE:

Emil Lenz
Richard Pratt
Norman Jacques
Richard Dixon
Millard B. LaCroix
Frank H. Porter

Philip J. Gavin, Jr.
John E. Murphy
Frank LaRocca
Seymour Doliner
Edgar Dupuis
James Tabarani

Warren MacInnes

Respectfully submitted,

DANIEL L. MURPHY, *Chairman*

PAUL T. CLANCY, *Secretary*

REPORT OF SEALER OF WEIGHTS AND MEASURES

January 8, 1962

Board of Selectmen
Town Office
Millis, Massachusetts

Gentlemen:

I herewith submit my report as Sealer of Weights and Measures for the year of 1961.

31 Scales Sealed

1 Scale Not Sealed

2 Scales Adjusted

28 Apothecary Weights Sealed

17 Gasoline Pumps Sealed

2 Grease Pumps Sealed

Sealing fees in amount of \$45.30 collected and given over to Town Treasurer.

Respectfully submitted,

JOHN J. WARD,

Sealer of Weights and Measures

REPORT OF NORFOLK COUNTY MOSQUITO CONTROL PROJECT

To the Citizens of Millis:

Submitted herewith is the report of the Norfolk County Mosquito Control Project of its activities in the Town of Millis for the year ending December 31, 1961.

Aerial Spraying	1,465 Acres
Ground Spraying	1,480 Acres
Pre-hatch Dusting	146 Acres
Drainage	3,155 Feet
Brush Clearing	1,710 Feet
Culverts Cleaned	5 Culverts
Catch Basins Treated	261 Catch Basins

Respectfully submitted,

JOHN C. KUSCHKE,

Superintendent

REPORT OF THE BOARD OF PUBLIC WELFARE

To the Citizens of Millis:

The Board of Public Welfare submits their report for the year ending December 31, 1961.

GENERAL RELIEF

The case load consisted of all unemployed cases.

Active cases January 1, 1961	6
Added during the year	2
Closed during the year	3
Active cases December 31, 1961	5

Medical expenses have been less than anticipated which is reflected in the unexpended balance reported.

Appropriation	\$ 5,000.00
Expenditure	3,721.13
Balance unexpended	\$ 1,278.87
Received from other Towns	234.00

AID TO DEPENDENT CHILDREN

Under this category of assistance aid was granted to six cases during the year in accordance with the State Standards. Federal Grants were larger than we anticipated which enabled us to meet the increased expenditure for 1961 and close with a balance unexpended.

Active cases January 1, 1961	4
Added during the year	2
Closed during the year	1
Active cases December 31, 1961	5

FINANCIAL SUMMARY

Appropriation	\$ 9,000.00
Reimbursements—Federal Grants	3,869.50
Total Available	\$12,869.50
Expenditure	12,271.29

Balance Unexpended	\$ 598.21
--------------------	-----------

ALLOCATION OF COSTS

Payments to Recipients and in their behalf	\$12,271.29
--	-------------

Reimbursements:

Federal Grants	\$ 3,869.50	
State Share	3,863.26	
	<hr/>	7,732.76

Cost to Millis	\$ 4,538.53
----------------	-------------

OLD AGE ASSISTANCE

Under this category of Assistance fifty-five cases were aided during the year. Eleven cases closed by death, removal and transfer to the Medical Aid to the Aged Category. Expenditures therefore have been less than anticipated.

Cases active January 1, 1961	50
Added during the year	5
Cases closed during the year	11
Cases active December 31, 1961	44

FINANCIAL SUMMARY

Appropriation	\$34,000.00
Reimbursements—Federal Grants	25,362.00
	<hr/>
Total Available	\$59,362.00
Expenditure	52,292.77
	<hr/>
Balance Unexpended	\$ 7,069.23

ALLOCATION OF COSTS

Expenditure	\$52,292.77
-------------	-------------

Reimbursements:

Federal Grants	\$25,362.00	
State Grants	19,219.44	
Other Towns	1,384.38	
	<hr/>	45,965.82

Cost to Millis		\$ 6,326.95
----------------	--	-------------

MEDICAL AID TO AGED

Under this new category of Assistance seventeen cases were aided during the year.

Cases active January 1, 1961	9
Cases added during the year	8
Cases closed during the year	3
Cases active December 31, 1961	14
Appropriation	\$16,000.00
Reimbursements—Federal Grants	13,183.31
	<hr/>
Total Available	\$29,183.31
Expenditure	27,328.80
	<hr/>
Balance Unexpended	\$ 1,854.51

ALLOCATION OF COSTS

Expenditure	\$27,328.80
Reimbursements:	
Federal Grants	\$13,183.31
State Grants	8,787.24
	<hr/>
	21,920.55
	<hr/>
Cost to Millis	\$ 5,408.25

DISABILITY ASSISTANCE

Under this category of Assistance eight cases were aided during the year.

Cases active January 1, 1961	5
Cases added during the year	3
Cases closed during the year	2
Cases active December 31, 1961	6

FINANCIAL SUMMARY

Appropriation	\$12,000.00
Reimbursements—Federal Grants	2,827.50
Total Available	\$14,827.50
Expenditure	12,809.68
Balance Unexpended	\$ 2,017.82

ALLOCATION OF COSTS

Expenditure	\$12,809.68
Reimbursements:	
Federal Grant	\$ 2,827.50
State Grant	6,643.51
	9,471.01
Cost to Millis	\$ 3,338.67

ADMINISTRATION

Appropriation	\$ 3,500.00
Reimbursements:	
Welfare Board Salaries	600.00
Reimbursements—Federal Grants	2,691.60
Total Available	\$ 6,791.60

Expenditures:

Board's Salaries	\$ 600.00	
Director's Salary	3,584.10	
Clerk's Salary	1,350.70	
Telephone	140.95	
Supplies and Postage	390.02	
Travel Expense	222.46	
	<hr/>	6,291.23
Balance Unexpended		<hr/> \$ 500.37

ALLOCATION OF COSTS

Expenditures		\$ 6,291.23
Reimbursements:		
Federal Grants	\$ 2,691.60	
State Grants	1,475.71	
	<hr/>	4,167.31
Cost to Millis		<hr/> \$ 2,123.92

We wish to express our thanks to the Board of Selectmen, Town Accountant, Town Treasurer and to Chief Balkam and his staff for all the courtesies extended to our department during the year.

We also wish to thank Miss Myrtle Coldwell and Mrs. Helen Brodeur for the excellent care given to several of our recipients at a minimum cost.

The Millis Ambulance Company has again this year rendered outstanding service to our department in the transportation of

recipients to and from hospitals. The members of the Board of Public Welfare and the families concerned express their grateful thanks.

Respectfully submitted,

THOMAS J. CLANCY, *Chairman*
ADAM CONSOLETTI
TERRENCE CASSIDY

Board of Public Welfare

HARRY E. KING,
Clerk of the Board

**REPORT OF
DIRECTOR OF VETERANS' SERVICES**

January 13, 1962

To the Honorable Board of Selectmen
and the Citizens of Millis:

I herewith submit my report as Veterans' Agent and Director of Veterans' Services for the year ending December 31, 1961.

This office has handled four hundred and twenty-one inquiries by veterans and their dependents seeking advice, assistance and information relative to benefits and other various pertinent problems.

I wish to thank the Board of Selectmen; Mr. Hoar, Assistant Service Officer of the Legion Post; our local doctor and nurses; and others who assisted me during this past year.

Financial Report

Appropriation		\$5,000.00
Expenditures:		
Ordinary Benefits	\$3,796.67	
Fuel	216.00	
Medical	621.62	
Miscellaneous	85.00	
	<hr/>	\$4,719.29
Apportionment:		
State Share	\$2,359.65	
Town Share	2,359.64	
	<hr/>	\$4,719.29
Check returned		150.00
Balance to Revenue		130.71
		<hr/>
		\$5,000.00

ADMINISTRATION

Appropriation	\$1,250.00
Administration Expenses	\$1,250.00

Respectfully submitted,

PHILIP J. GAVIN, JR.,

Director of Veterans' Services

ASSESSORS' REPORT FOR 1961

Valuation of Real Estate	\$6,052,315.00
Valuation of Personal Estate	412,700.00
Total Valuation	<hr/> \$6,465,015.00

TAXES

State Parks and Reservations	\$2,756.76
State Audit of Municipal Accounts	276.60
Mosquito Control	2,506.67
County Tax	10,614.68
Tuberculosis Hospital Assessment	5,259.84
Overlay for 1960	2,793.49
Overlay for 1961	28,238.22
Town Grant	1,027,566.01
Total Taxes	<hr/> \$1,080,012.27

RECEIPTS

Free Cash from Treasury	\$60,000.00
Estimated Receipts	314,929.38
Available Funds	56,264.50
Taxes from Real Estate	605,231.50
Taxes from Personal Estate	41,270.00
Poll Taxes (1132)	2,264.00
Total Taxes	<hr/> \$1,080,012.27

WARRANTS TO COLLECTOR

Real Estate	\$605,231.50
Personal Estate	41,270.00
Poll Taxes (1132)	2,264.00
Animal Excise	95.00
Poll Taxes December (2)	4.00

Sewer Taxes Main, Curve Streets and McCabe Avenue	2,947.57
Sewer Apportioned Taxes	1,950.92
Interest on Apportioned Taxes	787.96
Unpaid Water Bills	4,052.19
Unpaid Sewer Bills	76.00
Sewer Apportioned Taxes Paid in Advance	463.26
Sewer Assessments on Main and Union Streets	6,594.10
Total Warrants	<u>\$665,736.50</u>

ABATEMENTS

Real Estate 1961 Levy	\$260.00
Personal Estate 1961 Levy	12.50
Poll Taxes 1961 Levy (40)	80.00
Water Liens	221.24
Total Abatements	<u>\$573.74</u>

EXEMPTIONS

Real Estate 1960 Levy Clause 22	\$1,260.00
Real Estate 1961 Levy Clause 22	21,600.00
Real Estate 1961 Levy Clause 17	1,875.00
Poll Taxes 1961 Levy Clause 17 (116)	232.00
Poll Taxes 1961 Levy Clause 796 (7)	14.00
Total Exemptions	<u>\$24,981.00</u>
Rate Per Thousand	\$100.00

MOTOR VEHICLE AND TRAILER EXCISE

Number of Vehicles	2,942
Total Valuation	\$1,990,810.00

WARRANTS TO COLLECTOR

1960 Levy	\$18,145.39
1961 Levy	85,495.78

Total	<hr/> \$103,641.17
-------	--------------------

ABATEMENTS

1960 Levy	\$4,257.15
1961 Levy	5,167.73
	<hr/>
	\$9,424.88

ABATEMENTS RESCINDED

1955 Levy	\$32.02
1956 Levy	47.37
1959 Levy	38.48

GEORGE D. CASSIDY
GEORGE Y. ROBINSON
MILLARD B. LACROIX

Board of Assessors of Millis

REPORT OF BOARD OF SEWER COMMISSIONERS

To the Citizens of Millis:

The Sewer Commissioners organized at their regular meeting in March 1961 as follows:

George Sarris, Chairman
George DeAngelis, Clerk
Millard LaCroix

The regular meetings of the Sewer Commissioners are held on the second Thursday of each month at the Town Office at 8:00 P.M.

On Thursday, May 4, 1961, at 8:00 P.M., at the New Fire Station the bids for Contract No. 14 were opened and read for the ditching and laying of an eight-inch sewer main with a six-inch property line lateral, extending Millis sewer system on Union Street from existing sewer to North Street, a distance of about 1200 feet, and on Main Street from Parnell Street to Woodlawn Drive, a distance of about 255 feet. They were as follows:

1. B & R Construction Co., Inc., Dedham	\$19,139.50
2. Z & S Construction Co., Roslindale	21,136.00
3. N. Cibotti & Son Co., Hyde Park	22,940.50
4. J. Andressi & Son, Inc., Roslindale	23,500.00
5. D. G. DiPietro & Son, Franklin	24,488.00
6. Quinton Vespa Co., Inc., Newton	24,837.20
7. Charles & Louis Construction Co., Dorchester	26,655.00
8. P & R & B Construction Co., Inc., Dedham	26,888.10
9. H. DiTullio & Sons, Inc., Hyde Park	27,532.50
10. Susi & DeSantis, Inc., Hyde Park	27,916.96
11. C. Russo, Inc., Roslindale	29,779.00
12. Ricci & DeSantis Construction Co., Dorchester	31,292.00
13. Anthony Musto, Hyde Park	35,714.50
14. DiMinico & Cincotta, Inc., Malden	40,916.00

The Board voted to follow engineers' recommendation and awarded Contract No. 14 to B & R Construction Co., Inc., of Dedham, Mass., the lowest bidder at his contract for the amount of \$19,139.50.

The job was started July 1961 and was finished the last week of August 1961.

The assessment for sewer extension is levied to the abutters at \$2.25 per foot of frontage. Sewer rental to the users of the sewer system is at a rate of 50% of their water bill. All property owners wishing to connect to the sewer system must have a permit from the Sewer Commissioners, and the contractors or person doing the job must be approved by the Sewer Commissioners and all materials

used in the connection must be approved. The entrance into the sanitary sewer for purpose of water drainage other than sewerage is PROHIBITED, and garbage disposal is prohibited. All sewer connections are subject to inspection by the Sewer Commissioners.

Respectfully submitted,

GEORGE SARRIS, *Chairman*

GEORGE DEANGELIS, *Clerk*

MILLARD LACROIX

REPORT OF SMOKE AND ODOR NUISANCE COMMITTEE

To the Honorable Board of Selectmen
and Citizens of Millis:

Nine complaints were received by the committee during the year 1961.

As the Board of Health was investigating these complaints no action was taken other than to report the complaints to those concerned.

Respectfully submitted,

CHARLES PLIMPTON, *Chairman*

JOHN WARD

PHILIP BRAMAN

REPORT OF PARK DEPARTMENT

To the Honorable Board of Selectmen
and Citizens of Millis:

The Board of Park Commissioners is pleased to submit the following report of the Millis Park Department for the year ending December 31, 1961:

Richard Davies was elected on March 6, 1961 for a term of three years. On March 10, 1961 the Board organized as follows: John C. Kuschke, Chairman; George Duhamel, Superintendent and Richard Davies, Secretary.

All grounds under our control were placed in condition in the Spring for an early opening of activities. Playground equipment and apparatus were placed in position ready for use.

The Park Department tennis program, now in its fifth year, was again conducted under the capable direction of Mr. Aram Karoghlanian. In order to accommodate the 76 youngsters enrolled, Mr. Karoghlanian was assisted by Mrs. William Russell. With the continued and increasing popularity of this program, it is hoped that it might be expanded this year so that two groups (beginners and advanced) might be established.

We wish to express our sincere appreciation to Mr. Karoghlanian for his time and talent, which have made this program so popular with the youth of Millis.

Electricity was installed in both the Band Stand and the Park Department building. In previous years, various organizations using the Band Stand had requested electrical connections necessitating temporary electrical service.

An additional 300 feet of chain link fence was installed along the Park road. This installation was a continuation of the 300 feet erected in 1960 and protects the area across from the Clyde Brown School.

Once again the park was used extensively by various groups and organizations during the year. Inasmuch as the turf on the football practice area of the Junior-Senior High School was not sufficiently established to hold practice sessions, the Millis High School football team used the park for football practice.

The tennis courts are in dire need of re-surfacing. This indeed must be accomplished this year lest one of our few recreational facilities will be practically useless.

Respectfully submitted,

JOHN C. KUSCHKE, Chairman

GEORGE W. DUHAMEL

RICHARD C. DAVIES

REPORT OF THE POLICE DEPARTMENT

To the Honorable Board of Selectmen
and Citizens of Millis:

I herewith submit my report of the Police Department for the year ending December 31, 1961.

Investigations, Hearings and Prosecutions

Larceny	6
Larceny by Check	5
Forgery	3
Uttering	3

Prowler Complaints	14.
Molesting	2.
Assault and Battery	2.
Drunkenness	15.
Breaking and Entering	5.
Attempt to Break and Enter	3.
Stolen Merchandise Recovered	2.
Destruction of Property	11.
Attempted Felodese	1.
Non-Support	2.
Morals Charges	1.
Molesting	2.
Lost Children	10.
Vandalism	8.
Trespassing	7.
Negligent Use of Firearms	2.
Dumping Rubbish on Highways	7.
Recovered Property	4.
Juveniles Returned to Other Towns	7.
Juveniles Punished	2.
Violation of Hunting Laws	6.
Threats	1.
Pistol Permits Issued	19.
Resuscitator Calls	4.
Speeding	10.
Defacing License	1.
Unregistered Vehicle	2.
Uninsured Vehicle	2.
No Sticker	4.
Unlicensed Operators	6.
Stolen Cars Apprehended	2.
Hit and Run Apprehended	2.
Driving After Suspension	3.
Motor Vehicles Endangering	11.
Failing to Slow	5.
Stop Sign Violations	14.
Driving Under Influence	5.

Driving After Drinking	13
Failing to Stop for Officer	4
Violation of Parking Laws	35
Equipment Tags Issued	45
Processes Served for Other Police Departments	90
Investigations for Other Departments	43
Furnished Officers for Events on Special Occasions	25
Total Arrests	28
Returned to State Institutions	11
Committed to State Institutions	6
Returned to Wrentham State School	1
Emergency Trips to Hospitals and Doctors' Offices	31
Escort for Funerals	21
Cases or Hearings at Wrentham Court	49
Cases at Dedham Superior Court	7
Cases at Milford Court	1
Hearings at District Attorney's Office	5

Juvenile

Truancy	5
Hearings	8

Registry of Motor Vehicles

Licenses Suspended	50
Licenses Returned	19
Violations Reported	183
Accidents Investigated, Property Damage	53
Accidents Investigated, Personal Injury	41
Bicycle Accidents	2
Fatal (Automobile)	1
Transfer of Motor Vehicles, Class 1	50
Transfer of Motor Vehicles, Class 2	15
Transfer of Motor Vehicles, Class 3	48

Other Activities

During nightly check of doors and windows, 128 doors and 16 windows were found open. We again advise all business establishments to leave a night light on in their place of business. The Citizens should leave a small night light on in their homes when away on vacation or for any length of time.

Assisted Walpole Correctional Institute on three (3) occasions. The department assisted in three (3) "Operation Road Watches" in cooperation with the Registry of Motor Vehicles.

The Selectmen appointed Officer George Smith this year full-time, and he has greatly helped the department and we are asking the Selectmen to send him to the State Police School this year for six (6) weeks training.

The Fire and Dispatch Office at the Town Office Building, under the Supervision of Mrs. Roma Curran, are kept very busy at all times handling all calls for Police, Fire, Ambulance, Doctors and all emergencies, and deserve a great deal of commendation for the fine service they render the Citizens of Millis.

The Selectmen appointed three (3) Women Safety Officers this year. Mrs. Marilyn Nolan, Mrs. Elizabeth DeAngelis, Mrs. Dorothy Leger. They are doing wonderful work at three crossings and they have devoted time at the Schools talking safety to the children.

Traffic on Route 109 and Route 115 is still increasing during working hours and the department will have to put more Officers on duty during the day to handle this increase.

The Auxiliary Police have assisted the Department on many different occasions and should be complimented for the time and interest given at no expense to the Town.

The Millis Ambulance has been called to a great many emergencies during this past year and their fast, efficient service has saved many lives. Many thanks to the men that operate our Ambulance Service.

I want to thank Fire Chief John Ward and his assistants for their help and the many times they have responded to administer oxygen at all times of the night.

The Police Officers join with me in thanking the Board of Selectmen and all other departments and Citizens for their co-operation during the year 1961.

Respectfully submitted,

HORACE V. BALKAM,

Chief of Police

REPORT OF THE FIELD DRIVER

To the Honorable Board of Selectmen
and Citizens of Millis:

During 1961 received many calls of stray animals in different locations of Town. North end of Town pastureland was leased to out of town dairy farmers.

48 cows, 8 horses, 1 pony, 2 calves and 2 hogs wandered, were retrieved and returned to owners.

Property damage was reported on some occasions and the dairy farmers were notified to rectify the damage done.

Respectfully submitted,

HORACE V. BALKAM,

Field Driver

REPORT OF THE BUILDING INSPECTOR

To the Honorable Board of Selectmen
and Citizens of Millis:

I herewith submit my report for the year ending December 31,
1961:

25 Building Permits issued for new residential construction

Total estimated cost of construction \$318,500.00

30 Building Permits issued for additions and alterations
to residences, garages, etc.

Total estimated cost of construction 52,575.00

11 Building Permits issued for commercial and business
structures, alterations and additions

Total estimated cost of construction 105,400.00

2 Building Permits issued for Apartments

Total estimated cost of construction 48,000.00

1 Building Permit issued for trailer

Total estimated cost of construction 1,200.00

69 Total Permits issued

Total estimated cost of construction 525,675.00

2 Building Permits issued for Fallout Shelters

I wish to thank the Selectmen and Mrs. Beryl Spencer for their
help and co-operation.

Respectfully submitted,

PAUL V. DUHAMEL,
Building Inspector

JURY LIST 1961 - 1962

Ackroyd, James E.	Manager
Aulenback, Richard H.	Collector
Bicknell, Newell J.	Chemist
Bison, Theodore	Owner-Transportation
Booth, Richard A.	Chief Underwriter
Bowie, Leon E.	Accountant
Brown, Bernard	Mill Worker
Burke, William M.	Clerk
Dupuis, Edgar J.	Rigger
Cushman, Charles M.	Retired
Flanagan, John E.	Retired
Frink, Robert D.	Sales Representative
Germano, Charles F.	Laborer
Hamm, Frank	Carpenter
Hart, Gordon A.	Carpenter
Kopeski, Edward J.	Technician
LaCroix, Millard B.	Retired
Mallette, William G.	Assistant Manager Insurance
McDonald, John P.	Shipper
McGillen, John T.	Salesman
McLean, James J.	Supervisor
Pearson, William E.	Manager
Porter, Francis H.	Wool Card Operator
Shropshire, Edward L.	Asst. Pur. Agt. and Export Manager
Small, James T.	Retired

REPORT OF THE BOARD OF APPEALS

January 8, 1962

To the Honorable Board of Selectmen
and the Citizens of Millis:

The Appeal Board held eight formal hearings during the past year as follows:

April 10—Jack Warsofky, 236 Union Street. Extension of non-conforming use denied. Property would not comply with area requirements, habitable living space.

June 5—Winiker Poultry Farm, Inc. Requested variances on several lots on Exchange Street and Island Road. Board requested he submit plan more in conformity to required areas. No action.

June 19—Gordan W. and Rhoda H. McFetridge, Adams Street. Petition for a variance of lot lines denied.

June 19—William A. Fitzhenery, Pleasant Street. Four foot variance granted on side lot line.

July 28—Alfred and Helen M. McGann, 113 Woodlawn Drive. Side lot line variance of three feet granted.

September 6—Millis Sand and Gravel Co., off Union Street. Petitioner granted the right to use present shaker screen under yearly permit; denied the right to store loam for re-sale, but may store 5050 cubic yards for restoration; denied the right to store equipment other than that necessary for use in its pit; denied permission to dig below road level; barred the preparation of property lying along Ridge Street for building lots until such times as sub-division plans are approved by Millis Planning Board; denied a permit for temporary buildings, but can continue the use of present temporary building. The present sand and gravel business being non-conforming, the special permit and exception is limited to three years at which time said business shall be liquidated and the above permit terminated.

August 28—Gertrude W. Weinstein, Norfolk Road. Variance granted to allow building an extension up to street setback line of present building.

October 9—Alice Bayranishian, Main Street. Set back variance granted on North Street side to allow erection of garage.

Several permits were granted during the year specifically to allow:

Mrs. Mary A. Holt, Village Street; Bewley Associates, Main Street; Mrs. Dimitra Chalas, Walnut Street; Mrs. Bette Zucker, Plain Street to conduct realty business from their homes, with legal signs, the Board having ruled that the conduct of a realty business is an excepted home occupation. The Board also permitted Eddy J. Casey, Forest Road, to remove sand and gravel and to replace with loam for lawn purposes and Rosenfeld Contracting Corporation to sell specified amounts of surplus loam from its properties on Orchard, Jane and Main Streets.

In all the above cases decisions of the Board were unanimous and based on the Millis Zoning By-law, the Board relying heavily on the provision that the action be "no more detrimental or objectionable to the neighborhood and the town", the General Laws of the Commonwealth of Massachusetts and court decisions.

Respectfully submitted,

WILLIAM F. WRIGHT, *Chairman*

ANTHONY P. MELESKI, *Secretary*

J. FRANCIS O'ROURKE, *Member*

WILLIAM G. MALETTE, *Associate Member*

NORMAN P. JACQUES, *Associate Member*

REPORT OF THE WATER REGISTRAR**For the Year Ending December 31, 1961****Semi-Annual Rates**

Committed 1961	\$17,007.00	Collected	\$16,161.82
		Outstanding	845.18
			<hr/>
			\$17,007.00

Meter Rates

Committed 1961	\$11,210.71	Collected	\$10,722.05
		Outstanding	488.66
			<hr/>
			\$11,210.71

Water Guarantees

Deposits 1961	\$2,550.00	Actual Costs	\$1,813.40
Outstanding	14.60	Refunds	756.40
Collected	5.20		<hr/>
	<hr/>		\$2,569.80
	\$2,569.80		

Accounts Receivable

(Extensions and Miscellaneous)

Committed 1961	\$659.58	Collected	\$119.44
		Outstanding	540.14
			<hr/>
			\$659.58

Respectfully submitted,

MARY ANN DMYTRYCK.

Water Registrar

REPORT OF SEWER RENTALS
For the Year Ending December 31, 1961

Sewer Rental

Committed 1961	\$2,124.11	Collected	\$1,938.76
		Outstanding	185.35
			<hr/>
			\$2,124.11

Respectfully submitted,

MARY ANN DMYTRYCK,

Sewer Registrar

REPORT OF THE PLANNING BOARD

To the Honorable Board of Selectmen
and Citizens of Millis:

During 1961, in addition to the performance of our regular duties, we conducted two public hearings. Two (2) Subdivisions were approved — one for nine (9) dwelling units and the other for one (1) dwelling unit, this limitation having been the result of the remainder of the subdivision being located in the Town of Medway.

As a result of Supreme Court decisions handed down during the year, we can now report that we have been completely successful in defending the Town's position with respect to legal action taken

against us on several aspects of Zoning, Town Meeting action and Subdivision Control.

The sole major program completed by the Planning Board in 1961 will include the numbering of all homes, business and vacant lots. Incompleted programs which are awaiting the action of other boards, the impetus for which was furnished by the Planning Board, include master planning for sewerage disposal, the annotating of the Town By-Laws and the adoption of a completely revised Building Code.

It is our hope that action will be completed on all of the foregoing at the 1962 Annual Town Meeting.

Respectfully submitted,

JAMES B. WHITE, *Chairman*
TALBOT DEWEY, *Clerk*
JAMES R. McDONOUGH
JAMES E. FOX
HAROLD E. CURRAN

REPORT OF MOTH SUPERINTENDENT

To the Honorable Board of Selectmen
and Citizens of Millis:

The Elm Trees were sprayed in May for control of Elm Bark Beetle, the carrier of the Dutch Elm Disease.

In July the Elm Trees were sprayed again for the control of the Elm Leaf Beetle and other leaf eating insects.

Spraying of Poison Ivy was also completed in July in sections of the town where most needed.

All Elm wood lying on the ground should be removed as early as possible in the Spring and in no event later than April 1st.

I wish to thank the different departments and individuals who in any way assisted me in this work and especially the Highway Department for use of their equipment and efficient co-operation in disposing of diseased Elm trees.

Respectfully submitted,

DONALD H. LEE,

Moth Superintendent

REPORT OF THE TREE WARDEN

To the Honorable Board of Selectmen
and Citizens of Millis:

Although we have lost many of our trees I have been fortunate enough to purchase trees at a very low rate from a grower in Maine. This year I planted 160 new trees on the roadside.

In the future anyone wishing to have trees planted near their property please contact the Tree Warden before August 1, 1962.

Respectfully submitted,

ARTHUR M. SMITH,

Tree Warden

REPORT OF TRUSTEES OF MILLIS PUBLIC LIBRARY FOR 1961

Library operations continued to accelerate in 1961 and not only did circulation increase markedly but all services showed growth in demand and activity, culminating on October 1st in the library being open every evening. (We will continue to stay open daily if state funds to assist town libraries under Massachusetts Law Chapter 760 are forthcoming).

Pursuing our interest in encouraging elementary school children to become acquainted with and use the library we again, with the superb co-operation of Miss Elizabeth Byrnes, played host to every class of the Clyde Brown School during National Book Week in November. A film was shown and honor certificates were awarded to over 100 children for their participation in our annual summer reading program. "Trip to the Moon" was the theme and a field trip to Hanscom Air Base ended the most active summer reading club yet conducted. May we at this time thank the Millis School Committee for supplying the transportation, and Driver Joe Johnson and Chaperones Mmes. Warsof, Ferguson, Proe, Hoffman, and Trumble for making it such a successful outing. A series of assemblies were presented in June to each elementary grade by our staff, thanks again to Miss Byrnes' interest and help.

Saturday morning story hours for pre-school children have been well attended and we are indebted to storytellers Miss Franceline Braun, Mrs. Robert Levy and Mrs. Thomas Proe for volunteering their valuable time.

In an effort to retrieve long lost and overdue books a moratorium on fines was held most successfully for a week in June and a new system for reclaiming overdue books has been instituted. After a two month study, the Trustees submitted to the Selectmen an appraisal of library properties with suggestions for revising our insurance policies in case of fire, theft, or vandalism. The Trustees

and staff have attended several area meetings and are working actively on the proposed regional library plans.

Though our Chief Librarian, Mrs. Patricia Olstead, can only be with us partime, her invaluable assistant, Mrs. Frances Trumble, aided by Mrs. Geraldine Tirrell, have carried the increased load of work with great spirit and efficiency. The Friends of Library volunteers contributed many hours of valuable work — most especially Mrs. Clifford Thatcher for assembling a series of displays which have been informative and imaginative, and Mrs. Paul Iarrobino for help with filing and book repair. Also deserving special commendation are Mrs. Kenneth Drew, Mrs. Arthur Blackett, Mrs. Kenneth Arnold, Mrs. John Dawson, and Mrs. John Tirrell.

For their generous and valuable gifts of books to the library may we thank Mr. and Mrs. Kenneth Arnold, Mrs. Mosher, Mr. Alfred Hunt, Mr. and Mrs. John Lynch, Mr. Frank Royce, and Mr. Christian A. Herter. For their gift of 1000 book marks we are indebted to Mr. and Mrs. Sumner Fierman of the Millis Hardware.

Respectfully submitted,

BETTY L. TEMPLE, *Chairman*

PRISCILLA B. DEWEY

MARGARET N. ROYCE

Trustees

REPORT OF LIBRARIAN TO THE TRUSTEES - 1961

Total circulation for the year	19,890
Adult fiction	4,488
Adult non-fiction	2,435
Juvenile fiction	8,902
Juvenile non-fiction	3,278
Periodicals and pamphlets	787

The above figures include circulation for the Summer Reading Club, which totaled 1,301 books.

Books purchased	920
Gift books	9
Total books in library	9,258
New Juvenile borrowers	128
New Adult borrowers	97
Total borrowers	2,107

REPORT OF THE INSPECTOR OF ANIMALS

To the Honorable Board of Selectmen
and Citizens of Millis:

I hereby submit the following report of the Inspector of Animals for the year ending December 31, 1961.

The annual barn and animal inspection has been completed.

There were seven hundred and sixty-eight head of cattle brought in from out of state. These were checked and released.

There were fifty-two dog bites during the year and none of these dogs showed any symptoms of rabies.

All other work was carried out as ordered by the Director.

Respectfully submitted,

T. J. McCARTHY,

Inspector of Animals

REPORT OF THE BOARD OF FIRE ENGINEERS

January 23, 1962

Board of Selectmen and Citizens of Millis
Town Office
Millis, Massachusetts

Gentlemen:

The Board of Fire Engineers submit the following report:

Buildings	8
Chimney	4
Oil Burners	7
Auto and Gas Power Motors	12
Grass and Brush	43
Town Dump	4
Gas and Fuel Oil on Roadway	4

Electrical	2
Cooking Stoves	3
Rescue of Animals	4
Pumping Out Cellars	4
Oxygen	5
House Duty	12
False Alarms	2

As this is entirely a call man department we assign men to the Main Station during all electrical and major snow storms.

All schools and rest homes have been inspected quarterly in accordance with the state laws.

By request of the Library Trustees the Town Library located on the second floor of the Railroad Station was inspected with the Town Building Inspector, Mr. Paul Duhamel and State Building Inspector, Mr. Christopher Norton being present. It was the contention of all, that a fire escape on the North West end of the building be constructed for the safety of the forty to fifty children that congregate there for story hours given periodically.

A letter in detail as to correction to be made have been sent to all concerned.

The following items were advertised for bids and purchased:

Fire Truck to Farrar Co., Hopkinton, Mass.

Lighting Plant to Chas. H. Clougherty Co., Medfield, Mass.

Radio to Motorola Co., Chicago, Illinois.

Lights and wire for lighting plant to Hanson Electric Co., Framingham, Mass.

This coming year we are asking that you support our Budget Requests.

This coming year we have included in our budget, monies to purchase a Scott Air Pak (Demand Type Gas Mask), Ten Ton Porto Power Rescue Kit (various hydraulic tools for easy prying open of wrecked automobiles, for the removal of accident victims),

Fire Entry and Rescue Suit and Aluminized Asbestos Blanket (for rescue of victims trapped in automobile or other fires).

We ask that you support this budget and also the article calling for the purchase of a 1962 chassis and to replace the 1935 GMC chassis on the present brush fire tank truck with same.

We thank the Police and Highway Department and all departments and townspeople who have assisted us during the past year.

Respectfully submitted,

JOHN J. WARD
ARTHUR WATSON
MOODY RICHARDSON

Board of Fire Engineers

REPORT OF THE WATER DEPARTMENT

To the Citizens of Millis:

Submitted herewith is a summary of some of the regular maintenance and repair activities by the Millis Water Department during 1961:

Service Calls	30
New Services Installed	23
Removed Snow from Hydrants	4
Services Renewed	20
New Meters Installed	4
New Hydrants Installed	2
Meters Changed	3

Obsolete Hydrants Removed	3
500 feet of 8" water main installed	
220 feet of 6" water main installed	

As per instructions received by the department at the last annual town meeting, bids for the construction of the Water Pumping Station were received collectively as follows:

Mike Mack Company	\$23,474.00
J. P. Donahoe Construction Company	23,655.00
D. L. Maher and Company	24,249.00
R. H. White Construction Company, Inc.	25,044.00

Mike Mack Company was awarded the contract. The station was put into operation in October.

Board of Water Commissioners

WATER PUMPED 1961

<i>Month</i>	<i>Gallons</i>	<i>Rainfall</i>
January	11,070,000	3.07
February	10,170,000	3.64
March	11,550,000	4.55
April	11,950,000	5.19
May	13,560,000	4.16
June	16,880,000	2.28
July	18,280,000	4.13
August	17,910,000	2.72
September	15,010,000	8.57
October	13,150,000	3.40
November	12,320,000	3.33
December	11,100,000	3.89
	<hr/>	<hr/>
	162,950,000	48.93

Respectfully submitted by
the Water Commissioners

JOSEPH J. SOKOL, Chairman
WAYNE L. HANSEN
ELWAYNE K. COLDWELL

REPORT OF THE INSPECTOR OF PLUMBING

To the Honorable Board of Selectmen
and to the Citizens of Millis:

I hereby submit my report as Inspector of Plumbing for the year
ending December 31, 1961.

Permits issued	30
Inspections approved	30

Respectfully submitted,

HUGH J. McCARTHY,

Inspector of Plumbing

REPORT OF THE BOARD OF HEALTH

To the Citizens of Millis:

Submitted herewith is the Annual Report of your Board of
Health for the year ending December 31, 1961.

In accordance with Article 44 of the Annual Town Meeting of
March 14, 1960, a separate Board of Health was elected at the
1961 Annual Town Election.

The new Board organized in accordance with Chapter 111, Sec-
tion 27 of the General Laws on March 12, 1961 and appointed John

C. Kuschke, Chairman and Thomas J. Fleming, Sr., Clerk. The remaining member is Dr. Philip F. Mulvey, Jr.

The dates of the regular meetings were set for the first and third Tuesdays of each month at 7:30 P.M. in the Town Office.

Board of Health Appointments

Agent	Horace V. Balkam
Agent for Septic Tank Inspections	Hugh J. McCarthy, Sr.
Inspector of Slaughtering	Timothy J. McCarthy
Inspector of Milk	Philip J. Gavin

Communicable Diseases

The following communicable diseases were reported to the Board of Health by physicians during 1961:

Measles	24
Chicken Pox	12
Scarlet Fever	1

It would be greatly appreciated if householders would report occurrence of communicable (contagious) diseases to the Board. This will assist the Board in a more critical evaluation of the health problems within the Town.

New Regulations

On July 12, 1961 the Board adopted the following regulation regarding modification to existing private sewage disposal systems:

"Any alteration or modification in existing sewage disposal systems (cesspools, septic tanks, leaching fields) requires a permit, and approval of the Board of Health."

Permits and Licenses Issued By Board of Health

Septic Tank Permits

1. New Installations 31
2. Modification of Existing Facilities 6

Nursery School License	1
Funeral Home License	1
Bottling Permit	1
*Milk Permits	23
*Oleomargarine	5

*Issued by Milk Inspector

Mobile X-ray Unit

In October a mobile X-ray unit of the Norfolk County Tuberculosis and Health Association was in Millis. Of 336 people X-rayed only one questionable case was found; two stable (inactive) cases were noted; eight non-tuberculosis chest conditions; and thirteen heart abnormalities were reported.

Flu Clinic

During the latter part of December a Flu Clinic was conducted at which all Town employees and Town officers were administered the influenza vaccine. This clinic was conducted with the cooperation of the Visiting Nurse and Dr. Jacob Zalvan. A nominal fee was charged in order to defray the cost of this clinic.

Milk Inspector

During the year twenty-three permits were issued to dealers distributing milk in the Town. Five permits were issued for the sale of oleomargarine. The permit fees were turned over to the Town Treasurer.

Milk sold locally has been checked and found to conform to the minimum standards set by the State Department of Public Health regarding butter-fat content. The bacteriological content is determined by the State inspectors at the plant of the distributor.

In one instance the State was requested by the Milk Inspector to look into a complaint received by the Board of Health. As usual, this was accomplished with complete cooperation from the State.

The condition was immediately corrected to the satisfaction of both the local Board and the State Department of Public Health.

Inspector of Slaughtering

"During the year 1961 there has been very little slaughtering."

Agent For The Board of Health

For the year of 1961 fifteen (15) complaints were received regarding cesspool and sewerage conditions. Inspections were made, and owners and landlords of property corrected conditions and the Board of Health notified of action taken.

Received six (6) complaints regarding collection of garbage. If garbage is put in a proper receptacle, free from paper, etc., and put in an accessible location, it will be picked up by the garbage disposal collector regularly.

Consulting Engineer

A consulting engineer was engaged by the board to assist in the formulation of rules and regulations which are designed to alleviate some of the existing sanitary problems as well as preventing additional ones. It should be noted also that the board utilized the resources of our State Department of Health, Division of Food and Drugs, as well as the Air Pollution Control Board.

The Board of Health wishes to thank the Board of Selectmen for their assistance involved in the change-over to a separate Board of Health. A particular expression of thanks goes to Mrs. Beryl Spencer, whose assistance during the first year was invaluable. For her help and understanding each member of this board is deeply grateful.

Respectfully submitted,

JOHN C. KUSCHKE, *Chairman*
THOMAS J. FLEMING, SR., *Clerk*
DR. PHILIP F. MULVEY, JR.

REPORT OF THE TOWN TREASURER

To the Honorable Board of Selectmen and Citizens of Millis:

I hereby submit the following report of the Treasurer's Department for the year of 1961:

Balance of the Stabilization Fund as of December 31, 1961 is as follows:

Medway Savings Bank	\$38,480.89
Dedham Trust Company	10,746.30
Medway Co-operative Bank	10,512.47
	<hr/>
	\$59,739.66
Less due Town Article 49, 1961	16,000.00
	<hr/>
Balance December 31, 1961	\$43,739.66

Above Article 49 voted at March 1961 Town Meeting was to transfer \$16,000.00 from Stabilization Fund for purchase of new fire truck to be delivered in 1962. This money not withdrawn from bank would be allowed to realize more interest.

Balance of Library Trust Funds as of December 31, 1961:

Dr. and Charles Wesley Emerson	
Fund	\$335.54
George W. Woolvett Fund	3,498.50
	<hr/>
	\$3,834.04
Balance of Millis One Hundred	
Anniversary Fund	\$1,054.00

The following is a summary of the insurance policies of the town as of December 31, 1961:

<i>Amount</i>	<i>Property Covered</i>	<i>Company</i>	<i>Expiration</i>
\$148,126.67	Fire Schedule	Dorchester Mutual	1-1-62
148,126.67	Fire Schedule	Norfolk & Dedham	1-1-62
148,126.67	Fire Schedule	World Fire & Marine	1-1-62
148,126.67	Fire Schedule	Dorchester Mutual	1-1-63
148,126.67	Fire Schedule	Norfolk & Dedham	1-1-63
148,126.67	Fire Schedule	Aetna Insurance	1-1-63
148,126.67	Fire Schedule	American Insurance Co.	1-1-64
148,126.67	Fire Schedule	Norfolk & Dedham	1-1-64
148,126.67	Fire Schedule	Pennsylvania Fire	1-1-64
148,126.67	Fire Schedule	Travelers Ins. Co.	1-1-65
148,126.67	Fire Schedule	Norfolk & Dedham	1-1-65
148,126.67	Fire Schedule	Aetna Insurance Co.	1-1-65
133,864.00	Fire Schedule	Norfolk & Dedham	1-1-66
112,470.00	Fire Schedule	Pennsylvania Fire	1-1-66
111,970.00	Fire Schedule	Travelers Ins. Co.	1-1-66
105,576.00	Fire Schedule	American Employers	1-1-66
	Workmen's Compensation	Travelers Insurance	1-1-62
15/30,000	Public Liability	Travelers Ins. Co.	1-1-62
10,000.00	Equip., sewer pump house	Hart. Steam Boiler	3-10-64
3,000.00	Mercantile rob. and bur.	Aetna Insurance	2-15-62
50,000.00	Gen. Boiler & Machinery	American Employers	9-15-63
	Police Dept. Accident	American Casualty	5-2-62
	Fire Dept. Accident		
	Sports Medical Policy	Higham Neilson	1-4-62
25/100,000	Liability: Highway Dept.	Aetna Casualty	1-1-62
ACV	Fire, Theft, Col.: Highway	Aetna Casualty	1-1-62
25/100,000	Liability: School Busses	Aetna Insurance	1-1-62
ACV	Fire, Th., Col.: Sch. Busses	Aetna Casualty	1-1-62
25/100,000	Liability: Police Car	Aetna Insurance	1-1-62
ACV	Fire, Theft, Col.: Pol. Car	Aetna Casualty	1-1-62
25/100,000	Liability: School Tng. Car	Aetna Insurance	1-1-62
ACV	Fire, Th., Col.: Sch. T. Car	Aetna Insurance	1-1-62
25/100,000	Liability: Water Dept.	Aetna Insurance	1-1-62
ACV	Fire, Th., Col.: Water D't.	Aetna Insurance	1-1-62
25/100,000	Liability: Cemetery Dept.	Aetna Insurance	1-1-62
25/100,000	Liability: Fire Dept.	Aetna Insurance	1-1-62
ACV	Comp. Fire, Th.: Fire D't.	Aetna Insurance	1-1-62

I wish to thank all Departments for their co-operation during the past year.

Respectfully submitted,

JOSEPH F. ENGLISH,

Town Treasurer

REPORT OF THE TAX COLLECTOR

January 17, 1962

To the Citizens of the Town of Millis:

Following is the report of the Tax Collector for the year 1961:

OUTSTANDING JANUARY 1, 1961

Unapportioned Sewer Assessments	\$2,499.93
1959 Motor Vehicle Excise	44.90
1959 Real Estate	3,176.41
1959 Sewer Added to Taxes	20.00
1959 Committed Interest Added to Taxes	6.36
1960 Real Estate	32,105.73
1960 Motor Vehicle Excise	21,080.84
1960 Sewer Added to Taxes	178.18
1960 Committed Interest Added to Taxes	77.19
1960 Personal Property	153.00

ASSESSOR'S WARRANTS IN 1961

1960 Motor Vehicle Excise	18,145.39
1961 Motor Vehicle Excise	85,495.78
1961 Real Estate	605,231.50
1961 Personal Property	41,270.00
1961 Poll Taxes	2,268.00
1961 Farm Animal Excise	95.00
Unapportioned Sewer Assessments	9,541.67
1961 Sewer Added to Taxes	1,950.92
1961 Committed Interest Added to Taxes	787.96
Outstanding Water Added to Taxes	4,052.19
Outstanding Sewer Rental Added to Taxes	76.00
Sewer Apportionments Paid in Advance	463.26
Rescinded 1955, 1956, 1959 M.V. Excise Abatements	117.87

REFUNDS

1960 Real Estate	1,332.00
1960 Motor Vehicle Excise	1,903.25
1961 Real Estate	2,121.78
1961 Motor Vehicle Excise	2,256.98
	<hr/>
	\$836,452.09

PAYMENTS TO TREASURER

Unapportioned Sewer	\$3,355.60
1959 Motor Vehicle Excise	44.90
1959 Real Estate	2,864.36
1959 Sewer Added to Taxes	20.00
1959 Committed Interest Added to Taxes	6.36
Rescinded Motor Vehicle Excise Abatements	117.87
1960 Real Estate	27,182.83
1960 Motor Vehicle Excise	35,768.64
1960 Sewer Added to Taxes	160.71
1960 Committed Interest Added to Taxes	70.90
1960 Personal Property	153.00
Sewer Apportionments Paid in Advance	463.26
1961 Poll Taxes	1,942.00
1961 Motor Vehicle Excise	56,936.70
1961 Real Estate	549,670.24
1961 Sewer Added to Taxes	1,672.55
1961 Committed Interest Added to Taxes	662.73
1961 Water Added to Taxes	1,729.74
1961 Sewer Rental Added to Taxes	71.50
1961 Farm Animal Excise	95.00
1961 Personal Property	40,197.50

TAX TITLES AND CERTIFIED SEWER

1959 Real Estate	312.05
1960 Real Estate	292.50
1961 Real Estate	852.00
Unapportioned Sewer Certified for Apportionment	8,686.00

ABATEMENTS

1960 Motor Vehicle Excise	4,257.15
1961 Motor Vehicle Excise	5,167.73
1960 Real Estate	1,260.00
1961 Real Estate	23,735.00
1961 Water Added to Taxes	221.24
1961 Personal Property	12.50
1961 Poll Taxes	326.00

OUTSTANDING JANUARY 1, 1962

1960 Real Estate	4,702.40
1960 Motor Vehicle Excise	1,103.69
1960 Sewer Added to Taxes	17.47
1960 Committed Interest Added to Taxes	6.29
1961 Motor Vehicle Excise	25,648.33
1961 Real Estate	33,096.04
1961 Sewer Added to Taxes	278.37
1961 Committed Interest Added to Taxes	125.23
1961 Water Added to Taxes	2,101.21
1961 Sewer Rental Added to Taxes	4.50
1961 Personal Property	1,060.00
	<hr/>
	\$836,452.09

OTHER INCOME

Municipal Lien Certificates	\$270.00
Betterment Releases	20.00
Poll Tax Fees	74.85
Interest	1,293.69
	<hr/>
Paid to Treasurer	\$1,658.54

Respectfully submitted,

HARRY S. HART,

Tax Collector

REPORT OF THE MILLIS SCHOOL BUILDING COMMITTEE

To the Citizens of Millis:

The new Millis Junior-Senior High School was first occupied on January 30, 1961. At that time some finish work remained to be done in some of the public areas. These became available for use on an orderly schedule so that by the date of Dedication and Open House on April 16th all areas were in use.

Dr. Owen B. Kiernan, Commissioner of Education for the Commonwealth of Massachusetts, was principal speaker at the Dedication Program. Gifts for the new school were received from Millis American Legion Post No. 208 and the Millis Parent-Teachers Association. Keys to the building were transferred from the School Building Committee to the School Committee.

This Committee wishes to make special mention of the valuable services rendered to the Town by John Ellington who passed away during February. His active sense of civic responsibility had been evident in many phases of the life in our community and especially in the education, recreation and healthy social life of our children. John is greatly missed.

To acknowledge individually all of the important contributions of time, professional knowledge and good advice made to this building project by the officials of the Town, its citizens and many from outside Millis would require several pages. Therefore, the School Building Committee wishes to express its appreciation for the help and co-operation of all.

Superintendent of Schools Dr. George C. Roy and Principal of the Junior-Senior High School William A. Vellante, must be mentioned individually for their very substantial contribution to the whole building program. The Millis School Committee was most co-operative and all members of the faculty and staff have been very helpful.

While the work of the Building Committee has been almost completed, a few details remain to be closed in 1962 before disbanding. We have enjoyed being a part of the building program by which the citizens of Millis have provided our children with much improved facilities for the primary purpose of education and its many related activities.

Respectfully submitted,

GORDON P. KING, *Chairman*

FREDERICK J. WELCH, *Vice Chairman*

HINDY ROSENFELD, *Secretary*

CHARLES MANDELL, *Financial Secretary*

ARTHUR J. CARTER

JOHN ELLINGTON (Deceased)

EARL H. MERKLE

REPORT OF THE TOWN COUNSEL

To the Board of Selectmen:

Gentlemen:

I submit herewith my report as Town Counsel for the year 1961.

During the year, as in the past, I have counseled and advised not only your Board but other Boards, Committees and Town Officers on the many legal questions and matters that arise in the usual course of the conduct of the Town's affairs.

I have received and read all Special Acts enacted by the 1961 Legislature and all amendments to the General Laws with particular attention to those that might affect the interests of the Town.

I have discussed and consulted with other Town Counsel and City Solicitors any such Acts and legislation as affects cities and towns generally. I have also discussed many problem that have arisen in other towns and cities, and problems that could arise in our town, at the monthly meetings of the Town Counsel and City Solicitors Association.

There were several litigated cases during the year of which the more interesting were the cases of:

Doliner versus Town Clerk of Millis

Doliner versus Planning Board of Millis

Both of the above cases were decided in favor of the Town of Millis. The opinions in both of the above cases were written by Justice Ammi Cutter of the Supreme Judicial Court of Massachusetts.

The case of Doliner versus Planning Board of Millis, I believe, has made very good law and should henceforth be considered a leading case on the issues involved therein.

The case of Bixler versus Town of Millis in which the Plaintiff sought \$4,000.00 damages for personal injuries suffered as a result of an alleged defect in a public way was heard at Superior Court in Dedham and a directed verdict for the Town of Millis was entered by Judge Donahue.

The case of the Town of Millis versus Morris Burstyn was resolved in the District Court at Wrentham where an agreement for judgment for the Plaintiff Town of Millis was entered.

The first criminal matter, involving alleged violations of the Building Code of Town of Millis, was heard at the District Court in Wrentham. In this matter the Building Inspector applied for a hearing to seek criminal complaints. At this hearing Judge Chayet

deciding there was sufficient evidence allowed criminal complaints to issue.

At the hearing on the above Judge Robinson found in favor of the town.

Other matters pending in litigation are the cases of Millar versus School Building Committee of Millis et al, and Welfare Board of Norwood versus Commonwealth of Massachusetts.

As always, I have had the full co-operation of your Board and of all Town Officials, Boards and Committees, for which I am most grateful.

Respectfully submitted,

ANTHONY T. PETROCCA,

Town Counsel

REPORT TO THE TOWN ON SUBJECT OF ANNOTATED LAWS AND BUILDING CODE

The Board of Selectmen would like to take this opportunity to express their appreciation to Mr. Henry Bogins for his assistance in helping to prepare the first draft of the Annotated Laws and to the members of the committee who assisted in the preparation of the present draft of our new Building Code.

It had been hoped by the Selectmen that this work would have been completed and in printed form in time for our Annual Town Meeting. Unfortunately as recently as in January 1962 a court

case was then pending and if the Town of Millis had lost in court many of the basic rules of our Building Code certainly would have been changed sufficiently to have made much of the work already done almost worthless.

Because the Building Code, as well as the Zoning Laws, are part of the laws and rules we are subject to, these also would have to be a part of the new Annotated Laws.

Our Town Counsel having been through several difficult cases on the subject of our By-Laws including our Building Code, now wants to review the work that has been done and make whatever changes he feels necessary. As soon as this is done we, as Selectmen, plan to hold several public hearings at which time all citizens will have an opportunity to express themselves prior to any adoption of both these works at a Special Town Meeting to be held no later than June 1, 1962.

BOARD OF SELECTMEN

REPORT OF THE TOWN FOREST COMMITTEE

To the Citizens of Millis:

In April, 1960, the Town Forest Committee recommended the creation of a Conservation Commission, an official agency of the Town established by acceptance of the provisions of Chapter 223, Acts of 1957 (Chapter 40, Section 8C, General Laws) as amended, whose primary concern would be the conservation of all types of open land areas and wild life as well.

A joint meeting of the Town Forest Committee and Town Officials was held. Among the Town Officials represented at this meeting were The Board of Selectmen, Town Counsel, Planning Board, Board of Appeals, Board of Health, Board of Assessors, Park, Highway and Sewer Departments, School and Finance Committees, etc.

Present to speak, answer questions and interpret the Law were: William C. Wright, Norfolk County Soil and Water Conservation Supervisor; George Arguimbau, United States Department of Agriculture; Henry Ritzer, United States Soil Conservation Service.

With the approval of various Boards, Departments and Officials, the Town Forest Committee is sponsoring an Article in the Town Warrant to accept the provisions mentioned.

This Committee wishes to thank all Town Officials for the co-operation and help received and especially interested citizen, Leonard Campbell, who worked diligently with this Committee.

Respectfully submitted,

FRANK LARocca

ALBERT ANDREWS

EDWARD MAEL

RUSSELL BRODEUR

ARTHUR BLACKETT

Town Forest Committee

REPORT OF SCHOOL LAND INVESTIGATING COMMITTEE

To the Citizens of Millis:

This is a report of the Land Investigating Committee for School Purposes which was appointed by the Moderator as a result of a favorable vote under Article No. 36 at the last Annual Town Meeting.

The major part of the past year has been devoted to preliminary studies of school land needs and requirements and meeting with other interested town committees. We have also made some visual surveys of possible sites.

It would appear that this committee should concern itself with long range planning as well as any immediate need that might arise and therefore we have no specific recommendations at this time except to request that the committee be continued.

We would like to extend our sincere thanks to the School Committee for making their facilities available for meetings, to Dr. George C. Roy, Superintendent of Schools, Mr. James B. White, Chairman of the Planning Board, Mr. Millard B. LaCroix, of the Board of Assessors for their kind assistance.

Respectfully submitted,

ROBERT C. PRUE, *Chairman*

STUART M. KING, *Secretary*

THOMAS F. SMITH

HENRY S. BOGINS

MARJORIE K. WHITECROSS

ANDREW R. SCOTT

J. STANLEY McQUADE

REPORT OF THE INSPECTOR OF GAS INSTALLATIONS

To the Honorable Board of Selectmen
and to the Citizens of Millis:

I hereby submit my report as Inspector of Gas Installations for
the year ending December 31, 1961:

Permits issued	6
Inspections approved	6

Respectfully submitted,

HUGH J. McCARTHY,

Inspector of Gas Installations

REPORT OF THE TOWN ACCOUNTANT

For the Year Ending December 31st, 1961

The following is a report of the financial transactions of the
Town of Millis for the year ending December 31st, 1961.

I wish to thank all the Town Officials and Citizens for their help
and co-operation during the past year.

LAWRENCE J. REARDON,

Town Accountant

CASH RECEIPTS FOR 1961

Real Estate Tax Previous Years	\$30,047.19
Personal Property Tax—Previous Years	153.00
Poll Tax 1961	1,942.00
Real Estate Tax 1961	549,670.24
Personal Property Tax 1961	40,307.50
Tax Titles Redemptions	674.96
Motor Vehicle Excise Tax Previous Years	35,980.97
Motor Vehicle Excise Tax 1961	56,936.70
Sewer Receipts	8,433.37
Liens	270.00
Telephone	35.13
Insurance	75.00
From State:	
Loss on Taxes	540.00
Smith Hughes Barden Fund	150.00
School Chapter 664	5,387.49
Corporation and Income Tax	50,013.01
Library	897.50
School Aid Chapter 70	44,190.12
Union Superintendent	5,449.91
School Transportation	7,896.89
Highway Chapter 81	11,587.82
Old Age Assistance	20,202.76
Aid to Dependent Children	2,834.34
Disability Assistance	6,703.60
Medical Assistance	8,774.56
Welfare Administration	1,109.75
Vocational Education	887.30
Smoke Inspection	32.60
Veterans Aid	2,394.94
School Cafeteria Reimbursement	9,105.60
School Construction	46,268.09
Meal Tax	2,594.64
School Tuition	112.30
From Federal Government:	

Old Age Assistance	25,362.00
Aid to Dependent Children	3,869.50
Disability Assistance	2,767.50
Medical Assistance	14,002.31
Water Leins Added to Taxes	1,729.74
Water Guaranteed Deposits	2,550.00
Water Miscellaneous	400.91
Water Rates	26,883.87
Library Fines	413.26
Sealer of Weights and Measures	46.70
Dog Tax from County	533.24
Federal Government Welfare Administration	2,691.60
Welfare Other Cities and Towns	708.96
Old Age Assistance Other Cities and Towns	1,277.70
Interest on Deferred Taxes	1,308.84
Loans in Anticipation of Revenue	170,000.00
New Well Loan	6,000.00
Dog Licenses Collected for County	1,001.00
Refunds and Cancelled Checks	1,861.70
Old Age Assistance Recovery	8,034.69
Group Insurance:	
Blue Cross	5,769.68
Life Insurance	993.67
Machinery Fund	2,524.00
Federal Withholding Tax	55,118.23
State Withholding Tax	4,363.02
County Retirement	6,765.94
Milk Inspection	13.50
Betterment Releases	22.00
Dental Fees	159.75
Poll Tax Fees	59.70
Appeal Board	40.00
Sale of Sand	90.00
Liquor Licenses	300.00
Licenses and Permits	1,218.20
School Athletics	2,015.08
School Cafeteria	33,247.20

From State Teachers Retirement	121.30
Cemetery Burials	1,316.50
Cemetery Sale of Lots and Graves	810.00
Cemetery Perpetual Care	625.00
Cemetery Perpetual Care Income	662.51
From School Miscellaneous Receipts	189.54
Farm and Animal Tax	95.00
Court Fines	129.00
Sale of Maps	11.00
Balance from 1960	731,086.04
	<hr/>
	\$2,070,848.66

CEMETERY

Appropriation	\$4,000.00
Transfer from Lot and Grave Account	1,100.00
Transfer from Perpetual Care Income	200.00
	<hr/>
	\$5,300.00
Payments:	
Wages	\$4,445.89
Trucks	240.40
Shrubs	113.55
Equipment and Supplies	133.10
Surveying	200.00
All Other Expenses	141.63
	<hr/>
Total Payments	\$5,274.57
Balance to Revenue	25.43
	<hr/>
	\$5,300.00

DENTAL HEALTH

Appropriation	\$1,200.00
---------------	------------

Payments:

Supplies	\$427.24
Dentist	704.00
All Other Expenses	60.05

Total Payments	\$1,191.29
Balance to Revenue	8.71

\$1,200.00

COUNTY HOSPITAL

Amount Raised by Assessors	\$5,259.84
----------------------------	------------

Payments:

County Hospital Tax Paid	\$5,259.84
--------------------------	------------

REGISTRARS' EXPENSES

Appropriation	\$600.00
---------------	----------

Payments:

Stationery Supplies	\$64.75
Wages	348.00

Total Payments	\$412.75
Balance to Revenue	187.25

\$600.00

ELECTION EXPENSES

Appropriation	\$1,200.00
---------------	------------

Payments:

Printing	\$704.30
Supplies and Equipment	243.43
Clerk	70.00
Janitors	52.27
Constable	30.20

Total Payments	\$1,100.20
----------------	------------

Balance to Revenue	99.80	
	<hr/>	\$1,200.00

LEGAL EXPENSE

Appropriation		\$4,000.00
Transferred from Reserve Fund		65.00
		<hr/>
		\$4,065.00
Payments:		
Attorney's Fees		\$4,065.00

SEALER'S EXPENSES

Appropriation		\$50.00
Payments:		
Stationery and Supplies	\$4.10	
Balance to Revenue	45.90	
	<hr/>	
		\$50.00

FIRE DEPARTMENT

Appropriation		\$7,500.00
Transferred from Reserve Fund		574.34
		<hr/>
		\$8,074.34
Payments:		
Wages	\$4,270.50	
Telephone	453.05	
Supplies	161.40	
Apparatus Upkeep	484.84	
Equipment and Repairs	2,179.47	
Gas, Oil, Etc.	421.10	
Stationery and Supplies	63.80	
All Other Expenses	40.18	
	<hr/>	
Total Payments		\$8,074.34

GARBAGE COLLECTION

Appropriation		\$4,400.00
Payments:		
Paid for Collection of Garbage	\$3,933.33	
Balance to Revenue	466.67	
	<hr/>	\$4,400.00

HEALTH DEPARTMENT

Appropriation		\$3,000.00
Payments:		
Engineer	\$296.00	
Wages	183.29	
Medical	57.50	
Printing and Postage	36.36	
Advertising	39.69	
Clerical	100.00	
All Other Expenses	115.00	
	<hr/>	
Total Payments	\$827.84	
Balance to Revenue	2,172.16	
	<hr/>	\$3,000.00

NURSE

Appropriation		\$5,000.00
Payments:		
Salaries Paid to Nurses	4,527.56	
Balance to Revenue	472.44	
	<hr/>	\$5,000.00

NEW FIRE TRUCK

Transfer from Stabilization Fund	Transfer Not Made
----------------------------------	-------------------

Payments:

Advertising	\$24.75
Equipment	586.00

Total Payments	\$610.75
----------------	----------

PLANNING BOARD

Appropriation	\$500.00
Consulting Engineer	1,000.00
	<hr/>
	\$1,500.00

Payments:

Stationery	\$14.66
Recording Deeds	59.04
Janitor	5.00
Advertising	7.50
Supplies	70.18
Clerical	130.00
Travel Expense	21.61
Engineer	608.00

Total Payments	\$915.99
Balance to Revenue	584.01

\$1,500.00

APPEAL BOARD

Appropriation	\$100.00
Payments:	
Advertising	\$69.00
Balance to Revenue	31.00
	<hr/>
	\$100.00

NEW EDITION TO ALL LAWS INCLUDING BY-LAWS

Appropriation	\$2,000.00
---------------	------------

Payments:

Attorney for Work to Date	\$100.00	
Balance Reserved until Completion	1,900.00	
	<hr/>	\$2,000.00

HIGHWAYS

Appropriation		\$21,000.00
Payments:		
Wages	\$12,992.43	
All Other Expense	444.20	
Machinery	36.50	
Stone, Sand and Gravel	843.68	
Equipment and Repairs	1,268.16	
Hired Equipment	2,326.00	
Supplies	1,954.84	
Town Shed Electricity	40.61	
Town Shed Repairs	201.00	
Tarvia, Oil and Patch	620.35	
Gas and Oil	161.38	
	<hr/>	
Total Payments	\$20,889.15	
Balance to Revenue	110.85	
	<hr/>	\$21,000.00

SNOW REMOVAL

Appropriation		\$15,000.00
Payments:		
Wages	\$6,306.43	
Hired Equipment	2,970.10	
Sand	950.99	
Machinery	1,560.00	
Repairs	738.26	
Gas and Oil	252.44	
Electricity at Skating Rink	7.50	

Salt	2,113.75	
	<hr/>	
Total Payments	\$14,899.47	
Balance to Revenue	100.53	
	<hr/>	
		\$15,000.00

STREET LIGHTS

Appropriation		\$10,000.00
Payments:		
Cost of Street Lights	\$8,139.28	
Balance to Revenue	1,860.72	
	<hr/>	
		\$10,000.00

HIGHWAY MACHINERY ACCOUNT

Transferred to Machinery Account		\$3,000.65
Payments:		
Truck Parts and Repairs	\$1,595.68	
Gas and Oil	1,393.31	
	<hr/>	
Total Payments	\$2,988.99	
Balance to Machinery Account	11.66	
	<hr/>	
		\$3,000.65

TOWN SHED HEAT

Transferred from Reserve Fund		\$600.00
Payments:		
Heater	\$495.00	
Installation	37.00	
	<hr/>	
Total Payments	\$532.00	
Balance to Reserve Fund	68.00	
	<hr/>	
		\$600.00

WATER STREET DRAINAGE

Appropriation		\$2,458.40
Payments:		
Wages	\$467.31	
Hired Equipment	200.00	
Pipe	1,587.20	
Supplies	16.93	
	<hr/>	
Total Payments	\$2,271.44	
Balance to Revenue	186.96	
	<hr/>	
		\$2,458.40

HIGHWAY CHAPTER 90

Appropriation		\$2,000.00
State		2,000.00
County		2,000.00
		<hr/>
		\$6,000.00
Payments:		
Equipment	\$536.50	
Materials	5,205.77	
Labor	257.73	
	<hr/>	
Total Payments		\$6,000.00

HIGHWAY TRUCK

Appropriation		\$3,000.00
Payments:		
Advertising	\$13.50	
Paid for Truck	2,950.00	
	<hr/>	
Total Payments	\$2,963.50	
Balance to Revenue	36.50	
	<hr/>	
		\$3,000.00

HIGHWAYS CHAPTER 81

Appropriation		\$6,450.00
State		11,825.00
		<hr/>
		\$18,275.00
Payments:		
Wages	\$7,028.74	
Hired Equipment	3,844.25	
Tar, Oil, Asphalt	3,501.78	
Material	3,836.06	
	<hr/>	
Total Payments	\$18,210.83	
Balance to Revenue	64.17	
	<hr/>	
		\$18,275.00

BOW STREET REPAIRS

Balance Forwarded		\$2,157.80
Transferred from Chapter 718		2,406.85
		<hr/>
		\$4,564.65
Payments:		
Engineer	\$70.00	
Wages	702.08	
Hired Equipment	464.00	
Tarvia and Oil	500.61	
Pipe	281.46	
Deeds	12.04	
Sand, Gravel and Stone	456.42	
Land	2,000.00	
	<hr/>	
Total Payments	\$4,486.61	
Balance Reserved	78.04	
	<hr/>	
		\$4,564.65

INSPECTION

PLUMBING INSPECTION

Appropriation	\$500.00
Payments:	
Salary Paid to Inspector	\$500.00

BUILDING INSPECTION

Appropriation	\$600.00
Payments:	
Salary Paid to Inspector	\$600.00

LIBRARY

Appropriation	\$6,000.00
Received from County Dog Tax	533.24
	<hr/>
	\$6,533.24

Payments:	
Salaries	\$2,576.62
Books	3,196.25
Equipment and Supplies	203.93
Printing and Postage	87.66
Furnishings	393.25
All Other Expenses	75.53
	<hr/>
Total Payments	\$6,533.24

PARK

Appropriation:	
Wages	\$1,800.00
Expenses	2,400.00
	<hr/>
	\$4,200.00
Payments:	
Wages	\$1,797.80

ANNUAL REPORT

Equipment and Repairs	1,978.03	
Printing	9.50	
Supplies	248.45	
Electrical Repairs	135.94	
	<hr/>	
Total Payments	\$4,169.72	
Balance to Revenue	30.28	
	<hr/>	
		\$4,200.00

MEMORIAL DAY

Appropriation		\$600.00
Payments:		
Music	\$364.00	
Printing	56.00	
Supplies	59.40	
All Other Expense	118.40	
	<hr/>	
Total Payments	\$597.80	
Balance to Revenue	2.20	
	<hr/>	
		\$600.00

WORLD WAR TWO MEMORIAL

Appropriation		\$200.00
Payments:		
Flowers	\$42.50	
Supplies	19.34	
Wages	107.80	
	<hr/>	
Total Payments	\$169.64	
Balance to Revenue	30.36	
	<hr/>	
		\$200.00

ANNUAL REPORT

139

MEMORIAL PARK

Appropriation		\$100.00
Payments:		
Wages	39.27	
Supplies	23.75	
	<hr/>	
Total Payments	\$63.02	
Balance to Revenue	36.98	
	<hr/>	
		\$100.00

AMERICAN LEGION POST No. 208

Appropriation	\$750.00
Paid American Legion	\$750.00

TOWN CLOCK

Appropriation		\$100.00
Payments:		
Repairs to Clock	\$30.00	
Balance to Revenue	70.00	
	<hr/>	
		\$100.00

POLICE DEPARTMENT

Appropriation		\$30,090.00
Payments:		
Chief's Salary	\$5,747.72	
Regular Officers' Salaries	17,715.58	
Specials' Pay	3,562.47	
Printing and Postage	22.10	
Gas	1,049.34	
Equipment and Supplies	985.19	
Car Upkeep	495.43	
Telephone	437.33	
All Other Expenses	71.97	

ANNUAL REPORT

Total Payments	\$30,087.13	
Balance to Revenue	2.87	
	<hr/>	\$30,090.00

POLICE CAR

Appropriation		\$1,600.00
Payments:		
Advertising	\$13.50	
Car	1,519.00	
	<hr/>	
Total Payments	\$1,532.50	
Balance to Revenue	67.50	
	<hr/>	\$1,600.00

POLICE AND FIRE ALARM

Appropriation		\$11,450.00
Payments:		
Wages	\$11,112.08	
Supplies	35.12	
	<hr/>	
Total Payments	\$11,147.20	
Balance to Revenue	302.80	
	<hr/>	\$11,450.00

CIVILIAN DEFENSE

Appropriation		\$300.00
Payments:		
Telephone	\$114.85	
Equipment and Supplies	128.74	
	<hr/>	
Total Payments	\$243.59	

ANNUAL REPORT

141

Balance to Revenue	56.41	
	<hr/>	
		\$300.00

VETERANS' SERVICES

DIRECTOR OF VETERANS' SERVICES

Appropriation		\$1,250.00
Payments:		
Salary Paid to Director of Services		\$1,250.00

RESERVE FUND

Transferred from Overlay Surplus		\$7,000.00
Appropriation		3,000.00
	<hr/>	
		\$10,000.00

Transfers:

Union Street Sewer Extension	\$600.87
Main Street Water Extension	1,500.00
Tax Taking Expenses	100.00
Election Officers Salaries	13.23
Town Shed Heat	600.00
Fire Department	574.34
Tax Collector's Expenses	83.28
Legal Expenses	65.00
Assessors' Expenses	22.39

Total Transfers	\$3,559.11
Balance to Reserve Surplus	6,440.89

Balance to Revenue	\$10,000.00
--------------------	-------------

STREET NUMBERING

Appropriation	\$2,000.00
---------------	------------

Payments:

Paid to Date	\$600.00	
Balance Reserved until Completion	1,400.00	
	<hr/>	\$2,000.00

BUILDING CODE

Appropriation		\$400.00
Payments:		
Clerical	\$45.00	
Balance Reserved until Completion	355.00	
	<hr/>	\$400.00

SEWER MAINTENANCE

Transferred from Sewer Receipts Reserved		\$5,100.00
Payments:		
Clerical	\$325.00	
Labor	1,131.16	
Hired Equipment	2,178.33	
Electricity	532.15	
Repairs to Pumps	139.50	
Equipment and Supplies	469.81	
	<hr/>	
Total Payments	\$4,775.95	
Balance to Sewer Receipts Reserved	324.05	
	<hr/>	\$5,100.00

NEW FILTER BEDS

Balance Carried from 1960		\$2,258.33
Payments:		
Labor	\$38.76	
Supplies	178.40	
Sand and Gravel	394.36	
	<hr/>	

Total Payments	\$611.52	
Balance to Revenue	1,646.81	
	<hr/>	
		\$2,258.33

MAIN STREET SEWER EXTENSION

Appropriation		\$2,800.00
Payments:		
Advertising	\$48.88	
Engineer	363.97	
Contractor	2,225.47	
	<hr/>	
Total Payments	\$2,638.32	
Balance Reserved	161.68	
	<hr/>	
		\$2,800.00

UNION STREET SEWER EXTENSION

Transferred from Reserve Fund		\$600.87
Transferred from Main Street Extension		3,046.22
Transferred from McCabe Avenue Extension		676.41
Transferred from Curve Street Extension		344.74
Transferred from Surplus Revenue		932.63
		<hr/>
Total Transfers		\$5,600.87
Payments:		
Contractor	\$13,615.52	
Engineer	1,773.90	
Labor	155.53	
Deeds	27.58	
Lumber	29.35	
Supplies	74.36	
	<hr/>	
Total Payments	\$15,676.24	

SCHOOL EXPENSES

Appropriation		\$99,655.00
Payments:		
Printing, Postage, Stationery	\$1,595.63	
Telephone	1,901.70	
Travel Expense	1,115.08	
All Other Expenses	915.73	
Books	19,199.19	
Equipment and Supplies	23,764.44	
Furnishings	1,683.00	
Transportation	1,795.00	
Lumber	727.44	
Fuel	8,694.44	
Electricity	12,836.76	
Maintenance of Grounds	1,031.05	
Repairs	5,063.83	
Janitors' Supplies	3,139.21	
Gas	1,846.27	
Bus Upkeep	2,043.57	
Medical Supplies	433.89	
Mental Health	576.50	
Athletics	5,844.42	
Transferred to NEDA	5,447.85	
Total Payments		\$99,655.00

SCHOOL TEACHERS' SALARIES

Appropriation		\$272,167.00
Payments:		
Teachers' Salaries Paid	\$271,076.27	
Balance to Revenue	1,090.73	
		\$272,167.00

ALL OTHER SCHOOL SALARIES

Appropriation	\$55,814.00
---------------	-------------

Payments:

Superintendent's Salary	\$7,920.00
Clerical Salaries	13,758.76
Janitors' Salaries	30,182.86
Nurse	3,299.92
Doctor	650.00

Total Payments	\$55,811.54
Balance to Revenue	2.46

\$55,814.00

NEW SCHOOL BUILDING

Balance Forward from 1960	\$517,552.62
---------------------------	--------------

Payments:

Contractor	\$360,286.54
Architect	4,249.06
Expenses	1,429.44
Clerk	2,551.50
Grounds	5,227.35
Equipment	82,433.33
Books	5,148.89
Supplies	25,460.06
Labor	104.57
Freight	9.85
Painting	250.00

Total Payments	\$487,150.59
Balance Reserved until Completion	30,402.03

\$517,552.62

SCHOOL BUS

Appropriation	\$6,000.00
Payments:	
Advertising	\$18.00

Bus	5,624.95	
Total Payments	<u>\$5,642.95</u>	
Balance to Revenue	357.05	
		<u>\$6,000.00</u>

SCHOOL CHAPTER 665 NDEA

Received from State		\$2,693.95
Received from State		2,693.94
Transferred from School Expenses		5,447.85
		<u>\$10,835.74</u>
Payments:		
Supplies Purchased	\$7,933.23	
Balance Carried to 1962	<u>2,902.51</u>	
		\$10,835.74

SCHOOL CAFETERIA

Appropriation		\$3,000.00
Received from State		9,649.11
Sale of Lunches		32,703.69
		<u>\$45,352.80</u>
Payments:		
Wages	\$12,156.60	
Milk	9,256.25	
Bread	1,710.76	
Laundry	66.01	
Ice Cream	2,677.70	
Meat	947.68	
Supplies	1,354.14	
Groceries	10,934.01	
Freight and Express	<u>260.89</u>	

Total Payments	\$39,364.04	
Balance Carried to 1962	5,988.76	
	<hr/>	\$45,352.80

SCHOOL ATHLETICS

Balance from 1960		\$428.57
Receipts for 1961		2,015.08
		<hr/>
		\$2,443.65

Payments:		
Wages	\$1,587.28	
Dentist	20.00	
Supplies	21.84	
	<hr/>	
Total Payments	\$1,629.12	
Balance Carried to 1962	814.53	
	<hr/>	\$2,443.65

VOCATIONAL TUITION

Appropriation		\$1,200.00
Payments:		
Tuition	\$552.32	
Transportation	206.00	
	<hr/>	
Total Payments	\$758.32	
Balance to Revenue	441.68	
	<hr/>	\$1,200.00

PRACTICAL ARTS

Appropriation		\$1,000.00
Payments:		
Wages	\$839.00	
Balance to Revenue	161.00	

 \$1,000.00

SUMMER RECREATIONAL PROGRAM

Appropriation \$1,000.00

Payments:

Wages \$774.40

Gas 44.30

Supplies 63.45

 Total Payments \$882.15

Balance to Revenue 117.85

 \$1,000.00

STONE ENGRAVING

Appropriation \$500.00

Payments:

Cost of Tablet \$325.00

Balance to Revenue 175.00

 \$500.00

GEORGE BARDEN FUND

Received from State \$150.00

Payments:

Wages \$150.00

TOWN OFFICE EXPENSE

Appropriation \$1,500.00

Payments:

Printing and Postage \$134.41

Telephone 167.55

Advertising 85.75

Law Books 187.15

Janitors' Supplies	65.98	
Repairs	40.42	
Equipment and Supplies	208.26	
All Other Expense	274.00	
	<hr/>	
Total Payments	\$1,163.52	
Balance to Revenue	336.48	
	<hr/>	
		\$1,500.00

TOWN BUILDING MAINTENANCE

Appropriation		4,000.00
Payments:		
Electricity	\$979.48	
Fuel	1,935.23	
Supplies	155.50	
Repairs	141.96	
Wages	364.68	
Cleaning	157.00	
	<hr/>	
Total Payments	\$3,733.85	
Balance to Revenue	266.15	
	<hr/>	
		\$4,000.00

TOWN OFFICE JANITOR

Appropriation		\$430.00
Payments:		
Paid Janitor	\$286.64	
Balance to Revenue	143.36	
	<hr/>	
		\$430.00

TAX COLLECTOR'S EXPENSES

Appropriation	\$1,000.00
---------------	------------

Transferred from Reserve Fund	83.28	
		<hr/>
		\$1,083.28
Payments:		
Printing, Postage	\$800.88	
Supplies and Equipment	193.93	
All Other Expenses	88.47	
	<hr/>	
Total Payments		\$1,083.28

TAX COLLECTOR'S TAX TAKING EXPENSE

Appropriation	\$200.00	
Transferred from Reserve Fund	100.00	
		<hr/>
		\$300.00
Payments:		
Deeds	\$40.16	
Advertising	18.00	
Deputy Collector	185.00	
All Other Expense	40.00	
	<hr/>	
Total Payments	\$283.16	
Balance to Reserve Fund	16.84	
	<hr/>	
		\$300.00

TAX ASSESSORS' EXPENSES

Appropriation	\$1,800.00	
Transferred from Reserve Fund	22.39	
		<hr/>
		\$1,822.39
Payments:		
Equipment and Supplies	\$168.50	
Recording Deeds, Etc.	139.61	
Printing, Postage and Stationery	227.88	
Travel and Expenses	287.40	

Clerical	800.00
Auto Hire	100.00
All Other Expenses	99.00

Total Payments	\$1,822.39
----------------	------------

TOWN TREASURER'S EXPENSES

Appropriation	\$1,500.00
---------------	------------

Payments:

Printing, Postage, Stationery	\$410.59
Equipment and Supplies	53.67
Clerical	700.00
All Other Expenses	264.00

Total Payments	\$1,428.26
----------------	------------

Balance to Revenue	71.74
--------------------	-------

\$1,500.00

TOWN TREASURER'S TAX TITLE EXPENSES

Appropriation	\$500.00
---------------	----------

Payments:

Tax Title Costs	\$500.00
-----------------	----------

TOWN CLERK'S EXPENSES

Appropriation	\$750.00
---------------	----------

Payments:

Clerical	\$250.00
Printing and Postage	139.80
Advertising	49.50
Deeds	1.88
Equipment and Repairs	36.50
Fees	204.00
All Other Expense	67.00

Total Payments	\$748.68
----------------	----------

Balance to Revenue	103.23	
	<hr/>	\$750.00

TOWN ACCOUNTANT'S EXPENSES

Appropriation		\$250.00
Payments:		
Printing, Postage, Stationery	\$89.65	
Office Equipment, Telephone, Etc.	57.12	
	<hr/>	
	\$146.77	
Balance to Revenue	102.23	
	<hr/>	\$250.00

TEACHERS' RETIREMENT WITHHELD

Amount Withheld	\$108.37
Payments:	
Returned to Teachers (Resigned)	\$108.37

TOWN OFFICERS' SALARIES

Appropriation	\$13,345.00
Transferred from Reserve Fund	13.23
	<hr/>
	\$13,358.23
Payments:	
Selectmen	\$600.00
Town Accountant	2,000.00
Treasurer	1,500.00
Tax Collector	1,500.00
Assessors	1,800.00
Town Clerk	750.00
Election Officers	363.23
Board of Health	400.00
Board of Registrars	45.00
Planning Board	500.00

ANNUAL REPORT

153

Appeal Board	200.00	
Wire Inspector	400.00	
Dog Officer	200.00	
Fire Commissioners	300.00	
Sealer of Weights and Measures	50.00	
Slaughter Inspector	50.00	
Animal Inspector	300.00	
Milk Inspector	50.00	
Sewer Commissioners	300.00	
Welfare Board	600.00	
School Committee	500.00	
Water Commissioners	300.00	
Water Registrar	500.00	
Park Commissioners	150.00	
	<hr/>	
Total Payments		\$13,358.23

TOWN OFFICE CLERK

Appropriation		\$3,500.00
Payments:		
Salary Paid		\$3,500.00

TOWN REPORTS

Appropriation		\$2,500.00
Payments:		
Cost of Printing Town Reports	\$2,058.80	
Balance to Revenue	441.20	
	<hr/>	
		\$2,500.00

TREE DEPARTMENT

Appropriation		\$2,000.00
Payments:		
Wages	\$1,047.03	
Truck	265.00	
Hired Equipment	575.00	

ANNUAL REPORT

Supplies	90.75	
	<hr/>	
Total Payments	\$1,977.78	
Balance to Revenue	22.22	
	<hr/>	
		\$2,000.00

DUTCH ELM DISEASE

Appropriation		\$2,000.00
Payments:		
Wages	\$421.92	
Hired Equipment	1,456.00	
	<hr/>	
Total Payments	\$1,877.92	
Balance to Revenue	122.08	
	<hr/>	
		\$2,000.00

VETERANS' SERVICES

Appropriation		\$5,000.00
Payments:		
Cash Aid	\$3,655.00	
Fuel	78.51	
Medical	690.52	
Paid Other Cities and Towns	72.33	
Food	126.96	
Board	242.87	
	<hr/>	
Total Payments	\$4,866.19	
Balance to Revenue	133.81	
	<hr/>	
		\$5,000.00

VETERANS' AGENT

Appropriation	\$1,250.00
---------------	------------

Payments:

Salary Paid	\$1,250.00
-------------	------------

WATER UNPAID BILL

Appropriation	\$689.86
---------------	----------

Payments:

Bill Paid	\$689.86
-----------	----------

MAIN STREET WATER EXTENSION

Transferred from Reserve Fund	\$1,500.00
-------------------------------	------------

Payments:

Advertising	\$13.50
-------------	---------

Pipe	1,474.20
------	----------

Total Payments	\$1,487.70
----------------	------------

Balance to Reserve Fund	12.30
-------------------------	-------

\$1,500.00

WATER DEPARTMENT

Appropriation	\$23,756.00
---------------	-------------

Payments:

Collector	\$300.00
-----------	----------

Printing, Postage Stationery Adv.	473.93
-----------------------------------	--------

Telephone	298.85
-----------	--------

Wages	5,227.02
-------	----------

Truck	358.59
-------	--------

Pipe and Fittings	2,967.90
-------------------	----------

Equipment and Repairs	2,086.76
-----------------------	----------

Hired Equipment	396.62
-----------------	--------

Engineer	4,940.00
----------	----------

Fuel, Light and Power	5,343.49
-----------------------	----------

Repairs	168.65
---------	--------

Sand and Gravel	598.78
-----------------	--------

Meters	191.98
--------	--------

Tank Repairs	157.00
--------------	--------

All Other Expenses	9.28	
	<hr/>	
Total Payments	\$23,518.85	
Balance to Revenue	237.15	
	<hr/>	
		\$23,756.00

WATER REGISTRAR'S EXPENSES

Appropriation	\$150.00
Payments:	
No Payments—Balance to Revenue	\$150.00

GRAVEL PACKED WELL

Carried from 1960	\$20,925.20
Borrowed on Notes	6,000.00
	<hr/>
	\$26,925.20

Payments:	
Advertising	22.50
Engineer	721.00
Contractor	18,414.15
Pipe	1,049.24
Hired Equipment	40.00
	<hr/>
Total Payments	\$20,246.89
Balance Reserved for Completion	6,678.31
	<hr/>
	\$26,925.20

WELFARE ADMINISTRATION

Appropriation	\$3,500.00
Received from Federal Grants	2,730.72
	<hr/>
	\$6,230.72
Payments:	
Salaries	\$4,905.00

Printing and Postage	347.69	
All Other Expenses	445.58	
	<hr/>	
Total Payments	\$5,698.27	
Balance to Revenue	532.45	
	<hr/>	
		\$6,230.72

WELFARE

Appropriation		\$5,000.00
Payments:		
Medical	\$984.59	
Cash Grants	1,902.00	
Rent	116.66	
Electricity	42.82	
Food	120.00	
Paid Other Cities and Towns	494.08	
	<hr/>	
Total Payments	\$3,660.15	
Balance to Revenue	1,339.85	
	<hr/>	
		\$5,000.00

OLD AGE ASSISTANCE

Appropriation		\$34,000.00
Received from Federal Grants		26,689.61
		<hr/>
		\$60,689.61
Payments:		
Cash Aid	\$43,856.67	
Medical	7,819.16	
Other Cities and Towns	617.04	
	<hr/>	
Total Payments	\$52,292.87	
Balance to Revenue	8,396.74	
	<hr/>	
		\$60,689.61

AID TO DEPENDENT CHILDREN

Appropriation		\$9,000.00
Received from Federal Grants		3,869.50
		<hr/>
		\$12,869.50
Payments:		
Cash Aid	\$11,109.24	
Medical	1,162.05	
	<hr/>	
Total Payments	\$12,271.29	
Balance to Revenue	598.21	
	<hr/>	
		\$12,869.50

DISABILITY ASSISTANCE

Appropriation		\$12,000.00
Received from Federal Grants		2,767.50
		<hr/>
		\$14,767.50
Payments:		
Cash Aid	\$9,932.08	
Medical	3,207.10	
	<hr/>	
Total Payments	\$13,139.18	
Balance to Revenue	1,628.32	
	<hr/>	
		\$14,767.50

MEDICAL ASSISTANCE

Appropriation		\$16,000.00
Received from Federal Grants		14,003.31
		<hr/>
		\$30,003.31
Payments:		
Medical Aid Paid	\$27,291.30	

Balance to Revenue	2,712.01	
	<hr/>	\$30,003.31

INSURANCE

Appropriation		\$17,345.81
Payments:		
Insurance Paid	\$14,921.98	
Balance to Revenue	2,423.83	
	<hr/>	\$17,345.81

BLUE CROSS—BLUE SHIELD—GROUP INSURANCE

Appropriation		\$5,800.00
Blue Cross Forward from 1960		1,699.91
Insurance Forward from 1960		148.99
Blue Cross Collections		5,769.68
Insurance Collections		993.67
		<hr/>
		\$14,412.25
Payments:		
Blue Cross—Blue Shield	\$11,297.68	
Insurance	2,157.19	
	<hr/>	
	\$13,454.87	
Balance Carried to 1962	957.38	
	<hr/>	
		\$14,412.25

DEBT AND INTEREST PAID

Appropriation			\$21,050.44
Payments:	Notes	Interest	
Sewer	\$13,300.00	\$2,510.50	
School Buildings	100,000.00	68,511.00	
School Land	5,000.00	750.00	
Water	11,100.00	2,002.93	

ANNUAL REPORT

Police and Fire Station	4,000.00	1,050.00
Temporary Loans		969.23
Certification of Notes		16.00
	<hr/>	
	\$133,400.00	\$75,809.66
		133,400.00
		<hr/>
		\$209,209.66
Balance to Revenue		840.78
		<hr/>
		\$210,050.44

REFUNDS MADE

Refunds on Taxes	\$3,453.78
Refunds on Motor Vehicle Excise Tax	4,160.23
Refunds on Water Guaranteed Deposits	756.40
	<hr/>
Total Refunds	\$8,370.41

TAXES AND ASSESSMENTS PAID

State Parks	\$2,576.66
Mosquito Control	2,506.67
State Audit	276.60
County Tax	10,793.94
	<hr/>
Total	\$16,153.87

COUNTY RETIREMENT

Appropriation	\$4,500.00
Payments:	
Paid County	\$5,898.61
Debit Balance to be Raised in 1962	\$1,398.61

WITHHOLDING TAXES AND RETIREMENT

Federal Withholding Taxes Paid	\$49,068.20
--------------------------------	-------------

State Withholding Taxes Paid	3,881.65	
County Retirement	6,043.17	
	<hr/>	
		\$58,993.02

DOG LICENSES COLLECTED FOR COUNTY

Licenses Collected		\$1,001.00
Paid to County	\$663.75	
Balance Due County	337.25	
	<hr/>	
		\$1,001.00

OUTSTANDING DEBT

School Land Loan	\$20,000.00	
Sewer Construction	54,000.00	
Pumping Station	9,600.00	
Water Extension	3,200.00	
School Building	210,000.00	
Water Extension	3,000.00	
Sewer Construction	6,500.00	
New Police and Fire Station	24,000.00	
New School Building	1,405,000.00	
New Well Pumping Station	21,600.00	
Main Street Sewer Extension	28,000.00	
Water Extensions	20,000.00	
Middlesex Street Water Extension	2,000.00	
New Well Pumping Station	6,000.00	
	<hr/>	
Total Debt Outstanding		\$1,812,900.00

TRUST AND INVESTMENT FUNDS

Cemetery General Care Fund	\$5,922.29	
Cemetery Perpetual Care Fund	12,952.78	
Emerson Library Fund	329.78	
Woolvet Library Fund	3,438.33	
Stabilization Fund	58,556.43	
	<hr/>	
Total Funds		\$81,199.61

Balance Sheet for the Year Ending December 31, 1961

ANNUAL REPORT

163

ASSETS

Cash Balance	\$207,867.24	Water and Sewer Added to Taxes	\$2,105.71
One Hundredth Anniversary Fund	1,035.89	Motor Vehicle Excise Tax Revenue	32,083.27
Real Estate Tax 1959	3.06	Tax Title Revenue	6,612.13
Real Estate Tax 1960	115.51	Overlay 1961	8,395.58
Real Estate Tax 1961	37,000.90	Overlay Reserve	10,169.82
Poll Tax 1961	326.00	Water Guaranteed Deposits	1,496.60
Personal Property Tax 1961	960.00	Water Revenue	4,664.19
Water Accounts Added to Taxes	2,101.21	Sewer Assessment Revenue	5,429.33
Sewer Accounts Added to Taxes	4.50	Highway Aid Due from State and County	10,115.27
Real Estate Taken by Tax Title in Error	3.50	Tax Collector's Petty Cash	35.00
Motor Vehicle Excise Tax 1960	3,335.27	Departmental Revenue	1,903.33
Motor Vehicle Excise Tax 1961	28,748.00	Cemetery General Care Income	950.15
Tax Titles	4,635.16	Cemetery Perpetual Care Income	3,533.06
Tax Possessions	1,976.97	Cemetery Perpetual Care Bequests	625.00
Overlay To Be Raised By Assessors 1960	5,860.00	Cemetery Lot and Grave Account	892.40
Water Rates Annual	4,498.50	State Parks	180.10
Water Rates Meter	1,116.01	Mosquito Control	12.02
Water Rates Miscellaneous	546.28	Federal Withholding Tax	10,229.83
Sewer Assessments Paid in Advance	44.50	County Retirement	1,427.23
Apportioned Sewer Assessments 1960	17.47	State Withholding Tax	817.80
Apportioned Sewer Assessments Interest 1960	6.29	Sewer Receipts Reserved	12,822.97
Apportioned Sewer Assessments 1961	278.36	Road Machinery Fund	2,535.66
Apportioned Sewer Assessments Int. 1961	125.23	Old Age Assistance Recovery	8,034.69
Unapportioned Sewer Assessments	4,308.93	Tax Title Overpayment	686.06

LIABILITIES AND RESERVES

Sewer Rental Services	648.55	One Hundredth Anniversary Fund	1,035.89
State Aid to Highways Due	8,115.27	Dog Licenses Due County	337.25
County Aid to Highways Due	2,000.00	Teachers' Retirement	12.93
Tax Collector's Petty Cash	35.00	New Edition to All Laws Reserved	
Aid to Dependent Children Due from State	1,838.62	Until Completed	1,900.00
Disability Assistance Due from State	24.88	New Police and Fire Station	2,494.14
Medical Assistance for Aged		Sewer Extension Main Street Reserved	
Due from State	39.83	for Completion	161.68
County Tax Under Estimate	179.26	Bow Street Repairs	78.04
County Retirement Under Estimate	1,398.61	School Cafeteria	5,988.76
Union Street Sewer Construction	11,150.04	School Athletics	814.53
Fire Truck	610.75	School Chapter 664 NDEA	2,902.51
		New School Building	30,402.03
		Group Insurance and Blue Cross	957.38
		Building Code Reserved until Completed	355.00
		Street Numbering Reserved	
		until Completed	1,400.00
		New Well Reserved until Completed	6,678.31
		Surplus Revenue	149,679.94
			<hr/>
			\$330,955.59
			<hr/>
			\$330,955.59

Report of An Audit

of

THE ACCOUNTS OF

The Town of Millis

For the Period from March 24, 1959 to May 24, 1961

Made in Accordance with the Provisions of

Chapter 44, General Laws

February 9, 1962

The Commonwealth of Massachusetts
DEPARTMENT OF CORPORATIONS AND TAXATION
BUREAU OF ACCOUNTS

State House, Boston 33

Guy J. Rizzotto, Commissioner

Arthur H. MacKinnon, Director

February 9, 1962

To the Board of Selectmen
Mr. Morris C. Mushnick, Chairman
Millis, Massachusetts

Gentlemen:

I submit herewith my report of an audit of the books and accounts of the town of Millis for the period from March 24, 1959 to May 24, 1961, made in accordance with the provisions of Chapter 44, General Laws. This is in the form of a report made to me by Mr. William Schwartz, Assistant Director of Accounts.

Very truly yours,

ARTHUR H. MacKINNON,

Director of Accounts

AHM:EM

Mr. Arthur H. MacKinnon
Director of Accounts
Department of Corporations and Taxation
State House, Boston

Sir:

As instructed by you, I have made an audit of the books and accounts of the town of Millis for the period from March 24, 1959, the date of the previous audit, to May 24, 1961, and report thereon as follows:

The financial transactions, as recorded on the books of the several departments receiving or disbursing money for the town or committing bills for collection, were examined and reconciled with the books and reports in the town accountant's office and with the records of the town treasurer.

The town accountant's ledgers were analyzed, the receipts were checked with the treasurer's books, while the payments were compared with the warrants authorizing them and with the treasurer's records of disbursements. The appropriation accounts and loan authorizations were checked with the town clerk's records of town meeting proceedings, and the recorded transfers from the reserve fund were verified by comparison with the records of the finance committee.

The necessary adjusting entries resulting from the audit were made, and a balance sheet, a copy of which is appended to this report, was prepared showing the financial condition of the town on May 24, 1961.

It is recommended that whenever a department sends out bills for collection the accountant be notified promptly of the amount so that he may be enabled to record the charges on his books.

The books and accounts of the town treasurer were examined and checked in detail. The receipts, as recorded, were analyzed and checked with the records of the several departments collecting money for the town and with other sources from which money was paid into the town treasury, while the payments were compared with the selectmen's warrants authorizing the treasurer to disburse town funds.

The treasurer's cash balance on May 24, 1961 was proved by actual count of the cash in the office, by examination of a savings bank book, and by reconciliation of the bank balances with statements and certificates furnished by the banks of deposit.

The payments made for maturing debt and interest were compared with the cancelled securities and coupons on file and with the amounts falling due. The outstanding coupons were listed and

reconciled with the balances as shown by statements furnished by the banks of deposit.

The records of tax titles and tax possessions held by the town were examined. The taxes transferred to the tax title account were compared with the tax collector's books, the recorded redemptions were checked with the receipts as recorded on the treasurer's cash book, and the tax titles and tax possessions on hand were listed, reconciled with the town accountant's ledger controls, and compared with the records at the Registry of Deeds.

It is recommended that the treasurer institute foreclosure proceedings on all tax titles held over two years, in accordance with the provisions of Section 50, Chapter 60, General Laws.

The securities and savings bank books representing the investments of the several trust and investment funds in the custody of the town treasurer were examined and checked. The income was proved and all recorded transactions were verified.

The records of payroll deductions on account of Federal and State taxes, Blue Cross and Blue Shield, group insurance, and the county retirement system were examined and proved with the town accountant's ledger controls.

The books and accounts of the tax collector were examined and checked in detail. The taxes, excise, and assessments outstanding to the previous examination, as well as all subsequent commitments, were audited and compared with the warrants issued for their collection. The recorded collections were compared with the payments to the treasurer, the abatements were checked with the assessors' records of abatements granted, the transfers to the tax title account were checked with the treasurer's records of tax titles held by the town, and the outstanding accounts were listed and proved with the town accountant's ledger. The cash balance on May 24, 1961 was proved by reconciliation of the bank balance with a statement furnished by the bank of deposit and by actual count of the cash in the office.

The outstanding tax, excise, assessment, and water accounts were further verified by mailing notices to a number of persons whose

names appeared on the books as owing money to the town, and from the replies received it appears that the accounts, as listed, are correct.

The records of departmental accounts receivable were examined and checked. The recorded receipts were checked with the payments to the treasurer and with the accountant's books, and the outstanding accounts were listed and reconciled with the respective controlling ledger accounts.

The assessors' records of apportioned sewer assessments were examined and checked. The amounts apportioned during the period of the audit were verified, the apportionment added to taxes were checked, the payments in advance were compared with the treasurer's cash book, and the apportioned assessments not due were listed and reconciled with the town accountant's controls.

It is again recommended that the assessors promptly notify the tax collector of all abatements granted, and that they report these abatements to the town accountant at least monthly.

The records of dog and sporting licenses issued by the town clerk were examined and checked. The recorded payments to the treasurer and to the State were verified by comparison with the treasurer's books and with the receipts on file, and the cash balance was proved by actual count of the cash in the office.

The surety bonds furnished by the several town officials required to file such bonds were examined and found to be in proper form.

The records of water accounts receivable were examined and checked. The accounts outstanding at the time of the previous examination and all subsequent charges were audited and proved. The payments to the treasurer were verified by comparison with the treasurer's cash book, the abatements were checked with the water commissioners' records of abatements granted, the outstanding accounts were listed and proved with the town accountant's controlling accounts, and the cash on hand May 24, 1961 was proved by actual count of the cash in the office.

The records of receipts of the sealer of weights and measures, and of the building, plumbing, and wire inspectors, as well as of the police, health, library, school, and cemetery departments, and of all departments in which money was collected for the town or bills were committed for collection, were examined and checked, and the payments to the town treasurer were verified.

In addition to the balance sheet, there are appended to this report tables showing reconciliations of the treasurer's and the collector's cash, summaries of the tax, excise, assessment, tax title, tax possession, departmental, and water accounts, as well as schedules showing the condition and transactions of the trust and investment funds.

During the progress of the audit cooperation was extended by all town officials, for which, on behalf of my assistants and for myself, I wish to express appreciation.

Respectfully submitted,

WILLIAM SCHWARTZ,

Assistant Director of Accounts

WS:EM

RECONCILIATION OF TREASURER'S CASH

Balance March 24, 1959		\$151,285.64
Receipts:		
March 24 to December 31, 1959,	\$2,433,746.39	
1960,	1,203,511.45	
	<hr/>	
		3,637,257.84
County retirement short recorded,		10.00
		<hr/>
		\$3,788,553.48

Payments:

March 24 to December 31, 1959,	\$1,033,091.38
1960,	2,024,376.06

\$3,057,467.44

Balance December 31, 1960,

731,086.04

\$3,788,553.48

Balance January 1, 1961,

\$731,086.04

Receipts January 1, to May 24, 1961,

311,271.06

Receipts not previously recorded:

Tax title redemptions,	34.44
------------------------	-------

Interest on savings bank deposits,	137.79
------------------------------------	--------

Payroll deductions:

Federal taxes,	.30
----------------	-----

County retirement,	.50
--------------------	-----

Cash overage May 24, 1961,	140.74
----------------------------	--------

\$1,042,670.87

Payments January 1 to May 24, 1961,

\$672,848.58

Warrant short recorded,

30.28

Payments not on warrant:

Interest on temporary loan,	1,034.98
-----------------------------	----------

Receipts entered in error,	7.45
----------------------------	------

Cash on hand May 24, 1961:

In banks,

Natick Trust Company,	\$134,754.77
-----------------------	--------------

Norfolk County Trust Company,	5,000.00*
-------------------------------	-----------

State Street Bank and Trust Company:

Regular account,	5,000.00*
------------------	-----------

Junior-Senior High School,	221,198.98
----------------------------	------------

Medway Savings Bank,

book No. 10519,	2,091.44
-----------------	----------

In office, verified,	704.39
----------------------	--------

368,749.58

\$1,042,670.87

*Balance per check book and certification

Natick Trust Company

Balance May 24, 1961, per statement,	\$189,658.12
Bank charge in error—to be adjusted,	20.91

	<u>\$189,679.03</u>
Balance May 24, 1961, per check book,	\$134,754.77
Outstanding checks May 24, 1961, per list,	54,924.26
	<u>\$189,679.03</u>

State Street Bank and Trust Company

Balance May 24, 1961, per statement,	\$221,221.90
Balance May 24, 1961, per check book,	\$221,198.98
Outstanding checks May 24, 1961, per list	22.92
	<u>\$221,221.90</u>

RECONCILIATION OF BOND AND COUPON ACCOUNT

State Street Bank and Trust Company

Balance May 24, 1961, per statement,	\$1,406.25
Outstanding coupons May 24, 1961, per list,	\$1,406.25

The National Shawmut Bank of Boston

Balance May 24, 1961, per statement,	\$50.00
Outstanding coupons May 24, 1961, per list,	\$50.00

SPECIAL DEPOSITS

One Hundredth Anniversary Fund

Balance March 24, 1959,	\$967.66
Accumulated interest March 24, 1959 to May 24, 1961,	68.23
	<u>\$1,035.89</u>
Balance May 24, 1961:	
Medway Savings Bank, book No. 11168,	\$1,035.89

PAYROLL DEDUCTIONS**Federal Taxes**

Balance March 24, 1959,		\$2,374.16	
Deductions:			
March 24 to December 31, 1959,	\$31,667.76		
1960,	44,524.22		
			76,191.98
Federal taxes reported as county retirement 1960,			13.80
			\$78,579.94
Payments to Director of Internal Revenue:			
March 24 to December 31, 1959,	\$30,687.02		
1960,	43,713.42		
			\$74,400.44
Balance December 31, 1960,		4,179.50	
			\$78,579.94
Balance January 1, 1961,		\$4,179.50	
Deductions January 1 to May 24, 1961,		19,836.20	
Deductions short recorded,		.30	
			\$24,016.00
Payments to Director of Internal Revenue			
January 1 to May 24, 1961,		\$15,923.20	
Balance May 24, 1961,		8,092.80	
			\$24,016.00

PAYROLL DEDUCTIONS**State Taxes**

Balance March 24, 1959,		\$370.63	
Deductions:			
March 24 to December 31, 1959,	\$2,379.02		
1960,	3,462.01		
			5,841.03

ANNUAL REPORT

175

		<hr/>	\$6,211.66
Payments to State:			
March 24 to December 31, 1959,	\$1,639.81		
1960,	4,235.42	<hr/>	
		\$5,875.23	
Balance December 31, 1960,		336.43	
		<hr/>	\$6,211.66
Balance January 1, 1961,		\$336.43	
Deductions January 1 to May 24, 1961,		1,561.97	
		<hr/>	\$1,898.40
Payments to State January 1 to			
May 24, 1961,		\$1,269.41	
Balance May 24, 1961,		628.99	
		<hr/>	\$1,898.40

County Retirement System

Balance March 24, 1959,		\$279.34	
Deductions:			
March 24 to December 31, 1959,	\$3,697.54		
1960,	5,202.61	<hr/>	
		8,900.15	
County retirement deductions recorded as			
estimated receipts,		58.71	
County retirement deductions short recorded,		10.00	
		<hr/>	\$9,248.20
Payments to county treasurer:			
March 24 to December 31, 1959,	\$3,607.84		
1960,	4,922.60	<hr/>	
		\$8,530.44	
Federal taxes reported as county			
retirement 1960,		13.80	
Balance December 31, 1960,		703.96	
		<hr/>	\$9,248.20
Balance January 1, 1961,		\$703.96	

Deductions January 1 to May 24, 1961,	2,482.49	
Deductions short recorded,	.50	
	<hr/>	\$3,186.95
Payments to county treasurer January 1 to May 24, 1961,	\$2,105.05	
Balance May 24, 1961,	1,081.90	
	<hr/>	\$3,186.95

RECONCILIATION OF COLLECTOR'S CASH

Cash balances May 24, 1961, per tables:

Real estate taxes 1960,	\$165.95	
Poll taxes 1961,	80.00	
Motor vehicle and trailer excise 1960,	438.96	
Motor vehicle and trailer excise 1961,	1,901.15	
Sewer rentals,	24.00	
Water liens added to taxes 1961,	15.00	
Water rates,	279.44	
Interest, municipal liens, and releases,	34.39	
	<hr/>	\$2,938.89
Petty cash advance,	35.00	
	<hr/>	\$2,973.89
Cash on hand May 24, 1961:		\$2,973.89
In office, verified,		\$2,973.89

Norfolk County Trust Company

Balance May 24, 1961, per statement,	\$4,861.37
Outstanding checks May 24, 1961, per list,	\$4,861.37

REAL ESTATE TAXES 1941 THROUGH 1953

Outstanding March 24, 1959:

Levy of 1941,	\$3.27
1943,	3.10
1944,	3.10

ANNUAL REPORT

177

1945,	3.00
1946,	3.27
1947,	7.00
1948,	4.00
1949,	4.00
1950,	10.00
1951,	15.00
1952,	25.00
1953,	30.00

 \$110.74

Transfers to tax title March 24 to December 31, 1959:

Levy of 1941,	\$3.27
1943,	3.10
1944,	3.10
1945,	3.00
1946,	3.27
1947,	3.50
1948,	4.00
1949,	4.00
1950,	10.00
1951,	15.00
1952,	25.00
1953,	30.00

 \$107.24
Outstanding December 31, 1960 and May 24, 1961,
per list:

Levy of 1947,	3.50
---------------	------

 \$110.74

REAL ESTATE TAXES — 1954

Outstanding March 24, 1959,	\$204.00
Payments to treasurer March 24 to December 31, 1959,	\$12.50
Transfers to tax titles March 24 to December 31, 1959,	191.50
	<hr/>
	\$204.00

REAL ESTATE TAXES — 1955

Outstanding March 24, 1959,		\$244.80
Payments to treasurer March 24 to December 31, 1959,	\$15.00	
Transfers to tax titles March 24 to December 31, 1959,	229.80	
	<hr/>	\$244.80

REAL ESTATE TAXES — 1956

Outstanding March 24, 1959,		\$252.78
Transfers to tax titles March 24 to December 31, 1959,		\$252.78

PERSONAL PROPERTY TAXES — 1957

Outstanding March 24, 1959,		\$35.50
Payments to treasurer March 24 to December 31, 1959,		\$35.50

REAL ESTATE TAXES — 1957

Outstanding March 24, 1959,	\$449.68	
Transfers to tax titles March 24 to December 31, 1959 in excess,	12.78	
	<hr/>	\$462.46
Payments to treasurer March 24 to December 31, 1959,	\$160.00	
Transfers to tax titles March 24 to December 31, 1959,	302.46	
	<hr/>	\$462.46

POLL TAXES — 1958

Outstanding March 24, 1959,		\$4.00
Payments to treasurer March 24, to December 31, 1959,		\$4.00

REAL ESTATE TAXES — 1958

Outstanding March 24, 1959,	\$23,855.67
Refunds March 24 to December 31, 1959,	315.60
Refund real estate taxes 1958 reported as	

ANNUAL REPORT

179

real estate taxes 1959,	300.00	
	<hr/>	\$24,471.27
Payments to treasurer:		
March 24 to December 31, 1959,	\$22,242.12	
1960,	944.40	
	<hr/>	\$23,186.52
Abatements March 24 to December 31, 1959,	322.50	
Transfers to tax titles:		
March 24 to December 31, 1959,	\$306.00	
1960,	356.25	
	<hr/>	662.25
Outstanding December 31, 1960,	300.00	
	<hr/>	\$24,471.27
Outstanding January 1, 1961,		\$300.00
Refund real estate taxes 1958 reported as real estate taxes 1959, in error,		\$300.00

POLL TAXES — 1959

Commitment March 24 to December 31, 1959, per warrant,	\$2,136.00	
Additional commitment per warrants:		
March 24 to December 31, 1959,	\$2.00	
1960,	2.00	
	<hr/>	4.00
Refunds March 24 to December 31, 1959,	2.00	
	<hr/>	\$2,142.00
Payments to treasurer:		
March 24 to December 31, 1959,	\$1,762.00	
1960,	24.00	
	<hr/>	\$1,786.00
Abatements:		
March 24 to December 31, 1959,	\$352.00	
1960,	4.00	
	<hr/>	356.00
	<hr/>	\$2,142.00

PERSONAL PROPERTY TAXES — 1959

Commitment per warrant,			\$29,901.51
Payments to treasurer:			
March 24 to December 31, 1959,	\$29,443.31		
1960,	260.70		
			\$29,704.01
Abatements March 24 to December 31, 1959,			
			197.50
			\$29,901.51

REAL ESTATE TAXES — 1959

Commitment per warrant,		\$401,906.58	
Refunds:			
March 24 to December 31, 1959,	\$2,100.41		
1960,	5.32		
			2,105.73
			\$404,012.31
Payments to treasurer:			
March 24 to December 31, 1959,	\$364,592.42		
1960,	18,001.89		
			\$382,594.31
Refund real estate taxes 1958 reported as real estate taxes 1959,		300.00	
Abatements March 24 to December 31, 1959,		17,727.60	
Transfers to tax titles:			
March 24 to December 31, 1959,	\$399.74		
1960,	114.55		
			514.29
Outstanding December 31, 1960		2,876.11	
			\$404,012.31
Outstanding January 1, 1961,		\$2,876.11	
Refund real estate taxes 1958 reported as real estate taxes 1959, in error,		300.00	
Overpayment adjusted,		.30	
			\$3,176.41

ANNUAL REPORT

181

Payments to treasurer January 1 to May 24, 1961,	\$2,864.36	
Transfers to tax titles January 1 to May 24, 1961,	312.05	
	<hr/>	\$3,176.41

POLL TAXES — 1960

Commitment per warrant,	\$2,180.00	
Additional commitment per warrant,	6.00	
Refund,	2.00	
	<hr/>	\$2,188.00
Payments to treasurer 1960,	\$1,882.00	
Abatements 1960,	306.00	
	<hr/>	\$2,188.00

PERSONAL PROPERTY TAXES — 1960

Commitment per warrant,		\$32,901.75
Payments to treasurer,	\$32,748.75	
Outstanding December 31, 1960,	153.00	
	<hr/>	\$32,901.75
Outstanding January 1, 1961,		\$153.00
Payments to treasurer January 1 to May 24, 1961,	\$117.00	
Outstanding May 24, 1961, per list,	36.00	
	<hr/>	\$153.00

REAL ESTATE TAXES — 1960

Commitment per warrant,	\$517,882.05	
Additional commitment per warrant,	1,278.00	
Refunds,	1,454.42	
Motor vehicle and trailer excise 1960 reported as real estate taxes 1960,	2,248.23	
	<hr/>	\$522,862.70
Payments to treasurer,	\$468,805.07	
Abatements,	21,357.00	
Transfers to tax titles,	594.90	

Outstanding December 31, 1960,	32,105.73	
		\$522,862.70
Outstanding January 1, 1961,		32,105.73
Payments to treasurer January 1 to May 24, 1961,	\$13,997.78	
Transfers to tax titles January 1 to May 24, 1961,	270.00	
Outstanding May 24, 1961, per list,	17,672.00	
Cash balance May 24, 1961,	165.95	
		\$32,105.73

POLL TAXES — 1961

Poll tax 1961 commitment recorded as motor vehicle and trailer excise 1960,	\$2,264.00	
Additional commitment January 1 to May 24, 1961, not previously recorded,	4.00	
		\$2,268.00
Payments to treasurer January 1 to May 24, 1961,	\$1,600.00	
Outstanding May 24, 1961, per list,	588.00	
Cash balance May 24, 1961,	80.00	
		\$2,268.00

REAL ESTATE TAXES — 1961

Payments in advance of commitment January 1 to May 24, 1961,	\$92.50
Payments to treasurer January 1 to May 24, 1961,	\$92.50

MOTOR VEHICLE AND TRAILER EXCISE — 1955

Abatements rescinded January 1 to May 24, 1961,	\$32.02
Payments to treasurer January 1 to May 24, 1961,	\$32.02

MOTOR VEHICLE AND TRAILER EXCISE — 1956

Abatements rescinded 1960,	\$5.71
Payments to treasurer 1960,	\$5.71

ANNUAL REPORT

183

Abatements rescinded January 1 to May 24, 1961,	\$47.37
Payments to treasurer January 1 to May 24, 1961,	\$47.37

MOTOR VEHICLE AND TRAILER EXCISE — 1957

Outstanding March 24, 1959,	\$8.57	
Abatements rescinded 1960,	17.13	
	<hr/>	\$25.70
Payments to treasurer:		
March 24 to December 31, 1959,	\$8.57	
1960,	17.13	
	<hr/>	\$25.70

MOTOR VEHICLE AND TRAILER EXCISE — 1958

Outstanding March 24, 1959,	\$7,917.96	
Refunds March 24 to December 31, 1959,	9.05	
Abatements cancelled 1960,	59.99	
Abatements recorded in excess 1960,	101.44	
	<hr/>	\$8,088.44
Payments to treasurer:		
March 24 to December 31, 1959,	\$7,002.51	
1960,	59.99	
	<hr/>	\$7,062.50
Abatements:		
March 24 to December 31, 1959,	\$815.40	
1960,	210.54	
	<hr/>	1,025.94
	<hr/>	\$8,088.44

MOTOR VEHICLE AND TRAILER EXCISE — 1959

Commitment March 24 to December 31, 1959,	
per warrant,	\$63,420.04
Additional commitment 1960,	
per warrant,	7,479.78
	<hr/>
	\$70,899.82

Refunds:

March 24 to December 31, 1959,	\$1,944.53	
1960,	1,099.66	
		<u>3,044.19</u>

\$73,944.01

Payments to treasurer:

March 24 to December 31, 1959,	\$42,889.07	
1960,	24,144.17	
		<u>67,033.24</u>

Abatements:

March 24 to December 31, 1959,	\$3,854.55	
1960,	2,735.14	
		<u>6,589.69</u>
Outstanding December 31, 1960,		321.08

\$73,944.01

Outstanding January 1, 1961,	\$321.08
------------------------------	----------

Refund Motor vehicle and trailer excise 1959 recorded as motor vehicle and trailer excise 1960,	5.85
---	------

Abatements rescinded January 1 to May 24, 1961,	38.48
--	-------

\$365.41

Payments to treasurer January 1 to May 24, 1961,	\$83.38
---	---------

Abatements January 1 to May 24, 1961,	277.28
---------------------------------------	--------

Commitment reported in excess January 1 to May 24, 1961,	4.25
---	------

Abatements short recorded January 1 to May 24, 1961,	.50
---	-----

\$365.41

MOTOR VEHICLE AND TRAILER EXCISE — 1960

Commitment per warrant,	\$67,347.44
Refunds,	2,434.21

\$69,781.65

ANNUAL REPORT

185

Payments to treasurer,	\$42,185.06	
Abatements,	4,026.11	
Motor vehicle and trailer excise 1960 reported as real estate taxes 1960,	2,248.23	
Outstanding December 31, 1960,	21,322.25	
		<hr/>
		\$69,781.65
Outstanding January 1, 1961,	\$21,322.25	
Additional commitment January 1 to May 24, 1961,	20,338.53	
Refunds January 1 to May 24, 1961,	1,678.80	
Commitments not recorded,	15.06	
To be refunded,	45.65	
		<hr/>
		\$43,400.29
Payments to treasurer January 1 to May 24, 1961,	\$28,060.52	
Abatements January 1 to May 24, 1961,	3,867.58	
Refund motor vehicle and trailer excise 1959 recorded as motor vehicle and trailer excise, 1960,	\$5.85	
Poll tax 1961 commitment recorded as motor vehicle and trailer excise 1960,	2,264.00	
Refund reported in excess,	.90	
Abatements not reported,	285.04	
		<hr/>
		2,555.79
Unlocated difference, adjusted,	.08	
Outstanding May 24, 1961, per list,	8,477.36	
Cash balance May 24, 1961,	438.96	
		<hr/>
		\$43,400.29

MOTOR VEHICLE AND TRAILER EXCISE — 1961

Commitment January 1 to May 24, 1961, per warrant,	\$16,949.52	
Payments and abatements to be refunded,	173.81	
		<hr/>
		\$17,123.33
Payments to treasurer January 1 to May 24, 1961,	5,503.75	
Abatements January 1 to May 24, 1961: Reported,	\$288.06	

Not previously reported,	70.13	
		358.19
Outstanding May 24, 1961, per list,		9,360.24
Cash balance May 24, 1961,		1,901.15
		<u>\$17,123.33</u>

FARM ANIMAL EXCISE — 1959

Commitment March 24, 1959 to December 31, 1959, per warrant,		\$119.75
Payments to treasurer:		
March 24 to December 31, 1959,	\$107.25	
1960,	12.50	
	<u></u>	\$119.75

FARM ANIMAL EXCISE — 1960

Commitment 1960, per warrant,	\$114.25
Payments to treasurer 1960,	\$114.25

UNAPPORTIONED SEWER ASSESSMENTS

Outstanding March 24, 1959,		\$157.50
Commitment per warrant:		
March 24 to December 31, 1959,	\$2,925.00	
1960,	4,571.80	
	<u></u>	7,496.80
Sewer assessment added to taxes 1959 reported as unapportioned sewer,		88.00
		<u>\$7,742.30</u>
Payments to treasurer:		
March 24 to December 31, 1959,	\$826.00	
1960,	2,071.54	
	<u></u>	\$2,897.54
Abatements:		
March 24 to December 31, 1959,		157.50
Outstanding December 31, 1960,		4,687.26
		<u>\$7,742.30</u>

ANNUAL REPORT

187

Outstanding January 1, 1961	\$4,687.26	
Commitment per warrant,	2,947.57	
Abatement recorded in error,	157.50	
	<hr/>	\$7,792.33
Payments to treasurer January 1 to May 24, 1961,	\$1,070.43	
Transfers to tax titles not recorded,	157.50	
Apportionment not recorded,	6,564.07	
Warrant in excess of commitment,	.33	
	<hr/>	\$7,792.33

SEWER RENTALS ADDED TO TAXES — 1961

Commitment January 1 to May 24, 1961, per warrant,		\$76.00
Payments to treasurer January 1 to May 24, 1961,	\$44.50	
Outstanding May 24, 1961, per list,	31.50	
	<hr/>	\$76.00

SEWER RENTALS

Accounts Receivable

Mrs. Lena Allen, Collector

Outstanding March 24, 1959,	\$349.64	
Sewer application fees recorded as sewer rentals,	12.00	
	<hr/>	\$361.64
Payments to treasurer March 24 to May 22, 1959,	\$97.50	
Outstanding May 22, 1959, per list, recommitted,	264.14	
	<hr/>	\$361.64

Mr. Stanley Hart, Collector

Recommitment May 23, 1959,	\$264.14
----------------------------	----------

ANNUAL REPORT

Charges:

May 23 to December 31, 1959,	\$1,497.50	
1960,	1,839.80	
		<hr/>
		3,337.30

\$3,601.44

Payments to treasurer:

May 23 to December 31, 1959,	\$645.79	
1960,	2,708.86	
		<hr/>
		\$3,354.65

Abatements:

May 23 to December 31, 1959,	\$4.00	
1960,	7.00	
		<hr/>
		11.00
Outstanding December 31, 1960,		235.79
		<hr/>

\$3,601.44

Outstanding January 1, 1961,	\$235.79	
Charges January 1 to May 24, 1961,	988.30	
Charges not previously recorded,	115.09	
Water services accounts receivable recorded as sewer rentals accounts receivable,	196.32	
Sewer permits recorded as sewer rentals accounts receivable,	18.00	
		<hr/>

\$1,553.50

Payments to treasurer January 1 to May 24, 1961,	\$840.47	
Added to taxes 1961,	76.00	
Abatements not previously recorded,	15.00	
Outstanding May 24, 1961, per list,	598.03	
Cash balance May 24, 1961,	24.00	
		<hr/>

\$1,553.50

SEWER RENTALS — 1958

Outstanding March 24, 1959,	\$113.16
Payments to treasurer March 24 to December 31, 1959,	\$113.16

SEWER ASSESSMENTS — 1959

Commitment per warrant,	\$1,545.37	
Additional commitment per warrant 1960,	176.64	
Refund,	.92	
	<hr/>	\$1,722.93
Payments to treasurer:		
March 24 to December 31, 1959,	\$1,355.54	
1960,	82.75	
	<hr/>	\$1,438.29
Sewer assessments added to taxes 1959 reported as unapportioned sewer,	88.00	
Outstanding December 31, 1960,	196.64	
	<hr/>	\$1,722.93
Outstanding January 1, 1961,		\$196.64
Payments to treasurer January 1 to May 24, 1961,	\$20.00	
Commitment recorded in excess,	176.64	
	<hr/>	\$196.64

SEWER ASSESSMENTS — 1960

Commitment per warrant,		\$1,550.25
Payments to treasurer,	\$1,379.45	
Outstanding December 31, 1960,	170.80	
	<hr/>	\$1,550.25
Outstanding January 1, 1961,	\$170.80	
Commitment short recorded,	7.38	
	<hr/>	\$178.18
Payments to treasurer January 1 to May 24, 1961,	\$72.33	
Outstanding May 24, 1961, per list,	105.85	
	<hr/>	\$178.18

SEWER ASSESSMENTS — 1961

Payments in advance of commitment January 1 to May 24, 1961,		\$23.18
---	--	---------

Payments to treasurer January 1 to
May 24, 1961,

\$23.18

APPORTIONED SEWER ASSESSMENTS — NOT DUE

Balance March 24, 1959,	\$10,636.42	
Apportionments 1960,	2,010.36	
	<hr/>	
		\$12,646.78
Payments to treasurer:		
March 24 to December 31, 1959,	\$838.42	
1960,	303.88	
	<hr/>	
		\$1,142.30
Added to taxes:		
Levy of 1959,	\$1,545.37	
Levy of 1960,	1,550.25	
	<hr/>	
		3,095.62
Balance December 31, 1960,	8,408.86	
	<hr/>	
		\$12,646.78
Balance January 1, 1961,	\$8,408.86	
Apportionments January 1 to May 24, 1961,	4,553.71	
Apportionments not previously committed,	200.00	
	<hr/>	
		\$13,162.57
Abatements not recorded,	\$22.50	
Added to taxes 1960, short recorded,	7.38	
Balance May 24, 1961, per list, due 1961 to 1970, inclusive,	13,132.69	
	<hr/>	
		\$13,162.57

COMMITTED SEWER INTEREST — 1958

Outstanding March 24, 1959,	\$52.65
Payments to treasurer March 24 to December 31, 1959,	\$52.65

COMMITTED SEWER INTEREST — 1959

Commitment per warrant,	\$598
-------------------------	-------

Payments to treasurer:

March 24 to December 31, 1959,	\$555.04
1960,	37.32

\$592.36

Outstanding December 31, 1960,	6.36
--------------------------------	------

Outstanding January 1, 1961,	\$598.72
------------------------------	----------

\$6.36

Payments to treasurer January 1 to May 24, 1961,	\$6.36
---	--------

COMMITTED SEWER INTEREST — 1960

Commitment per warrant,	\$616.94
-------------------------	----------

Payments to treasurer,	\$539.75
------------------------	----------

Outstanding December 31, 1960,	77.19
--------------------------------	-------

\$616.94

Outstanding January 1, 1961,	\$77.19
------------------------------	---------

Payments to treasurer January 1 to May 24, 1961,	\$38.39
---	---------

Outstanding May 24, 1961, per list,	38.80
-------------------------------------	-------

\$77.19

INTEREST, MUNICIPAL LIENS AND RELEASES

Cash balance March 24, 1959,	\$30.66
------------------------------	---------

Collections:

March 24 to December 31, 1959,	\$1,056.30
1960,	1,132.99

2,189.29

\$2,219.95

Payments to treasurer:

March 24 to December 31, 1959,	\$1,086.96
1960,	1,132.99

\$2,219.95

Collections January 1 to May 24, 1961,	\$497.97
--	----------

Payments to treasurer January 1 to May 24, 1961,	\$463.58
---	----------

Cash balance May 24, 1961,	34.39
	<hr/>
	\$497.97

TAX TITLES

Balance March 24, 1959,	\$358.55
Transfers to tax titles:	

March 24 to December 31, 1959:

Levy of 1941,	\$3.27
1943,	3.10
1944,	3.10
1945,	3.00
1946,	3.27
1947,	3.50
1948,	4.00
1949,	4.00
1950,	10.00
1951,	15.00
1952,	25.00
1953,	30.00
1954,	191.50
1955,	229.80
1956,	252.78
1957,	302.46
1958,	306.00
1959,	399.74
	<hr/>
	1,789.52

1960:

Levy of 1958,	356.25
1959,	114.55
1960,	594.90
	<hr/>

1,065.70

\$3,213.77

Transfers to tax titles in excess March 24 to
December 31, 1959:

Levy of 1957,	\$12.78
Adjustment of tax titles March 24 to December 31, 1959,	27.50

ANNUAL REPORT

193

Balance December 31, 1960	3,173.49	
	<hr/>	
Balance January 1, 1961,	\$3,173.49	\$3,213.77
Transfers to tax titles January 1 to May 24, 1961:		
Levy of 1960,	\$312.05	
1961,	270.00	
	<hr/>	
	582.05	
Unapportioned sewer assessments added to tax titles not recorded,	157.50	
Interest and costs on tax titles not recorded,	542.63	
Adjustment of tax titles recorded in error,	27.50	
	<hr/>	
		\$4,483.17
Tax titles redeemed not recorded in treasurer's cash book,	\$34.44	
Balance May 24, 1961, per list,	4,448.73	
	<hr/>	
		\$4,483.17

TAX POSSESSIONS

Balance March 24, 1959 and January 1, 1961,	\$1,976.97
Balance May 24, 1961, per list,	\$1,976.97

SELECTMEN'S LICENSES, PERMITS, ETC.

Cash balance March 24, 1959,	\$12.00
Receipts:	
March 24 to December 31, 1959:	
Licenses,	\$1,845.00
Cesspool permits,	118.00
Sale of maps,	5.00
	<hr/>
	1,968.00
1960:	
Licenses,	\$1,911.00
Cesspool permits,	212.00
Sale of maps,	18.50
Miscellaneous,	60.00
	<hr/>

2,201.50

\$4,181.50

Payments to treasurer:

March 24 to December 31, 1959,
1960,

\$1,980.00

2,201.50

\$4,181.50

Receipts January 1 to May 24, 1961:

Licenses,
Cesspool permits,
Sale of maps,

\$137.00

49.00

7.00

\$193.00Payments to treasurer January 1 to
May 24, 1961,

\$126.00

Cash on hand May 24, 1961, verified,

67.00

\$193.00

TOWN CLERK

Dog Licenses

Cash balance March 24, 1959,

\$24.50

Licenses issued:

March 24 to December 31, 1959,
1960,

\$701.00

819.00

1,520.00\$1,544.50

Payments to treasurer:

March 24 to December 31, 1959,
1960,

\$661.75

746.75

\$1,408.50

Fees retained:

March 24 to December 31, 1959,
1960,

\$63.75

72.25

136.00\$1,544.50

ANNUAL REPORT

195

Licenses issued January 1 to May 24, 1961,		\$700.00
Payments to treasurer January 1 to May 24, 1961,	\$444.75	
Fees retained January 1 to May 24, 1961,	57.25	
Cash balance May 24, 1961,	198.00	
	<hr/>	\$700.00

Sporting Licenses

Licenses issued:		
March 24 to December 31, 1959,	\$705.00	
1960,	1,115.20	
	<hr/>	\$1,820.20
Payments to Division of Fisheries and Game		
March 24 to December 31, 1959,	\$608.50	
1960,	1,059.00	
	<hr/>	\$1,667.50
Fees retained:		
March 24 to December 31, 1959,	\$47.75	
1960,	62.45	
	<hr/>	110.20
Cash balance December 31, 1960,	42.50	
	<hr/>	\$1,820.20
Cash balance January 1, 1961,	\$42.50	
Licenses issued January 1 to May 24, 1961,	635.25	
	<hr/>	\$677.75
Payments to Division of Fisheries and Game		
January 1 to May 24, 1961,	\$132.00	
Fees retained January 1 to May 24, 1961,	36.25	
Cash balance May 24, 1961,	509.50	
	<hr/>	\$677.75

TOWN CLERK

Gasoline Registrations

Receipts:	
March 24 to December 31, 1959,	\$10.50

ANNUAL REPORT

1960,	10.00	
	<hr/>	\$20.50
Payments to treasurer March 24 to December 31, 1959,	\$10.50	
1960,	10.00	
	<hr/>	\$20.50
Cash balance January 1, 1961,	\$10.00	
Receipts January 1 to May 24, 1961,	7.50	
	<hr/>	\$17.50
Payments to treasurer January 1 to May 24, 1961,	\$10.00	
Cash balance May 24, 1961,	7.50	
	<hr/>	\$17.50

RECONCILIATION OF TOWN CLERK'S CASH

Cash balances May 24, 1961, per tables:		
Dog licenses,	\$198.00	
Sporting licenses,	509.50	
Gasoline registrations,	7.50	
	<hr/>	\$715.00
Cash on hand May 24, 1961:		
Norfolk County Trust Company, per statement and check book,	\$707.50	
In office, verified,	7.50	
	<hr/>	\$715.00

POLICE DEPARTMENT

Cash balance March 24, 1959,	\$2.00	
Permits issued:		
March 24 to December 31, 1959,	\$22.00	
1960,	54.00	
	<hr/>	76.00
	<hr/>	\$78.00

ANNUAL REPORT

197

Payments to treasurer:

March 24 to December 31, 1959,
1960,

\$10.00
68.00

\$78.00

Permits issued January 1 to

May 24, 1961,

\$20.00

Cash balance May 24, 1961,

\$20.00

COURT FINES

Receipts:

March 24 to December 31, 1959,
1960,

\$26.00
265.00

\$291.00

Payments to treasurer:

March 24 to December 31, 1959,
1960,

\$26.00
265.00

\$291.00

Receipts January 1 to May 24, 1961,

\$114.00

Payments to treasurer January 1 to
May 24, 1961,

\$114.00

SEALER OF WEIGHTS AND MEASURES

Cash balance March 24, 1959,

\$4.50

Fees:

March 24 to December 31, 1959,
1960,

\$43.90
38.20

82.10

\$86.60

Payments to treasurer:

March 24 to December 31, 1959,
1960,

\$47.00
38.20

\$85.20

Cash balance December 31, 1960,

1.40

\$86.60

Cash balance January 1, 1961,	\$1.40	
Fees January 1, to May 24, 1961,	6.50	
	<hr/>	
		\$7.90
Cash balance May 24, 1961,		\$7.90

BUILDING INSPECTOR

Cash balance March 24, 1959,	\$5.00	
Permits issued:		
March 24 to December 31, 1959,	\$1,384.00	
1960,	661.00	
	<hr/>	
	2,045.00	
	<hr/>	
		\$2,050.00
Payments to treasurer:		
March 24 to December 31, 1959,	\$1,389.00	
1960,	661.00	
	<hr/>	
		\$2,050.00
Permits issued January 1 to May 24, 1961,		\$153.00
Payments to treasurer January 1 to		
May 24, 1961,	\$101.00	
Cash on hand May 24, 1961, verified,	52.00	
	<hr/>	
		\$153.00

WIRE INSPECTOR

Cash balance March 24, 1959,	\$12.00	
Permits issued:		
March 24 to December 31, 1959,	\$180.00	
1960,	172.00	
	<hr/>	
	352.00	
	<hr/>	
		\$364.00
Payments to treasurer:		
March 24 to December 31, 1959,	\$192.00	
1960,	172.00	
	<hr/>	
		\$364.00

ANNUAL REPORT

199

Permits issued January 1 to May 24, 1961,		\$38.00
Payments to treasurer January 1 to May 24, 1961,	\$28.00	
Cash on hand May 24, 1961, verified,	10.00	
	<hr/>	\$38.00

PLUMBING INSPECTOR

Cash balance March 24, 1959,	\$10.00	
Permits issued:		
March 24 to December 31, 1959,	\$487.00	
1960,	415.00	
	<hr/>	902.00
		<hr/>
		\$912.00
Payments to treasurer:		
March 24 to December 31, 1959,	\$497.00	
1960,	415.00	
	<hr/>	\$912.00
Permits issued January 1 to May 24, 1961,		\$78.00
Payments to treasurer January 1 to May 24, 1961,	\$48.00	
Cash on hand May 24, 1961, verified,	30.00	
	<hr/>	\$78.00

APPEAL BOARD

Fees:		
March 24 to December 31, 1959,	\$30.00	
1960,	120.00	
	<hr/>	\$150.00
Payments to treasurer:		
March 24 to December 31, 1959,	\$30.00	
1960,	120.00	
	<hr/>	\$150.00

ANNUAL REPORT

HEALTH DEPARTMENT

Licenses

Cash balance March 24, 1959,		\$1.00	
Licenses issued:			
March 24 to December 31, 1959,	\$14.00		
1960,	14.00		
	<hr/>		
		28.00	
		<hr/>	
			\$29.00
Payments to treasurer:			
March 24 to December 31, 1959,	\$15.00		
1960,	14.00		
	<hr/>		
			\$29.00
Licenses issued January 1 to May 24, 1961,			\$3.00
Payments to treasurer January 1 to			
May 24, 1961,	\$2.00		
Cash balance May 24, 1961,	1.00		
	<hr/>		
			\$3.00

HEALTH DEPARTMENT

Dental Clinic

Receipts:			
March 24 to December 31, 1959,	\$1,141.50		
1960,	483.25		
	<hr/>		
		\$1,624.75	
Receipts recorded in excess,		.10	
		<hr/>	
			\$1,624.85
Payments to treasurer:			
March 24 to December 31, 1959,	\$1,141.50		
1960,	483.35		
	<hr/>		
Receipts January 1 to May 24, 1961,			\$1,624.85
			\$129.00

Payments to treasurer January 1 to May 24, 1961,	\$64.75	
Cash balance May 24, 1961,	64.25	
	<hr/>	\$129.00

PUBLIC WELFARE DEPARTMENT

Temporary Aid — Accounts Receivable

Outstanding March 24, 1959,		\$234.00	
Charges:			
March 24 to December 31, 1959,	\$1,517.24		
1960,	679.23		
	<hr/>	2,196.47	
		<hr/>	\$2,430.47
Payments to treasurer:			
March 24 to December 31, 1959,	\$1,517.24		
1960,	679.23		
	<hr/>	\$2,196.47	
Outstanding December 31, 1960,		234.00	
		<hr/>	\$2,430.47
Outstanding January 1, 1961,		\$234.00	
Charges January 1, to May 24, 1961,		468.00	
		<hr/>	\$702.00
Payments to treasurer January 1 to May 24, 1961,		\$468.00	
Outstanding May 24, 1961, per list,		234.00	
		<hr/>	\$702.00

PUBLIC WELFARE DEPARTMENT

Disability Assistance — Accounts Receivable

Outstanding March 24, 1959,	\$1,073.77
-----------------------------	------------

Charges:

March 24 to December 31, 1959,	\$3,292.55	
1960,	6,653.24	
	<hr/>	9,945.79

\$11,019.56

Payments to treasurer:

March 24 to December 31, 1959,	\$4,366.32	
1960,	6,653.24	
	<hr/>	

\$11,019.56

Charges January 1 to May 24, 1961:

Reported,	\$2,790.45	
Not reported,	84.97	
	<hr/>	

\$2,875.42

Payments to treasurer January 1 to

May 24, 1961,	\$773.87	
---------------	----------	--

Disability assistance accounts receivable,

recorded as federal grant—administration,	24.88	
---	-------	--

Outstanding May 24, 1961, per list,	2,076.67	
	<hr/>	

\$2,875.42

Aid to Dependent Children — Accounts Receivable

Outstanding March 24, 1959,	\$1,664.66	
-----------------------------	------------	--

Charges:

March 24 to December 31, 1959,	\$2,133.51	
1960,	2,489.24	
	<hr/>	

4,622.75

\$6,287.41

Payments to treasurer:

March 24 to December 31, 1959,	\$3,054.79	
1960,	2,422.92	
	<hr/>	

\$5,477.71

Outstanding December 31, 1960,	809.70	
	<hr/>	

\$6,287.41

Outstanding January 1, 1961,	\$809.70	
------------------------------	----------	--

Charges January 1 to May 24, 1961,	1,269.15	
	<hr/>	
Outstanding May 24, 1961, per list,		\$2,078.85
		2,078.85

BUREAU OF OLD AGE ASSISTANCE

Accounts Receivable

Outstanding March 24, 1959,		\$7,611.16	
Charges:			
March 24 to December 31, 1959,	\$19,502.53		
1960,	34,119.31		
	<hr/>		
		53,621.84	
		<hr/>	
			\$61,233.00
Payments to treasurer:			
March 24 to December 31, 1959,	\$26,130.37		
1960,	34,119.31		
	<hr/>		
		\$60,249.68	
Outstanding December 31, 1960,		983.32	
		<hr/>	
			\$61,233.00
Outstanding January 1, 1961,		\$983.32	
Charges January 1 to May 24, 1961:			
Recorded,	\$8,402.36		
Not recorded,	213.75		
	<hr/>		
		8,616.11	
		<hr/>	
			\$9,599.43
Payments to treasurer January 1 to			
May 24, 1961,		\$3,507.10	
Charges recorded in excess,		983.32	
Outstanding May 24, 1961, per list,		5,109.01	
		<hr/>	
			\$9,599.43

PUBLIC WELFARE DEPARTMENT**Medical Assistance for the Aged — Accounts Receivable**

Charges January 1 to May 24, 1961:

Recorded,	\$3,474.15
Not previously recorded,	77.15

 \$3,551.30

Payments to treasurer January 1 to May 24, 1961,	\$1,926.31
--	------------

Medical assistance for the aged — accounts receivable recorded as welfare administration Federal Grant,	37.32
---	-------

Outstanding May 24, 1961, per list,	1,587.67
-------------------------------------	----------

 \$3,551.30
VETERANS' SERVICES DEPARTMENT**Accounts Receivable**

Charges:

March 24 to December 31, 1959,	\$1,250.12
1960,	1,040.88

 \$2,291.00

Payments to treasurer:

March 24 to December 31, 1959,	\$1,250.12
1960,	1,040.88

 \$2,291.00

Charges January 1 to May 24, 1961:

Recorded,	\$496.47
Not previously recorded,	57.50

 \$553.97

Payments to treasurer January 1 to May 24, 1961,	\$496.47
--	----------

Outstanding May 24, 1961, per list,	57.50
-------------------------------------	-------

 \$553.97

SCHOOL DEPARTMENT

Miscellaneous Receipts

Receipts:

March 24 to December 31, 1959,	\$55.00	
1960,	757.02	
	<hr/>	\$812.02

Payments to treasurer:

March 24 to December 31, 1959,	\$55.00	
1960,	757.02	
	<hr/>	\$812.02

Receipts January 1 to May 24, 1961,

\$57.61

Payments to treasurer January 1 to

May 24, 1961,

\$2.93

Cash on hand May 24, 1961, verified,

54.68

 \$57.61

SCHOOL DEPARTMENT

Lunch Program

Cash balance March 24, 1959,		\$2,528.46	
Receipts:			
March 24 to December 31, 1959,	\$20,130.47		
1960,	25,983.81		
	<hr/>	46,113.28	
		<hr/>	\$48,641.74
Payments to treasurer:			
March 24 to December 31, 1959,	\$19,922.49		
1960,	27,855.21		
	<hr/>	\$47,777.70	
Cash balance December 31, 1960,		864.04	
		<hr/>	\$48,641.74
Cash balance January 1, 1961,		\$864.04	
Receipts January 1 to May 24, 1961,		17,702.37	

		<u>\$18,566.41</u>
Payments to treasurer January 1 to May 24, 1961,	\$16,365.08	
Cash balance May 24, 1961,	<u>2,201.33</u>	
		\$18,566.41

Athletic Activities

Receipts:		
March 24 to December 31, 1959,	\$988.56	
1960,	<u>772.60</u>	
		\$1,761.16
Payments to treasurer:		
March 24 to December 31, 1959,	\$988.56	
1960,	<u>772.60</u>	
		\$1,761.16
Receipts January 1 to May 24, 1961,		\$393.63
Payments to treasurer January 1 to May 24, 1961,		\$393.63

LIBRARY DEPARTMENT

Cash balance March 24, 1959,		\$25.00
Receipts:		
March 24 to December 31, 1959,	\$181.00	
1960,	<u>286.00</u>	
		467.00
		<u>\$492.00</u>
Payments to treasurer:		
March 24 to December 31, 1959,	\$161.00	
1960,	<u>135.00</u>	
		\$296.00
Cash balance December 31, 1960,		<u>196.00</u>
		\$492.00
Cash balance January 1, 1961,	\$196.00	

ANNUAL REPORT

207

Receipts January 1 to May 24, 1961,	120.00	
	<hr/>	
		\$316.00
Payments to treasurer January 1 to May 24, 1961,	\$261.00	
Cash balance May 24, 1961,	55.00	
	<hr/>	
		\$316.00

WATER LIENS — 1961

Commitment January 1 to May 24, 1961, per warrant,		\$4,052.19
Payments to treasurer January 1 to May 24, 1961,	\$157.00	
Outstanding May 24, 1961, per list,	3,880.19	
Cash balance May 24, 1961,	15.00	
	<hr/>	
		\$4,052.19

WATER DEPARTMENT

Water Rates — Accounts Receivable

Mrs. Lena Allen, Collector

Outstanding March 24, 1959,	\$9,613.53	
Charges March 24 to May 22, 1959,	11.17	
	<hr/>	
		\$9,624.70
Payments to treasurer March 24 to May 22, 1959,	\$1,955.59	
Outstanding May 22, 1959, per list, recommitted to new collector:		
Annual rates,	\$4,524.40	
Metered rates,	3,144.71	
	<hr/>	
	7,669.11	
	<hr/>	
		\$9,624.70

Mr. Stanley Hart, Collector

Recommitment May 23, 1959,		\$7,669.11	
Charges:			
May 23 to December 31, 1959,	\$20,386.11		
1960,	24,815.78		
		45,201.89	
			\$52,871.00
Payments to treasurer:			
May 23 to December 31, 1959,	\$13,042.23		
1960,	32,274.18		
		\$45,316.41	
Abatements:			
May 23 to December 31, 1959,	\$177.00		
1960,	160.18		
		337.18	
Water rates accounts receivable reported as water service connections accounts receivable,		28.00	
Outstanding December 31, 1960,		7,189.41	
			\$52,871.00
Outstanding January 1, 1961,		\$7,189.41	
Charges January 1 to May 24, 1961,		13,026.18	
Charges not previously recorded,		322.34	
Abatement cancelled not previously reported,		24.00	
Unlocated difference,		7.00	
			\$20,568.93
Payments to treasurer January 1 to May 24, 1961,		\$10,916.48	
Transferred to water liens 1961,		3,107.58	
Abatements not previously recorded,		147.50	
Water rates accounts receivable reported as water service connections,		7.00	
Outstanding May 24, 1961, per list:			
Annual rates,	\$3,702.00		
Metered rates,	2,408.93		
		6,110.93	

Cash balance May 24, 1961,	279.44	
	<hr/>	\$20,568.93

WATER DEPARTMENT**Service Connections — Accounts Receivable****Mrs. Lena Allen, Collector**

Outstanding March 24, 1959,	\$1,661.76	
Charges March 24 to May 22, 1959,	489.97	
	<hr/>	\$2,151.73
Payments to treasurer March 24 to May 22, 1959,	\$1,011.59	
Outstanding May 22, 1959, per list, recommitted to new collector,	1,140.14	
	<hr/>	\$2,151.73

WATER DEPARTMENT**Service Connections — Accounts Receivable****Mr. Stanley Hart, Collector**

Recommitment May 23, 1959,		\$1,140.14	
Charges:			
May 23 to December 31, 1959,	\$4,247.50		
1960,	1,056.55		
	<hr/>	5,304.05	
Refunds:			
May 23 to December 31, 1959,	\$142.05		
1960,	810.85		
	<hr/>	952.90	
Water rates accounts receivable reported as water service connections accounts receivable,		28.00	
Credit balance December 31, 1960,		1,405.23	
		<hr/>	\$8,830.32

ANNUAL REPORT

Payments to treasurer:

May 23 to December 31, 1959,	\$3,600.10	
1960,	5,140.15	
		\$8,740.25
Abatements May 23 to December 31, 1959,		90.07
		<hr/>
		\$8,830.32
Charges January 1 to May 24, 1961,	\$520.10	
Transferred from water services accounts receivable to water guarantee deposits,	3,258.15	
Charges not previously recorded,	3,540.55	
Water rates accounts receivable recorded as water service connections accounts receivable,	7.00	
		<hr/>
		\$7,325.80
Credit balance January 1, 1961,	\$1,405.23	
Payments to treasurer January 1 to May 24, 1961,	285.27	
Transferred to water liens 1961,	944.61	
Water services accounts receivable reported as estimated receipts,	338.15	
Transfers from water guarantee deposits to water services accounts receivable not previously recorded,	3,540.55	
Water services accounts receivable recorded as sewer rentals accounts receivable,	196.32	
Water services accounts receivable charges reported in excess,	18.15	
Abatements not previously recorded,	260.88	
Outstanding May 24, 1961, per list,	336.64	
		<hr/>
		\$7,325.80

WATER DEPARTMENT

Guarantee Deposits

Deposits January 1 to May 24, 1961,	\$450.00	
Transferred from water services accounts receivable to water guarantee deposits,	3,258.15	
		<hr/>
		\$3,708.15

ANNUAL REPORT

211

Transfers from water guarantee deposits
to water services accounts receivable
not previously reported,

\$3,540.55

Balance May 24, 1961, per list,

167.60

\$3,708.15

CEMETERY DEPARTMENT

Receipts:

March 24 to December 31, 1959,
1960,

\$1,354.00

1,615.00

\$2,969.00

Payments to treasurer:

March 24 to December 31, 1959,
1960,

\$1,329.00

1,615.00

\$2,944.00

Sale of lots and graves reported as
perpetual care bequest 1960,

25.00

\$2,969.00

Receipts January 1 to May 24, 1961,

\$690.00

Payments to treasurer January 1 to

May 24, 1961,

\$515.00

Cash balance May 24, 1961,

175.00

\$690.00

WOOLVETT LIBRARY FUND

On Hand

March 24, 1959,

December 31, 1959,

December 31, 1960,

May 24, 1961,

Savings

Deposits

Total

\$3,274.01

\$3,274.01

\$3,327.21

\$3,327.21

\$3,321.08

\$3,321.08

\$3,438.33

\$3,438.33

Receipts

Payments

March 24 to December 31, 1959

Income,

\$53.20

Added to savings deposits, \$53.20

1960

Withdrawn from savings deposits,	\$6.13	Transferred to town,	\$63.23
Income,	57.10		
	<hr/>		<hr/>
	\$63.23		\$63.23

January 1 to May 24, 1961

Income,	\$117.25	Added to savings deposits,	\$117.25
---------	----------	----------------------------	----------

EMERSON LIBRARY FUND

On Hand	Savings Deposits	Total
March 24, 1959,	\$308.05	\$308.05
December 31, 1959,	\$313.06	\$313.06
December 31, 1960,	\$318.54	\$318.54
May 24, 1961,	\$329.78	\$329.78

Receipts

Payments

March 24 to December 31, 1959

Income,	\$5.01	Added to savings deposits,	\$5.01
---------	--------	----------------------------	--------

1960

Income,	\$5.48	Added to savings deposits,	\$5.48
---------	--------	----------------------------	--------

January 1 to May 24, 1961

Income,	\$11.24	Added to savings deposits,	\$11.24
---------	---------	----------------------------	---------

CEMETERY GENERAL CARE FUND

On Hand	Savings Deposits	Total
March 24, 1959,	\$6,215.66	\$6,215.66
December 31, 1959,	\$5,922.29	\$5,922.29
December 31, 1960,	\$5,922.29	\$5,922.29
May 24, 1961,	\$5,922.29	\$5,922.29

ANNUAL REPORT

213

Receipts

Payments

March 24 to December 31, 1959

Withdrawn from savings deposits,	\$293.37	Transferred to town,	\$394.35
Income,	100.98		
	<hr/>		<hr/>
	\$394.35		\$394.35

1960

Income,	\$103.62	Transferred to town,	\$103.62
---------	----------	----------------------	----------

January 1 to May 24, 1961

Income,	\$209.06	Transferred to town,	\$209.06
---------	----------	----------------------	----------

CEMETERY PERPETUAL CARE FUND

On Hand	Cash In General Treasury	Savings Deposits	Total
March 24, 1959,	\$690.00	\$12,519.12	\$13,209.12
December 31, 1959,	\$350.00	\$12,629.68	\$12,979.68
December 31, 1960,	\$250.00	\$12,952.78	\$13,202.78
May 24, 1961,	\$250.00	\$12,952.78	\$13,202.78

Receipts

Payments

March 24 to December 31, 1959

Withdrawn from savings deposits,	\$581.34	Added to savings deposits,	\$691.90
Bequests,	350.00	Transferred to town,	783.60
Income,	204.16	Cash in general treasury	
Cash in general treasury		December 31, 1959,	350.00
March 24, 1959,	690.00		
	<hr/>		<hr/>
	\$1,825.50		\$1,825.50

1960

Withdrawn from savings deposits,	\$1.90	Added to savings deposits,	\$325.00
Bequests,	250.00	Transferred to town,	222.93
Income,	221.03	Cemetery receipts reported	
		as bequests,	25.00

ANNUAL REPORT

Cash in general treasury		Cash in general treasury	
January 1, 1960,	350.00	December 31, 1960,	250.00
	<hr/>		<hr/>
	\$822.93		\$822.93

January 1 to May 24, 1961

Income,	\$453.45	Transferred to town,	\$453.45
Cash in general treasury		Cash in general treasury	
January 1, 1961,	250.00	May 2, 1961,	250.00
	<hr/>		<hr/>
	\$703.45		\$703.45

STABILIZATION FUND

On Hand	Cash In General Treasury	Savings Deposits	Total
March 24, 1959,	\$10,000.00	\$35,327.03	\$45,327.03
December 31, 1959,		\$45,327.03	\$45,327.03
December 31, 1960,		\$56,529.36	\$56,529.36
May 24, 1961,		\$58,556.43	\$58,556.43

Receipts

Payments

March 24 to December 31, 1959

Cash in general treasury		Added to savings	
March 24, 1959,	\$10,000.00	deposits,	\$10,000.00

1960

Income,	\$1,202.33	Added to savings	
Town appropriation,	10,000.00	deposits,	\$11,202.33
	<hr/>		<hr/>
	\$11,202.33		\$11,202.33

January 1 to May 24, 1961

Income,	\$2,027.07	Added to savings	
		deposits,	\$2,027.07

TOWN OF MILLIS

Balance Sheet — May 24, 1961

GENERAL ACCOUNTS

Assets	Liabilities and Reserves	
Cash:	Temporary Loans:	
General,	In Anticipation of Revenue,	\$85,000.00
Special:	State and County Assessments 1961:	
On Hundredth Anniversary,	State:	
Advance for Petty:	Recreation Areas,	\$2,376.32
Tax Collector,	Audit of Municipal Accounts,	276.60
Accounts Receivable:	Mosquito Control,	2,506.67
Taxes:	County:	
Levy of 1947:	Tax,	10,614.68
Real Estate,		
Levy of 1960:		15,774.27
Personal Property,	Payroll Deductions,	
Real Estate,	Federal Taxes,	8,092.80
Levy of 1961:	State Taxes,	628.99
Poll,	County Retirement System,	1,081.90
Motor Vehicle and Trailer Excise:		
Levy of 1960,	Overpayment to be Refunded—Tax Titles,	9,803.69
Levy of 1961,	Payments in advance of Commitment:	686.06
	Real Estate, 1961,	92.50
	Sewer Assessments 1961,	23.18
		19,958.25

		School Athletics,	1.42	
				2,726.70
Aid to Highways:				
State,	10,615.20			
Revenue 1961:	11,825.00	Appropriation Balances:		
Taxes to be Committed:		Revenue:		
Personal Property and Real Estate,	646,491.38	General,	671,534.66	
Estimated Receipts to be Collected,	187,475.67	Water:		
Loans Authorized:		Maintenance and		
Sewer,	18,000.00	Operation,	18,585.66	
Water,	6,000.00	Non-Revenue:		
		Police and Fire Station,		
		Construction,	2,494.14	
	24,000.00	School Construction,	231,313.34	
		Water,	20,602.70	
				944,530.50
		Loans Authorized and Unissued,		24,000.00
		Overestimate 1960 Assessments:		
		State Mosquito Control,	12.02	
		Sale of Cemetery Lots Fund,	192.40	
		Receipts Reserved for Appropriations:		
		Road Machinery,	1,818.00	
		Sewer,	6,181.21	
				7,999.21
		Reserve Fund—Overlay Surplus,		3,631.79
		Overlays Reserved for Abatements:		
		Levy of 1961,		28,238.22

Revenue Reserved Until Collected:

Motor Vehicle and Trailer	
Excise,	19,958.25
Special Assessment,	775.00
Tax Title and Possession,	6,425.70
Departmental,	11,143.70
Water,	10,615.20
Aid to Highway,	11,825.00
	<hr/>
Reserve for Petty Cash Advance,	60,742.85
Surplus Revenue,	35.00
	<hr/>
	109,713.80
	<hr/>
	\$1,306,958.26

DEFERRED REVENUE ACCOUNTS

Apportioned Sewer Assessment	Apportioned Sewer Assessment
Not Due,	Revenue:
	Due in 1961 to 1970,
	\$13,132.69
	\$13,132.69

DEBT ACCOUNTS

Net Funded or Fixed Debt:	Serial Loans:
Inside Debt Limit:	Inside Debt Limit:
General	Sewer,
Outside Debt Limit:	Fire and Police Station ,
General,	School,
	\$101,800.00
	28,000.00
	20,000.00
	\$1,695,000.00
	\$149,800.00

Public Service Enterprise,	65,000.00		
	<hr/>		
	1,760,000.00	Outside Debt Limit:	
		School Loan,	1,695,000.00
		Public Service Enterprise:	
		Water,	65,000.00
			<hr/>
			1,760,000.00
			<hr/>
			\$1,909,800.00

TRUST AND INVESTMENT ACCOUNTS

Trust and Investment Funds:			
Cash and Securities:			
In Custody of Treasurer,			
		In Custody of Treasurer:	
		Library Funds:	
		Woolvett Fund,	\$3,438.33
		Emerson Fund,	329.78
			<hr/>
			\$3,768.11
		Cemetery Funds:	
		General Care,	5,922.29
		Perpetual Care,	12,952.78
			<hr/>
			18,875.07
		Investment Funds:	
		Stabilization,	58,556.43
			<hr/>
			\$81,199.61

Annual Report

of the

School Committee

and

SUPERINTENDENT OF SCHOOLS

Town of Millis

for the

FISCAL YEAR ENDING DECEMBER 31, 1961

SCHOOL COMMITTEE

NORMAN D. OLSON, Chairman

Residence, Causeway Street

Term Expires 1962

VERA C. O'NEILL, Secretary

Residence, Orchard Street

Term Expires 1963

ROBERT W. McDONOUGH, Financial Secretary

Residence, Main Street

Term Expires 1964

LINDOL FRENCH, JR.

Residence, Ridge Street

Term Expires 1964

EARL H. MERKLE

Residence, Plain Street

Term Expires 1963

Regular meeting held first and third Monday of each month
(unless otherwise provided for) at 7:45 P.M.
in the High School Building

Superintendent of Schools

DR. GEORGE C. ROY

Office, Millis High School

Tel. FRontier 6-2934

Residence, Exchange Street, Millis

Tel. FRontier 6-2939

Secretaries of the School Department

DOROTHY THUMITH

IRENE McDONOUGH

Office of the Superintendent

Tel. FRontier 6-2934

JANE ROGERS

ETHEL CARTIER

Office of the High School Principal

Tel. FRontier 6-2912

BARBARA BUCCHIANERI

Office of the Elementary Principal

Tel. FRontier 6-8681

ANNUAL REPORT

High School Principal

WILLIAM A. VELLANTE

Assistant High School Principal

HENRY M. DOYLE

Elementary Principal

ELIZABETH C. BYRNE

Assistant Elementary School Principal

RAYMOND T. LANTHIER

School Physician

JACOB J. ZALVAN, M.D.

School Nurse

MYRTLE A. COLDWELL, R.N.

CustodiansWILLIAM CARLSON
JOHN CLANCY
CHARLES GERMANOJOSEPH JOHNSON
JAMES TABARANI
ARTHUR WATSON**Part Time Bus Drivers**

MILLARD B. LaCROIX

EMIL LENZ

JAMES POWER

Attendance Officers

HORACE BALKAM

ROBERT BRODEUR

SCHOOL CENSUS

October 1, 1961

	4-6	7-16	Total
Boys	156	505	661
Girls	128	448	576
	<hr/>	<hr/>	<hr/>
Total	284	953	1237

Distribution

Public School	280	906	1186
Private School	1	14	15
Other Schools	3	21	24
Special Schools		9	9
Not in School		3	3
	<hr/>	<hr/>	<hr/>
	284	953	1237

SCHOOL CALENDAR FOR 1961 - 1962

Fall Term began	September 6, 1961
Closed	December 22, 1961
Winter Term began	January 2, 1962
Closes	February 16, 1962
Early Spring Term begins	February 26, 1962
Closes	April 13, 1962
Late Spring Term begins	April 23, 1962
Closes (High School closes when 180 days have been completed. Elementary to be determined)	June 21, 1962

Daily Sessions

Kindergarten—Morning Session	9:00 - 11:00
Afternoon Session	12:00 - 1:50
Grades one through six	8:45 - 2:45
Grades seven through twelve	8:00 - 2:15

Holidays

October 12, 1961	Columbus Day
October 27, 1961	Teachers' Convention
May 30, 1962	Memorial Day

NO SCHOOL SIGNALS

When schools are cancelled, decisions have to be made very early in the morning. In extreme cases, if schools are not cancelled, parents should use their own judgment and act accordingly. In these cases it is permissible to keep your children at home if you feel that the situation warrants your doing so.

Weather changes and it is difficult to know, even using all available information, how the weather will be at school time around 8 o'clock in the morning.

We will use a two-fold system for cancelling school.

No School

Fire whistle plus Ruberoid sounded 2-2 at 7 A.M. means no school all schools all day.

Fire whistle plus Ruberoid sounded 2-2 at 7:30 A.M. means no school Kindergarten through Grade 6 only all day.

Radio Stations WBZ, Boston and WKOX, Framingham, will carry these announcements.

1961 — SCHOOL PERSONNEL — 1962

ANNUAL REPORT

227

School	Assignments	Name	No. yrs. exp.	Began service in	Education
	Superintendent	George C. Roy	26	Sept. 1949	B.A., Providence College; M.Ed., Boston University; C.A.G.S., Boston University; Ed.D., Calvin Coolidge
Jr. High	Principal	William A. Vellante	15	Aug. 1959	B.S. in Ed., Boston University; M.Ed., Boston University
High	Assistant Principal	Henry M. Doyle	14	Sept. 1948	B.A., Clark University
High	World History	Judith Anthony	1	Sept. 1961	B.A., West Texas State
High	English	Mary M. Barrett	26	Sept. 1940	B.S., Boston University
High	Business, Counsel.				M.Ed., Boston University
High	Dean of Girls	Ellen Conway	1	Sept. 1961	B.A., Regis College
High	Mathematics	Rosemary Daly	1	Sept. 1961	B.S., Wellesley College
High	English	Harry Damon	3	Sept. 1960	B.A., University of Massachusetts
High	Social Studies	Leo J. Dugas	3	Sept. 1959	B.A. in Ed., Providence College
High	French	Mary K. Gavin	27½	Jan. 1935	B.A., Emmanuel College
High	Mathematics				
High	Math. Coordinator				
High	Latin, English	James J. Meade	1	Sept. 1961	B.A., Boston College
High	Business	Shirley E. Murphy	1	Sept. 1961	B.S., Regis College
High	Physics, Chemistry	Albert P. Palumbo	7	Sept. 1955	A.B., Boston College
High	Science Coordinator				M.Ed., Boston College
High	Biology, Science	Theodore L. Provost	1	Sept. 1961	B.S., Worcester State College

ANNUAL REPORT

School	Assignments	Name	No. yrs. exp.	Began service in	Education
High	Math., Business Football Coach	Paul B. Scagnelli	2	Sept. 1960	B.S., University of Connecticut
High	Civics, Science Driver Ed., Aud.-Vis.	Edward P. Tamulevitz	10	Sept. 1952	B.S., Boston University
Jr. High	Hist., Jr. H., Geog.	Burton F. Abel	2	Sept. 1960	B.S.Ed., Boston College
Jr. High	Jr. H. Hist., Geog.	Joan E. Cahill	2	Sept. 1960	B.A., Regis College
Jr. High	Jr. H. Arithmetic	Eleanor E. Kenney	15	Sept. 1947	B.S., Simmons College
Jr. High	Jr. H. English	Marie T. Leonard	1	Sept. 1961	B.S., Mass. State College at Boston
Jr. High	Jr. H. English	Anne L. Lyons	2	Sept. 1960	B.S., Mass. State College at Boston
Jr. High	Jr. H. Science	William White	1	Sept. 1961	B.S., Bridgewater State College
Elem.	Principal	Elizabeth C. Byrne	19	Aug. 1960	B.S. in Ed., Bridgewater State College; Ed.M., Boston University
Elem.	Assistant Principal	Raymond Lanthier	6	Sept. 1956	B.S., Bridgewater State College M.Ed., Bridgewater State College
Elem.	Grade 6	Rose M. Blom	32	Sept. 1941	A.B., Boston University
Elem.	Grade 6	Julius M. Winer	9	Sept. 1956	B.S.Ed., Boston University M.Ed., Harvard University
Elem.	Grade 5	Richard C. Boudrot	1	Sept. 1961	B.S., Boston University
Elem.	Grade 5	Robert E. Casey	1	Sept. 1961	B.S., Boston University
Elem.	Grade 5	Raymond E. Clarke	1	Sept. 1961	B.S.Ed., Keene Teachers College
Elem.	Grade 5	Lester H. Yoffe	4	Sept. 1958	B.A.Ed., University of Maine M.E., Northeastern University
Elem.	Grade 4	Paula Dunham	1	Sept. 1961	B.S.Ed., Boston University
Elem.	Grade 4	Hugo E. Giargiari	1	Sept. 1961	B.S., Holy Cross College

Elem.	Grade 4	Estaire Miller	1	Sept. 1961	B.A., Boston University
Elem.	Grade 4	Jane Ohlson	1	Sept. 1961	B.A., Boston University
Elem.	Grade 3	Ellen R. Horan	41	Nov. 1920	Chandler School
Elem.	Grade 3	Margaret Levasseur	4	Sept. 1959	B.S., Bryant College; M.Ed., Calvin Coolidge College
Elem.	Grade 3	Patricia McCarthy	2	Sept. 1960	B.A., Newton College of the Sacred Heart
Elem.	Grade 3	Ann O'Connell	1	Sept. 1961	B.A., Cardinal Cushing College
Elem.	Grade 2	Helen A. Brennan	36½	Jan. 1926	Worcester and Framingham State Coll.
Elem.	Grade 2	Sibyl A. Enegren	28	Nov. 1938	B.A., Wheaton College
Elem.	Grade 2	Rosemary Hurley	2	Sept. 1960	B.S. in Phys. Ther., Boston University
Elem.	Grade 2	Carol Machesney	1½	Jan. 1961	B.S., Boston University
Elem.	Grade 2	Roberta Shapiro	2	Sept. 1960	B.S.Ed., Lesley College
Elem.	Grade 1	Susan Goldberg	1½	Jan. 1961	B.S.Ed., Lesley College
Elem.	Grade 1	Barbara T. Harrison	3	Sept. 1959	B.S.Ed., Lesley College
Elem.	Grade 1	Mary C. O'Flanagan	1	Sept. 1961	B.A., Regis College
Elem.	Grade 1	Mary Ann Sullivan	1	Sept. 1961	B.A., Cardinal Cushing College
Elem.	Kindergarten	Mildred Kingsbury	19	Sept. 1947	Framingham State College
Elem.	Kindergarten	Paula M. Keane	1	Sept. 1961	B.A., Newton College of Sacred Heart

SPECIAL TEACHERS

Elem.	Physical Ed.	Betty Cushman	1	Sept. 1961	B.S.Ed., Tufts College
Elem.	Developmetal Reading	Christos Georges	3	Sept. 1959	B.A., Boston University M.Ed., Boston University
Jr. High	Industrial Arts	LaVerne A. Breault	1	Sept. 1961	B.S.Ed., Keene Teachers College
Jr. High	Arithmetic				
	Reading Analyst	Anne P. Cooney	3	Sept. 1959	A.B. in English, Boston College
	Music Supervisor	Isabelle Clement		Sept. 1961	B.A., Boston University

Music	Frank Gubala	1	Sept. 1961	B.Mus.Ed., Conservatory of Music
Art	Russell T. Gilfoy	1	Sept. 1961	B.S.Ed., Mass. College of Art
Physical Education	Richard A. Tewey	1	Sept. 1961	B.S., Springfield College
Basketball Coach				
Social Studies	Leonard D. McGinnis	6	Aug. 1960	B.S., University of Maine
Guidance Director	Mary Neilan	6	Sept. 1957	A.B., Regis College
Home Economics	Joan L. Strathern	2	Sept. 1960	B.S., Simmons College
Librarian	Mary E. Sylvia	2½	Feb. 1960	B.S.Ed., Bridgewater State College
Girls' Phy. Edu.				
Social Studies	Edward Turley	1½	Feb. 1961	B.S.Ed., Boston State College
Industrial Arts				
Jr. High				

HEALTH DEPARTMENT

Nurse	Myrtle A. Coldwell	Sept. 1942	R.N., Mass. Memorial Hospital
Doctor	Jacob J. Zalvan		

SCHOOL SECRETARIES

Supt.	Dorothy T. Thumith	Nov. 1947	Pierce Secretarial School
Office	Irene McDonough	Sept. 1957	Burdett College
High	Jane Rogers	Feb. 1961	
Office	Ethel Cartier	Sept. 1961	
Elem.	Barbara Buccianeri	Jan. 1961	

CUSTODIANS

Joseph Johnson
William Carlsson
John Clancy
Charles Germano
James Tabarani
Arthur Watson

High School

Memorial School and
Clyde Brown

PART TIME BUS DRIVERS

Millard B. LaCroix
Emil Lenz
James Power

MILLIS PUBLIC SCHOOLS

Grade Population as per School Registers

October 2, 1961

Elementary					
	Grade	Boys	Girls	No. by Room	No. by Grade
Mildred Kingsbury	K-A.M.	15	16	31	
	K-P.M.	22	14	36	
Paula Keane	K-A.M.	17	16	33	
	K-P.M.	20	16	36	136
Barbara Harrison	1A	19	12	31	
Susan Goldberg	1B	20	11	31	
Mary Ann Sullivan	1C	18	13	31	
Mary O'Flanagan	1D	18	13	31	124
Rosemary Hurley	2A	18	8	26	
Helen Brennan	2B	14	10	24	
Sibyl Enegren	2C	16	12	28	
Roberta Shapiro	2D	13	13	26	
Carol Machesney	2E	13	12	25	129
Ellen Horan	3B	13	14	27	
Patricia McCarthy	3D	11	16	27	
Ann O'Connell	3A	10	17	27	
Magaret Levasseur	3C	13	15	28	109
Estaire Miller	4A	10	16	26	
Hugo Giargiari	4B	13	15	28	
Jane Ohlson	4C	16	14	30	
Paula Dunham	4D	17	11	28	112
Robert Casey	5A	14	13	27	
Raymond Clarke	5B	16	10	26	
Lester Yoffe	5C	14	13	27	
Richard Boudrot	5D	14	13	27	107
Rose Blom	6A	17	11	28	
Raymond Lanthier	6B	13	14	27	
Julius Winer	6C	16	10	26	81
Totals		430	368	798	798

ANNUAL REPORT

233

Junior High

Marie Leonard	7A	12	14	26	
Joan Cahill	7B	14	10	24	
LaVerne Breault	7C	14	11	25	
William White	7D	12	11	23	98
Eleanor Kenney	8A	10	17	27	
Burton Abel	8B	15	13	28	
Ann Lyons	8C	20	7	27	
Edward Tamuleviz	8D	12	9	21	103
		<hr/>	<hr/>	<hr/>	<hr/>
Totals		109	92	201	201

Senior High

Harry Damon	9	10	11	21	
Ellen Conway	9	13	15	28	
Paul Scagnelli	9	15	9	24	73
James Meade	10	6	17	23	
Rosemary Daly	10	8	12	20	
Theodore Provost	10	9	9	18	61
Judith Anthony	11	10	13	23	
Leo Dugas	11	9	9	18	41
Mary Gavin	12	16	15	31	31
		<hr/>	<hr/>	<hr/>	<hr/>
Totals		96	110	206	206

GRAND TOTALS	635	570	1205	1205
--------------	-----	-----	------	------

FINANCIAL REPORT

MILLIS PUBLIC SCHOOLS

December 31, 1961

Salaries—High School	\$128,811.57
Elementary	142,103.17
	<hr/>
Total	\$270,914.74
Other Salaries	55,813.18

Expenses

Expenses Principals, etc., High School	\$1,721.27
Elementary	1,597.73
Texts—High School	4,314.53
Elementary	3,134.39
Supplies—High School	7,203.74
Elementary	5,713.41
Special	7,743.97
Fuel—Memorial—Coal	1,583.56
Oil	885.54
High School—Oil	3,861.64
Clyde Brown School—Oil	2,099.54
Lights—High School	6,565.31
Memorial	2,189.54
Clyde Brown School	3,882.18
Janitors' Supplies—High School	3,608.18
Memorial	1,789.36
Clyde Brown School	658.25
Repairs—High School	528.65
Memorial	2,633.72
Clyde Brown School	1,360.03
Library—High School	5,620.87
Elementary	1,115.39
Health	470.61
Transportation—High School	1,721.09
Elementary	1,660.24
Physical Education—High School	5,904.93
Elementary	911.70
Expenses Committee	513.66
Superintendent's Expenses	1,695.15
New Equipment—High School	3,023.14
Memorial	3,494.37
Clyde Brown School	807.68
Improvement of Grounds	1,860.88
Special Education	2,357.42
Miscellaneous—Maintenance—Reconverting	2,467.53
Snow Removal	306.25
Total	<hr/> \$96,905.45

FINANCES

	1961	1962
Budget	\$427,636.00	
Spent	\$423,633.37	
Encumbered (N.D.E.A.)	2,749.55	
With N.D.E.A. Encumbered Funds	426,382.92	
Balance	1,253.08	

Reimbursement

Chapter 70	51,988.38	65,788.38
	(for 1960, payable 1961)	(for 1961, payable 1962)
Union Superintendent	2,986.66	
Transportation	7,896.89	

SPECIAL ARTICLES

	Appropriated	Spent	Balance
Recreation Program	\$1,000.00	\$ 866.23	\$ 133.77
Vocational Tuition	1,200.00	766.02	423.98
Evening Practical Arts	1,000.00	830.00	170.00
Bus	6,000.00	5,642.95	357.05
Stone Engraving (Memorial School)	500.00	324.00	176.00

CAFETERIA**Financial Report****December 31, 1961**

Balance as of November 30, 1961		\$1,302.19
Received from Luncheon Sales	\$2,663.01	
USDA Claim Received	1,241.34	
All Other Cash Income	115.06	
	<hr/>	4,019.41
		<hr/>
		\$5,321.60

Expenditures:

Food		
Labor		\$1,910.20	
All Other		_____	1,910.20

			\$3,411.40
Opening Inventory	\$2,070.00		
Closing Inventory	1,937.70		
	_____	—132.30	
Reimbursement Due		2,155.57	
Accounts Payable		—6,408.82	
		_____	—4,385.55

Cash Reserve \$93.30			\$—974.15

REPORT OF SCHOOL COMMITTEE

To the Citizens of Millis:

In 1961 the Millis Public Schools were able to expand their educational program due primarily to the new facilities which became available with the opening of the new Millis Junior-Senior High School on January 31.

Use of this new building allows us to not only build up our program at the Junior-Senior High School but it has made available other facilities for the elementary and, as a result, the entire unit has broadened its program in many ways.

Some of the highlights of the past year were as follows:

Program:

The changes in the academic program at the secondary level are noted in other administrative reports. We would like to point out

that in addition to these changes the Committee approved the introduction of World History at the ninth grade level and further extended the history program in the area of United States History so that it would be available not only to the Juniors (up to the year 1900), but to the Seniors (from the 1900 to the present).

In the area of foreign languages, the three years of French and the three years of Latin are still available for those who wish to pursue these particular courses. In addition, it is planned, if the number warrants, to have the fourth year in one or both of these foreign languages.

Changes in text in mathematics at the secondary level were approved by the Committee. The Committee provided for the attendance of two faculty members at an advanced course in mathematics.

The school library is kept open two afternoons per week until 4 o'clock for the benefit of the students. The Committee has arranged late bus transportation on these days for individuals who normally ride on the school bus.

Provisions have been made for the extension of the athletic program in the Junior High so that boys who are interested in intramural and interscholastic basketball may participate two afternoons per week after school hours. This program is carried on at the Memorial School under the direction of Mr. Breault.

At the elementary level, Mr. Georges, a former sixth grade teacher, has been assigned to the area of developmental reading.

The Committee has appointed Mrs. Cushman to handle physical education, also at the elementary level.

The music program has been extended, both vocal and instrumental. Mrs. Clement on a full-time basis and Mr. Gubala, who has been employed two days per week, handle the entire program. Instrumental music has been introduced in Grade 4. Both a school orchestra and school bands were organized in September. Details concerning the above addition to the program may be found later in this report.

New high school diplomas, with a picture of the new Millis Junior-Senior High School, were approved and used for the first time in June.

The Committee approved a dental program in cooperation with Tufts University at the elementary level.

With the expansion of the schools, arrangements were made for Miss Coldwell, the School Nurse, to work in the system on a full time basis, effective January 1, 1962.

The Committee has sponsored a swimming program at Babson Institute for students in Grades 4 through 7 on a voluntary basis, outside of school hours.

The Summer Recreational Program with swimming at Ashland State Park for two weeks, and recreational activities for three weeks at the local Park, were conducted for approximately three hundred youngsters.

A very successful Science Fair for Junior-Senior High School students was held in the new gymnasium last April 28.

The program in the areas of Science, Mathematics, Guidance, and Foreign Languages has been expanded in part from the assistance received from the National Defense Education Act. A sum approximating \$6,228.65 was received because of the approved materials purchased for the programs.

The Committee voted that the Washington Trip for seniors be discontinued after that of the graduating class of 1962. With the increase in enrollment it is difficult to sponsor and chaperone a program of this type.

The Committee appreciates the donation of books by the Millis Parent-Teacher Association Youth Library Fund.

Millis Public Schools

Salary Schedule:

Salary Schedule — Effective September 1962

Step	Bachelors Degree	Masters Degree
1	\$4300	\$4500
2	4450	4650
3	4600	4800
4	4750	4950
5	5000	5200
6	5150	5350
7	5300	5500
8	5450	5650
9	5800	6000
10	6000	6200
11	6200	6400
12	6500	6700

Maximum increase \$350.

As may be seen in the above schedule, the range of increases for teachers who have served in the Millis Public Schools will be from \$250 to \$350.

Statement of School Committee Salary Policy:

1. This salary schedule will become effective September 1, 1962. All provisions herein stated shall apply to that date or a later date.
2. The schedule provides annual increments to teachers who show continued professional growth and contributions to the teaching profession as evidenced in the classroom, in professional study, in attendance at conferences, in travel, committee work, as well as other related ways. Step increases are not automatic.
3. If the Superintendent should recommend that the salary of any teacher should not be advanced according to the schedule, notice to that effect will be given to such teacher not later than the time of issuing contracts, explaining the causes of such decision.

The salary of such teacher shall remain the same until notified otherwise by the Superintendent of Schools.

4. The beginning salary of any new teacher shall be determined by the School Committee, on recommendation of the Superintendent, by appraising training, experience, and other qualifications at the time of original appointment. It shall not necessarily be entirely in accordance with experience and training.
5. When a teacher has qualified for placement upon an advanced scale, he shall, at the beginning of the next salary year, be placed upon that scale in the next step above that on which he is at the time of qualification, provided he has met the stipulations as set forth in Section 8.
6. It shall be the responsibility of the teacher to notify the Superintendent of Schools, not later than November 1, that completing of eligibility of reclassification to the next higher scale is expected before the following September 1.
7. The Superintendent of Schools shall appraise the qualifications of teachers annually before April 15.
8. To go beyond steps 4, 8, and 11 three credit hours, approved by the Superintendent of Schools, must be taken and passed.
9. Adjustments from the present to the new schedule will be made after proper review of each individual teacher-situation prior to April 15.
10. If a teacher does not take a required course at the time designated on the schedule, when he or she does take the required course he or she will move to the next step only: e.g.,
Course due 1960 (completing 4th step)
Course taken 1962 (salary on 5th step basis, not 6th step)

Physical:

The Committee co-sponsored an article with the local American Legion to name the former high school the Memorial School, in memory of graduates who served in wars. The new name has been

inserted in the building itself so that it may be seen from Main Street.

A new bus was purchased to meet the transportation needs due to the increase in enrollment.

To take care of the transportation, and still maintain the buildings properly, part time bus drivers have been employed. Under this plan the custodians have more time to work in the buildings.

During the summer repair work and some remodeling was done in the Memorial School. An outside door was replaced; a custodial closet was built on the second floor of this building; plywood was erected on the second floor in one section where the plaster was causing problems; a new set of stair treads was installed.

The Committee approved the use of the former boys' locker room in the Memorial School for the use of the local Civil Defense Committee under the Chairmanship of Mr. Richard Barrett.

A program for the dismissal in case of emergency has been approved by both the School Committee and Civil Defense Chairman.

During the year the Committee secured bids in practically all areas. Some of these bids were as follows: fuel, bread, milk, ice cream, athletic and school supplies, tires, etc.

With the cooperation of the Board of Selectmen and the Highway Department, the road was extended from the Park Road to the new school parking lot.

The Committee attended two meetings of the Board of Selectmen. At these meetings Mr. Barrett, Highway Superintendent, was present. The question of plowing the school roads was discussed at great length. It was decided that the first obligation of the Highway Department was to plow the town roads. In emergencies, when it would be impossible for the town to plow the school property, the Highway Superintendent will contact the Superintendent of Schools so that arrangements might be made for the school roads to be plowed. The Committee secured bids to handle this situation, and

the award was made to Tresca Bros. It was necessary to use this service once in 1961.

The Committee appreciates the services rendered by Mrs. Mildred Kingsbury, Kindergarten teacher, who retired, due to ill health, January 1, 1962. Mrs. Kingsbury came to Millis in 1947, and has rendered outstanding, unselfish, and meritorious service. The Committee hopes that Mrs. Kingsbury enjoys a long and happy retirement.

Professional Meetings:

The Committee approved the use of the Millis Junior-Senior High School for several professional meetings during the year. Some of these were the following: Textbook Exhibit for the Norfolk County Teachers Association; Annual meeting, Framingham Mental Health Association; Area II School Committee Meeting; Statewide Guidance Meeting sponsored by the State Department of Education; Study Groups on Administration, State Department of Education; Millis-Norfolk School Union Meeting, and for professional meetings arranged by the Superintendent and Principal.

Committee:

The members of the Committee participated in the Massachusetts Association of School Committees, and the Area II meetings, sponsored by the same group. Members attended the Seminar for School Committee members at Boston University. The Millis Committee was represented at the statewide meeting held at the Schine Inn in Chicopee.

The Committee voted to participate in the New England School Development Educational Council. This organization, with its headquarters at Harvard University, does considerable research and offers opportunities for the members of the system to attend numerous professional meetings.

During the year the Millis School Committee conducted thirty-six official meetings.

Looking to the Future:

Last year the School Committee prepared an article for the Town Warrant requesting that the Town appoint a Land Investigating Committee for school purposes. The impact of this article was to determine what areas in the community might be available for school use.

It is the hope of the Committee that a committee of this type be a permanent unit in order that it might have a knowledge of the school needs situation. It would appear that the increased enrollment in the Millis Public Schools as of September, 1962 would be at least one hundred more than the October enrollment of 1205 on October 2, 1961. At this time it would seem that the increase would be about fifty per cent at the elementary and fifty per cent at the secondary level.

In the Memorial School there is one vacant classroom on the first floor which will be used for a new sixth grade in September. With the anticipated growth in enrollment the Committee should have additional facilities for elementary classrooms or be faced with overcrowded conditions or double sessions, in 1964.

Please check the chart on enrollment which appears in the Superintendent's report.

The Committee hopes to award a contract for the installation of a Language Laboratory soon. At present these bids are under consideration. Briefly, this facility would offer many advantages. Some of these are that it would allow for the catering to individual differences; it allows for personalized instruction; it allows for vocal participation by each student; it allows the pupil to hear his own voice as it is heard by others; it allows for the pupil's voice to be recorded temporarily or permanently, as the case may be; it allows for group participation at a single time and the results being recorded individually; it allows for the opportunity to concentrate because of the booth arrangement.

The Committee is aware of the need for a knowledge of foreign languages and has approved the introduction of Spanish in September, 1962.

Under the NDEA, the Committee anticipates a reimbursement of fifty per cent from the federal government for the above facilities. In connection with the Science, Mathematics, and Guidance program it would hope to receive additional funds for supporting the programs from the federal government under NDEA.

The Committee is aware that education is dynamic rather than static and, with it, adjustment is a constant factor. As the enrollment increases additional facilities, additional faculty, additional school personnel, are needed. The Committee is aware of all these implications and is attempting to meet these needs in a responsible manner.

The cooperation of all school personnel, local organizations, and townspeople is appreciated by the Committee.

Respectfully submitted,

Millis School Committee

NORMAN OLSON, Chairman

VERA O'NEILL, Secretary

ROBERT W. McDONOUGH,
Financial Secretary

LINDOL FRENCH, JR.

EARL H. MERKLE

REPORT OF SUPERINTENDENT OF SCHOOLS

To the School Committee and Citizens of Millis:

Herewith I submit my thirteenth report as Superintendent of Schools. It is the seventieth report in a series of school reports. Included in my general report are excerpts of the reports of the principals and other key personnel.

Salutation:

Numerous changes have taken place in public school education throughout the country during the past decade. We in Millis are well aware of these changes. The unusual growth in student enrollment, the construction of new school buildings with their educational facilities, and the resulting proportionate increase in school support are factors of which we have been cognizant. It would seem that there are other developments with which many are not too familiar. Some of these have been the demand for new and expanded services such as libraries, courses in the new mathematics, counseling and guidance, the so-called after-school activities—sports and social activities, psychological testing and special clinics, adjustments for a wider range of intelligence and for the increasing number of students who go on to schools of higher learning as well as for those who go directly into their vocational areas, and the problem of almost continually reorganizing or readjusting the educational program to include extensive experiences which should result in the proper learnings for the many students who are now attending our schools. The problem of how to meet the needs of the pupils is greater than it has been in the past.

Elementary:

A child in our community begins his education in our school system the calendar year following his fourth birthday. In kindergarten he learns through the able direction of his teachers to make the adjustment between home and the "grades" with their formal educational program. A pupil at kindergarten level comes to school at an age that the habits he forms have a definite bearing on his future development. Curiosity is very strong, emotions are not yet fully controlled, physical growth is somewhat accelerated, and he begins to realize that he must work, play, and share in harmony with others. The physical, mental, emotional and social characteristics of each child of this age serve as the basis of kindergarten program. The kindergarten experience is a very important year in the life of school children.

After kindergarten the child becomes a member of a class or grade. Each year as he moves ahead he is assigned to work with children of approximately the same abilities, keeping in mind such major phases of development as those determined in kindergarten. Grouping occurs within the classroom so that it is possible for each child to progress according to his capabilities. Grouping is accomplished by certain major methods. These are based upon the results of standardized mental capacity tests, achievement tests, reading tests, the teacher's judgment and when necessary, individual intelligence tests. The major phases of our elementary school program includes reading, arithmetic, social studies, science, art, music, writing, and physical education.

Secondary:

After completing grade six at the elementary level, locally, a pupil enters our junior-senior high. In grades seven and eight, our junior high level, a pupil spends part of his adolescent years to "bridge the gap" between the elementary and high school. A program of education which not only continues the basic subject matter areas, but also includes extensive provisions for personal interests and abilities such as social and physical activities is offered.

At the ninth grade level more specialized education is introduced. The Guidance Office, with the cooperation of a pupil and his parents, helps determine the basis of an individual's program. As a result, a pupil may select, with proper guidance, a program of subjects which will enable him to reach his educational or occupational goal. For example, pupils entering grade 9, who plan to follow the business course, take courses such as bookkeeping, office machines, shorthand, typing, transcription, and office practice before graduation. Some cultural courses, which include music—orchestra, choral group, band—and in art—free hand drawing, painting, arts and crafts—are available. Girls participate in sewing, cooking, and related activities, such as designing clothes, management and care of the home, budgetary planning, and the efficient purchasing and preparation of foods. The extended industrial arts program has courses in woodworking, power machines and mechanical drawing. The physical education and athletic facilities of this building lend themselves to a proper health, physical activity, and sports program that should include all pupils, a phase of secondary education that has been limited in the past due to lack of space.

Individuals who desire to continue with their education beyond high school into colleges, universities, and other schools of higher and specialized learning, may prepare themselves to do so. Courses in the fields of language, mathematics, science, social studies and other sub-

jects are available and are a major part of the school's program.

The preceding information should be of interest to all parents. It is well to remember that the basic subjects, including English, history, mathematics, science, and others, are essential, and must be completed according to certain standards before graduation from the Millis School System is approved.

Report cards with a common marking arrangement for the School System were adopted.

Facilities:

On October 14, 1958, at a Special Town Meeting, the townspeople voted funds for the construction, equipping, and furnishing of a Junior-Senior High School.

The School Building Committee contracted for the services of Walter Gaffney Architects, and this Committee awarded the general contract for this purpose to the Park Construction Company on June 15, 1959. All of the above was preliminary to the opening of the new Millis Junior-Senior High School on January 30, 1961.

The Millis Junior-Senior High School contains adequate classrooms, arranged in functional units, modern scientific facilities, proper lighting, industrial arts and homemaking units, a cafeteria, a double gymnasium, auditorium, commercial classrooms, locker and shower facilities, music and art areas, library, administrative suite for the building, including principal, assistant principal, guidance and health areas, along with adequate office facilities for the superintendent.

Your Superintendent of Schools extends congratulations to the Junior-Senior High School Building Committee, and to the faculty, administrators and school personnel for their efforts in bringing about the completion of a modern public secondary school unit, the Millis Junior-Senior High School.

Details covering the scheduling of classes prior to the opening of the new Junior-Senior High School appear in the 1960 report and I shall not repeat them. Changes that took place with the availability of the new school building appear in both principals' reports.

Now the Clyde Brown School houses two Kindergartens (four classes, two mornings and two afternoons); eleven primary classrooms—four grade 1, five grade 2, two grade 3; the Memorial School (former High School Building) houses thirteen regular classrooms; two grade 3, four grade 4, four grade 5, and three grade 6. One room is used for Developmental Reading and another for Science (former Physics-

Chemistry Laboratory). One vacant room on the first floor (former Commercial area) will be used in September for an additional grade 6. This will leave two sub-standard rooms in the basement for emergencies.

In order to avoid double sessions it will be well to plan new facilities for elementary purposes, soon.

The following enrollment projection is a result of moving the pupils ahead class by class to the next level and by anticipating enrollment in the Kindergarten of 136, the number enrolled this year at that level. In 1964 the overall enrollment, although listed at 1480, will, in my opinion, exceed 1500.

Grade	1960	1961	1962	1963	1964	1965	1966	1967	1968
K	121	136	136	136	136	136	136	136	136
1	140	124	136	136	136	136	136	136	136
2	117	129	124	136	136	136	136	136	136
3	118	109	129	124	136	136	136	136	136
4	110	112	109	129	124	136	136	136	136
5	79	107	112	109	120	124	136	136	136
6	97	81	107	112	109	129	124	136	136
K-6 Total	782	798	853	882	906	933	940	952	952
7	105	98	81	107	112	109	129	124	136
8	74	103	98	81	107	112	109	129	124
7-8 Total	179	201	179	188	219	221	238	253	260
9	66	73	103	98	81	107	112	109	129
10	46	61	73	103	98	81	107	112	109
11	31	41	61	73	103	98	81	107	112
12	49	31	41	61	73	103	98	81	107
9-12 Total	192	206	278	335	355	389	398	409	457
K-12 Total	1153	1205	1310	1405	1480	1543	1576	1614	1669

Professional:

In 1961 your School Committee has maintained its active membership in the Massachusetts Association of School Committees and is affiliated with the National School Board Association. In October an Area II School Committee meeting for some seventeen communities was held in the Millis Junior-Senior High School with the local committee as hosts. Mrs. Vernon O'Neill now serves Area II as a member of its Executive Committee. For the fifth consecutive year members of the School Committee have attended the School Committee Seminar at Boston University.

Some teachers participate professionally at four levels:

Local—Teachers' Club

County—Norfolk County

State—Massachusetts Teachers Association

National—National Education Association

Both principals are active in their respective area, state and national associations.

Your Superintendent holds active membership in the Tri-County Superintendents Association, Massachusetts Teachers Association, Norfolk County Teachers Association, Massachusetts Association of School Superintendents, New England School Superintendents' Association, and the American Association of School Administrators. He served as President of the Greater Framingham Mental Health Association in 1960-61.

Legislation:

Your Superintendent still remains active in educational legislation. He serves as Co-Chairman of the Massachusetts Association of School Superintendents Legislative Committee, State Chairman of the National Education Legislative Committee, member of the Massachusetts Teachers Association Legislative Committee, and is a member of the Advisory Legislative Committee to the State Board of Education.

Personnel:

In 1961 it was necessary to increase the number of teachers at both the elementary and secondary level. Nine new positions were added in September. The breakdown was as follows: three elementary classroom teachers (one to fill the vacancy caused by the transfer of Mr. Georges to the Developmental Reading Program), one physical education instructor at the elementary level; new secondary positions included the areas of Science, English, Mathematics, and Industrial Arts. A part time position in the area of vocal-instrumental music was also added.

The reasons for these new positions were increased enrollment, need to reduce class size at the elementary level, and expansion of program at the secondary level.

Mrs. Mildred Kingsbury, who taught Kindergarten in the School System since 1947, retired as of January 1, 1962.

She came to Millis with five years of teaching experience in Medfield and Norfolk. She studied at the present Framingham State College which was then the Framingham Normal School.

For many years she served as the only Kindergarten teacher in the system, and in September, 1956, due to an increase in enrollment, a second Kindergarten was opened.

Due to ill health she has been absent from her position since the end of October.

Her kindness, patience and love of children, along with her exceptional ability to teach pupils at this level, were some of her outstanding characteristics.

We hope that with some rest Mrs. Kingsbury will be able to enjoy a long, happy and blessed retirement with her husband, Mr. Carlton Kingsbury, at their Medfield home.

Conclusion:

Three major concepts have been developed during the growth of our public educational system.

The following has been said: "the belief is that the safety of our nation depends on the level of information and understanding of all the people. A nation cannot be ignorant and free, and control of the government is safe only when it is in the hands of the people and safe with them only if they are informed." As a result of this statement the objective of educating all pupils and preparing them to make intelligent opinions and judgments is basic.

Schools have a responsibility for developing good citizenship. The second concept may be interpreted in this manner "that education should contribute to love of country and an understanding of the ideals to which it was dedicated."

The third phase that has been developed for many years is that "education should serve as an avenue of opportunity for all people." Education allows us to improve our everyday living.

These concepts have not only influenced extensively the changes and growth of our elementary and secondary schools of today, but also have had a tremendous influence on the development of our curricula.

Parents have responsibilities. They must pry their sons and daughters away from the radio or television at times for study purposes. We must help our children to acquire the knack of good study habits. Even though the school gives instruction on how to study, teachers cannot carry this into the home. Some suggestions that have proved beneficial include the following: let the student think for himself—he cannot always come to someone for the answer; give

him a motive; provide a proper physical setting; urge him to work by the assignment rather than the clock; encourage him to take notes, to outline his work, and to study the least interesting subjects for him first. All of the above requires patience, but results have certainly indicated that the time spent cooperatively with your son or daughter is worthwhile.

For the best results the cooperation of home and schools is needed. There are mutual responsibilities for both the parents and the teachers. Teachers and parents should impress upon their children the importance of respect for authority at all times. This begins at the Kindergarten level and should be in effect during the students' school years as a preparation for his obligations in life. From the time the student rides the Kindergarten bus, and every day in the local school system, he should respect all authority.

May I, at this time, extend my appreciation for the cooperation and assistance rendered by the members of the School Committee, the Principals, the entire school personnel, all local organizations and the townspeople.

Respectfully submitted,

GEORGE C. ROY,

Superintendent of Schools

REPORT OF THE CLYDE BROWN AND MEMORIAL SCHOOLS

Elizabeth C. Byrne, Principal

Expansion and growth were the keynotes for the elementary grades, kindergarten through grade six.

One of the most encouraging developments in the educational program during the second half of this century was the strong call for solid basic instruction for American youth. That was the aim of the elementary school staff in the Millis Schools as the members of the faculty worked toward quality in the educational program so that the educational system was geared to academic excellence adapted to meet the needs of Millis children.

Moving Day took place on January the thirtieth as Memorial School was readied for elementary use and the double session for grades one through five ended. The plans previously set up for moving operated successfully so that within an hour and a half period twelve classrooms were occupied in Memorial School, the kindergarten from Memorial School was moved into the Clyde F. Brown School, and the reassignment of classes within the Clyde F. Brown School had materialized.

Simultaneously two new elementary classes were added, one first grade and one fourth grade. At the same time there was an endeavor to equalize class sizes at all grade levels by reassignment of some pupils. This, too, was the time when the interchange of kindergarten classes took place, A.M. session kindergarten classes becoming P.M. session kindergarten and vice versa.

As the September school year opened and children moved ahead in the elementary school, a first grade was closed; a new second grade and a fifth grade were opened.

Enrollment in the elementary schools fluctuated between 770 and 801 with approximately 443 pupils in the Clyde F. Brown School and 356 pupils in Memorial School. The Clyde F. Brown School housed the kindergarten classes as well as the first and second grades and two of the third grade classes. Memorial School housed two third grade classes as well as all the fourth, fifth and sixth grades and the elementary developmental reading program.

During American Education Week parents were invited to the Open House at each of the elementary schools. Evidence of interest

by Millis parents was shown by the fact that teachers tabulated the fact that parents visiting the schools represented almost 500 different school children. At this time the teachers discussed the elementary curriculum in their classrooms.

The system of individual Parent-Teacher Conferences was continued again this year. This personal contact fostered home-school relationship. The school personnel had the firm conviction that parent, teacher, and child all profit greatly from such meetings. Parent cooperation in the plan was very pleasing and encouraging.

National Book Week was celebrated in the elementary schools by all teachers and the elementary principal working in cooperation with Mrs. Temple and the Town of Millis Library staff. All classes from kindergarten through grade six took a field trip to the Millis Public Library where the children were encouraged to read good books, were shown a film and were given an orientation and an introduction to the library and staff. During the period, too, children who had earned State Reading Certificates in the summer reading program received these awards.

The Metropolitan Achievement Tests, Form B, were administered by all the teachers in grades one through six. The children showed adequate growth over the test results found the previous October.

The S.R.A. Achievement Test was administered to Pupils in Grade VI.

As the new academic year opened in September of 1961 programs for the special subjects—reading, physical education, art, vocal music and instrumental music—were well under way. The children were very enthusiastic about the programs in these subject areas and benefited from them. Constantly integration of work was done by the special subject teachers in the total school program.

The elementary school library was opened in the Memorial School, serving all classes in both the Memorial and Clyde F. Brown Schools.

The Rinehart Functional Handwriting System used throughout the elementary grades continued to show fine results in the quality of the individual's handwriting.

The School Banking Program continued successfully with the habit of regular saving encouraging the spirit of thrift among the pupils participating.

Workshops were conducted for the teachers of the elementary schools in the areas of Language and Science by educational consult-

ants from the companies whose language and science programs were adopted for the Millis elementary schools. In November another Science Workshop was conducted by Mr. Jesse O. Richardson, Senior Supervisor in Mathematics and Science, Commonwealth of Massachusetts Department of Education.

The 21" Classroom continued to be a very definite part of the elementary program as children participated in the Science, Music, Literature and French programs.

The Dental Brush Program operated for the elementary school children in grades two, three, four, and five continued effectively. The dental hygienist from Tufts met with all classes participating in this program.

The school safety program was constantly encouraged. Each class had special lessons as far as safety was concerned, for example: bicycle safety, bus safety, playground safety. Children responded well to the school safety patrol in which the sixth grade were participants.

Constantly all the elementary school staff worked together in the process of achieving a coordinated elementary program, kindergarten through grade six. A revised catalog of audio-visual materials, as well as a Kindergarten Curriculum Guide and a Science Course of Study were developed.

Assembly Programs were held as part of the elementary curriculum in both elementary schools. They were held relative to Safety, and special holidays.

In an attempt to keep the public informed of school activities use was made of the local press whose generosity in printing the material was much appreciated.

With the cooperation of the School Committee, Dr. Roy, members of the faculty, and the P.T.A., the elementary principal attained many educational goals.

In closing, the elementary principal would like to thank the School Committee, Superintendent of Schools, teachers, the school nurse, the elementary secretary, the P.T.A., the custodians, and the cafeteria personnel who so generously and cheerfully assisted her in this school year. Above all, the elementary principal would like to thank the members of the faculty whose cooperation, support, and devotion to duty made her work as an administrator a pleasant and rewarding experience.

REPORT OF MILLIS JUNIOR-SENIOR HIGH SCHOOL

William A. Vellante, Principal

The annual report of the Principal of the Junior-Senior High School is submitted herewith.

The high light of the school year was the transfer of pupils to the new high school building. In essence, the moving took place as follows:

1. Pupils reported to their homerooms in the old high school building at 8:30 A.M.
2. At 8:45 buses were provided for transfer of pupils to the new school.
3. At 9:30 all pupils were settled in their new homerooms.
4. For the next half hour, pupils were given the opportunity to try the combinations of their new lockers, received full instructions relative to a fire drill, and reviewed individual program cards for classes in the new school building.
5. At approximately 10:10, Fire Chief Ward requested a fire drill, emphasizing uniformity rather than speed. The fire drill was executed in a most satisfactory manner.
6. Pupils returned to their homerooms, acquainted themselves with the floor plans that were provided and reported to their fourth period class at 10:34 A.M.
7. The remainder of the day was devoted to regular classes and daily routine, which included lunch in the cafeteria and dismissal at 2:15.
8. The next day pupils reported to school at 8:00 A.M.

Since opening day, January 30, 1961, pupils and personnel have adjusted to the new building and are making every attempt to utilize it to its fullest potential.

Areas that were familiar, but limited to pupils, opened new horizons in their thinking and imagination. For example, home economics now provides not only opportunities in the field of clothing but also in foods and nutrition. The new equipment and cutting space provide an incentive for more creativity on the part of pupils. In the foods laboratory, pupils have the opportunity to utilize modern kitchen equipment. This all adds up to an accelerated curriculum. In indus-

trial arts, three rooms are utilized—a drafting room, a junior high school shop and a senior high school machine shop. Greater opportunities are now available for pupils interested in these areas. A tour of the building reveals an increase in the display of art. This can be attributed to the broader curriculum and expanded facilities. Formerly our science program was limited to one room. Now five rooms are used, resulting in increased use of the laboratory facilities. The junior high school classes are now able to have more experiments. All pupils who study biology, chemistry and physics are now required to take a laboratory in the respective classes. The reading program has been expanded through the use of increased facilities and equipment. The library is perhaps one of the most popular areas in the school. We have increased our volumes to approximately 3500. Use of the library facilities, because of the encouragement of the librarian and school personnel, has been most gratifying and encouraging. Our business program has also been accelerated because of the additional equipment. The facilities of the cafeteria have made the organization of the lunch program a lighter task than that previously experienced. The beautiful auditorium is presently used for assemblies, meetings, discussions and the presentation of films. The facilities of the gymnasium and locker rooms are second to none. The additional equipment in physical education has already proven its value through its maximum use by the pupils and instructors. The areas mentioned above are of a special nature but not all inclusive. The Guidance Director, because of added facilities, now provides additional counseling and testing. The director is able to devote full time to pupils and helps in formulating and assisting with post high school plans.

The athletic groups (boys and girls) have shown considerable improvement. In addition to a noticeable increase in victories, particularly in boys' football and basketball, the participants give an excellent account of themselves both on and off the field of play. Such conduct can be attributed to the training given by the coaches of the respective sports. Our concern is that our opponents have an admirable respect for our teams, and, although we are all interested in victories, we should be concerned primarily with how the game is played and how well the team represents the school. Good coaching and good representative teams will encourage increased pupil participation.

Five curricula are offered to pupils at the high school level.

Curriculum I may best be described as a general course of study. It is intended for the student who is undecided concerning post high school plans or whose ambitions might not be realized by the other curricula.

Curriculum II is intended for the student with strong vocational interests and mechanical aptitude and for those who plan to terminate their formal education upon graduation from high school.

Curriculum III is designed to prepare students for admission to all types of colleges. The program is also flexible enough to meet the individual educational needs of students.

Curriculum IV is for girls who have no post high school educational plans and who wish to obtain extensive preparation in the art and science of homemaking.

Curriculum V is designed to equip students with the knowledge and skills required to enable them to obtain clerical positions in business and governmental offices.

The dynamics of curriculum building are particularly noticeable in the areas of mathematics and social studies. In mathematics, curriculum revisions have been introduced at grade levels 8, 9 and 10 and will be developed for the 7th and 11th grades in the future. A more complete explanation of the program is provided in the report of the mathematics coordinator.

At the high school level three years of history are required of all pupils. In grades 11 and 12, the program is presented in two parts. In grade 11, the students are introduced to a study of the development of the United States and its government from colonial days to approximately 1900. Special attention is given to the fundamental political processes of local, state and federal governments. In grade 12, the course is designed to help the student examine and understand the problems of the United States, at home and abroad, and its role in international affairs.

The curriculum in the areas of English, business, science and language are continually being revised and improved. Teaching personnel are presently writing courses of study which are basically a revision of the curriculum. Such studies are not obvious to the layman but are an important part of an educational system.

Through the sponsorship of the American Legion Post No. 208, it is possible for two Millis boys to participate in the Boys' State Conference held at the University of Massachusetts in Amherst. The Legion also sponsors an oratorical contest.

Girls are able to represent Millis High School at the Massachusetts Girls' State Conference held at Bridgewater State College. This event is sponsored by the American Legion Auxiliary.

The New England School Science Advisory Council has been utilized. It is an organization which helps science teachers in the secondary schools by providing science information through the use of films, slides, speakers and instructional materials.

The Daughters of the American Revolution also recognize an outstanding citizen of the school. Only girls are eligible for this distinction, and the honor is awarded annually on the night of Graduation.

Selected pupils participated in the Valentine Court as a part of a program of the Valentine Ball sponsored by the Millis P.T.A.

A basketball intramural program for the pupils of the junior high school has been initiated. Schedules and teams have been organized and games are played twice weekly.

The annual school activities were conducted as usual albeit somewhat later than the corresponding dates of previous years because of the move to the new school. The Science Fair continues to be a popular activity with pupils and parents, and the Junior Prom provides the highlight of the social activities. Both functions were held in the gymnasium, thus providing ample room for participants and guests. Some of the other pupil activities were the Senior Class Washington trip, the Senior Class play, the athletic awards assembly, Harvard University Science Study Career Survey, the savings program which has been extended to grade 8, the annual Yearbook, publication of the school magazine LIVE WIRE and the National Honor Society induction ceremonies. The P.T.A. sponsored track meet was revived last spring and met with enthusiasm.

Senior activity week featured a Senior banquet, Class Day exercises, Senior reception and finally, Graduation.

The new building has been the scene of several educational functions. For example, The Norfolk County Teachers' Association held a county book fair last spring in the cafeteria. The State Department Division of Guidance held here an all-day conference for all new counsellors and directors in the Commonwealth, and several superintendent and principal meetings have been conducted.

The teachers and the principal have played leading roles in professional organizations. Teachers participated in and were also responsible for many programs in the Norfolk County Teachers' Association Convention. The principal was the General Chairman of the secondary school section. The principal is now serving as president of the Afternoon Principals' Club and the Girls' Basketball League, vice-president of the Millis P.T.A. and has attended professional meetings where

representation is important for the Millis Junior-Senior High School.

Those of us at the secondary level are most appreciative to the many who have given willingly of their time and effort to assist us with our most responsible task of providing for the youth of Millis.

Acknowledgment of their interest is also made to the school personnel, and, in conclusion, the principal extends his sincere appreciation to Dr. Roy and to the School Committee for their guidance and cooperation.

GUIDANCE DEPARTMENT

Leonard D. McGinnis, Director of Guidance

Junior-Senior High School

Entering its second year on a full-scale basis, the guidance program at Millis Junior-Senior High School is considerably improved in many respects. Since last year's report significant improvements have been made in housing and facilities, materials and equipment, clerical assistance, and in the number and quality of services provided by the Guidance Department.

The new school contains a guidance suite, which includes an office for the Guidance Director, two counseling cubicles, a general waiting area, and storage facilities. The suite has been furnished with attractive and appropriate furniture. This has added privacy, security, efficiency, and pleasantness to the guidance program.

In addition to my spending full time in guidance, Mrs. Mary Barrett spends seven periods per week in guidance. Her efforts have been particularly helpful in counseling and individual testing of students. The ratio of students to counselors is 340 to 1. This is below the current 400 to 1 maximum ratio required by the Massachusetts Department of Education to participate in the National Defense Education Act. However, our current load is somewhat above the 250-300 to 1 ratio recommended by the American Personnel and Guidance Association and other educational authorities.

Clerical assistance has been available to the Guidance Department since February, 1961. The importance of clerical help to the guidance program cannot be overemphasized. Besides freeing the counselors to spend more time in counseling, it has allowed the Guidance Department to undertake projects that would have otherwise been prohibitive because of the large amount of paperwork.

The above additions to the Guidance Department have made possible the expansion and improvement in the following guidance activities:

1. Pupil Inventory—Guidance is hardly more than guesswork unless a large amount of reliable, pertinent information on each student is obtained, consolidated, recorded, and safeguarded for use in counseling and placing students. Our most lengthy and time-consuming—but also one of our most important—projects this year has been to gather as much pertinent information as possible and render it meaningful for use in guiding students. In order to do this we have devised and put into use a new Millis Junior-Senior High School Permanent Record Card for each student. We believe that this card will be much more practical and useful in helping us to understand our students better and guide them more wisely.

In cooperation with Miss Elizabeth Byrne and the elementary schools, a new cumulative folder for each student is being put into use this year in the Millis school system. Here again we believe that significant improvements have been made over the current folder and that the long-range benefits to Millis pupils will be considerable.

2. Testing—An indispensable way of obtaining objective, reliable, valid information concerning various aspects of our students is through standardized testing. A considerable amount of testing has been done in this school in the past. Our major contribution in this field has been to organize the testing program more tightly. Briefly, our testing program is as follows:

Mental ability—All students in Grades 8 and 10 take a mental ability test as a measure of their capacity to learn in school. In some cases individuals are given the Wechsler Intelligence Scale for Children.

Achievement—All students in each Grades 6 through 12 take thorough achievement tests. At each grade level the average of each class exceeds the national norm.

Aptitude—Each 10th Grade student takes the Differential Aptitude Tests as a first measure of aptitude in the verbal, numerical,

clerical, spatial, and mechanical areas. In conjunction with the Milford Office of the Massachusetts Department of Employment Security, the more thorough General Aptitude Test Battery is given to seniors who are planning to enter the labor market upon graduation.

Interest—Each 9th Grade student is given the Kuder Preference Record as an initial indication of general future vocational choice. More advanced interest tests are given to individual juniors and seniors on the basis of their need in helping them make wise vocational and education choices.

In addition to the above tests, the national testing programs (Preliminary Scholastic Aptitude Test and the National Merit Scholarship Qualifying Test) are conducted annually at Millis Junior-Senior High School.

3. Counseling—The heart of the guidance program is the counseling of individual students. It is in counseling students that all of the above vital information is used in helping them to understand themselves better and to make sound decisions concerning their educational and vocational future. The major counseling accomplishment of the Guidance Department was the institution of an individual counseling session which each high school student in helping him select his academic program for the following year.

One of the first projects of the Guidance Department after the opening of school is to meet with each senior to counsel him in formulating his post-high school plans. Most seniors return several more times during the year for further help

4. Educational and Occupational Information—The quality of guidance services has been greatly enhanced by the addition of a considerable amount of current literature on educational and vocational opportunities. The guidance library now contains most of the professionally accepted handbooks and manuals on colleges, junior colleges, technical, trade, nursing, and business schools. The virtually non-existent occupational information file now has good informational monographs and pamphlets on all kinds of occupations. These are highly valuable to students and counselors.

The practice of conducting periodical assemblies and conferences between students and representatives from colleges, schools, industry, and the armed forces has been continued during the past year. These meetings provide students with an opportunity to learn about possible future opportunities, and it has been noted that interest in these programs is high among a significant percentage of the student body.

5. Placement—The culmination of the guidance process is the successful placement of the members of the graduating class in the school or work which they have selected and for which they qualify. Much time and effort have been expended in helping college-bound students select their schools wisely and apply for admission. Twenty-eight of the fifty-one members of the Class of 1961 are currently furthering their education in some way. Fewer resources and facilities are available in placing those students who desire to enter the labor market directly upon graduation. With the help of the Milford Office of the U. S. Civil Service Commission, some graduating students received some direct assistance from the school in obtaining work upon graduation. Plans to extend placement services for job-seeking graduates are in the process of being made.

No guidance program can be rendered effective and successful merely through the efforts of one person. The cooperation and support of many individuals and groups have added immeasurably to whatever success the local guidance program has achieved during its brief existence. In addition to those individuals and groups already cited for their assistance, I would like to take this opportunity to acknowledge and thank the following for their indispensable contributions: The School Building Committee, the Millis School Committee, Dr. George Roy, Mr. William Vellante, Miss Elizabeth Byrne and the sixth grade teachers, the faculty of Millis Junior-Senior High School, the many parents who have given the necessary encouragement and cooperation, and the Millis Junior-Senior High School students who have made our efforts purposeful and worthwhile.

MATHEMATICS REPORT

Mary K. Gavin, Coordinator

The following summary is based on the study and recommendations released in the spring of 1959 by the Commission on Mathematics of the College Entrance Examination Board following more than three years of work.

In presenting a program to improve the secondary school preparation of college-capable young people in mathematics, the Commission

stressed at the outset that more than ever before in history, the study of mathematics is vital to scientific, industrial, and social progress, and more fundamentally, to man's intellectual development. The technological and scientific advances of relatively recent years have opened up new fields of opportunity to those trained in mathematics. It feels that as a matter of national policy the schools of this nation must increase both the quality and the quantity of its mathematics teaching.

The Commission believes that the secondary school is the key to improved mathematics at the college level. It is in high school that most of our great scientists and mathematicians acquired the interest that started them on their careers.

The following are the most important recommendations for changes in content:

1. Instruction in algebra should provide some introduction to the methods of deductive reasoning, and also continue to impart important manipulative skills.

2. The character of high school geometry should be drastically changed to include an approach that goes beyond Euclid's *ELEMENT*. The number of theorems should be reduced, coordinate geometry should be introduced, and some geometry of space be incorporated with that of the plane.

3. Trigonometry should be approached on a new basis to meet contemporary applications in science and technology. The important uses of trigonometry no longer center on solving triangles by logarithmic computations.

4. High school students should be introduced to statistical thinking. A one-semester course in the second half of grade 12 on introductory probability with statistical applications is suggested.

The changes suggested by the Commission, however, are not only in content, but also in concept, in spirit, in the point of view of instruction, and in teaching emphasis.

With the recommendations of the Commission in mind, the following steps were taken towards updating and improving the mathematics curriculum and its presentation.

1. Mrs. Kenney took a course on materials related to the new junior high school curriculum at Tufts College.

2. Mrs. Gavin studied modern algebra at Northeastern University.

3. Mr. Pike, a member of the faculty for the school year 1960-61, studied contemporary algebra at Boston University.

4. Mrs. Kenney and Mrs. Gavin attended the Summer Institute sponsored by the Association of Teachers of Mathematics of New England.

5. Mrs. Gavin attended the three-day conference at Osgood Hill, Andover, sponsored by Boston University. Its purpose was to make available to school systems pertinent information on the urgent need for change in curriculum, a resumé of existing programs, an evaluation of these programs by schools in this area which had already instituted them, suggestions on how to get started in a specific community, and suggestions for methods of teacher preparation.

6. In January, 1961, Mr. Vellante, through the Principals' Association, arranged a meeting of mathematics teachers from the surrounding towns for the purpose of discussing common problems. The outcome of these meetings was the establishment of an in-service training program for Millis and the surrounding area, currently being taught by Prof. Fitzgerald of Boston University, and covering the work of grades 7-9.

After careful deliberation it was decided to take the following steps for the school year 1961-62:

1. Mrs. Kenney would get started in Grade 8 with a completely new program for the top division, and introduce as much of the material as possible to her other divisions. MODERN MATHEMATICS for GRADE 8, by Roszkopf, Morton, Hooten, and Sitomer, published by Silver Burdett, was chosen as a text.

2. Mrs. Gavin would introduce a course in modern algebra for the top group in Grade 9. The text chosen was MODERN ELEMENTARY ALGEBRA by Nichols and Collins, published by Holt, Rinehart, and Winston. This new text was highly recommended at the Andover Conference.

3. We were fortunate to add to our faculty this year a new teacher, Miss Conway, a mathematics major, whose preparation was so recent that she felt ready to work with the new material, and she is teaching a course in MSG Geometry to one group in Grade 10.

We hope next year to implement the new program at the 7th and the 11th grade level. At the present time we are doing all we can to integrate new thinking with our traditional subject matter at all other levels.

SCIENCE COORDINATOR'S REPORT

Albert Palumbo, Coordinator

The present primary concern of the science coordinator continues to be the integration and articulation of science offerings at all levels in the Millis public schools. This action is necessary in order to cope with the increase in scientific knowledge and to avoid needless and extensive duplication from grades 1 through 12.

A sequential elementary science program is the foundation upon which a 1-12 science curriculum must be built. The purpose of this program is to enable the teachers to be prepared to present material in a logical, orderly, and interesting manner, so as to capitalize on the elementary student's initial enthusiasm and yearning for scientific learning. In order to make certain that Millis elementary teachers are prepared to carry out this purpose, Miss Byrne, together with the elementary faculty, has drawn up a course of study for use in science classes in the elementary grades.

By setting up a sequential general science program in the elementary grades, it is expected that scientific learning experiences will prove to be more improved and more meaningful than in the past. It is understood, however, that the course of study developed is not a cure-all for elementary science teaching.

Since the blueprint for the elementary science program has been made ready, it is now possible to focus attention on the junior-senior high school course of study, which will become operative in September, 1962. Plans are underway to submit a course of study outline in January, and a complete course of study in June of 1962. This course of study will emphasize the need to differentiate between courses offered for students who will go on to college and for those who will terminate their schooling in high school. Science courses are projected which will be devoted almost entirely to an understanding of the fundamental ideas and concepts underlying the basic science fields.

The science program at Millis Junior-Senior High School has been greatly improved because of the new physical facilities (three lab lecture rooms and two general science rooms) and sufficient quantities of science equipment and supplies. With the proper equipment and supplies, students can fully learn the techniques and methods used by scientists in the investigation and solution of problems. An example of this new equipment is the Classmaster Radioactivity Demonstrator,

which makes demonstrations and experiments on nuclear energy available for the first time.

With the new facilities in General Science, Physics, Chemistry and Biology, the laboratory phase of science has been broadened in many respects. Now, not only are facilities available for the instructor to demonstrate in his field, but the laboratory facilities allow the pupils to perform related experiments in each of the science areas. The benefits of science are acquired not only from textbooks and from lectures, but from student participation in laboratories.

READING REPORT

Anne Cooney

In the Millis Junior-Senior High School we have 156 students enrolled in the Reading Program as compared with the 126 students in last year's enrollment. There are two divisions in the Program, viz., Remedial, or Corrective, instruction and Developmental instruction.

Regardless of how varied the skills may be, there are always two fundamental skills. Growth in reading is judged in terms of progress in these two basic skills. One of these basic skills is speed, the rate at which one can read printed material. The other basic skill that easily lends itself to measurement is the understanding of what is read. This is comprehension. The terms speed and comprehension have special meanings in the reading vocabulary.

In conclusion, the end purpose of the reading program is to develop effective readers. With the aid of additional printed material and mechanical devices, the non-reader should progress to the state of being a reader, a poor reader should be able to rid himself of his hindrances, the average reader should become a better reader, and the good reader, a capable one.

LIBRARY REPORT

Joan L. Strathern, Librarian

During the past year some 2100 volumes have been added to the library collection. There has also been an increase in the subscription to periodicals, with a present total of thirty-four.

Since the opening of the present school year, there has been an average daily attendance of eighty pupils, and an average daily circulation of thirty. With the new library hours recently introduced—the library now being open until 4 P.M. two days per week—these statistics should be increased.

All students in grades 7 through 12 received instruction in the use of the library throughout October and November. This program met a definite need of our pupils.

Several of our pupils have worked in the library during their free periods at school. Others have donated time after school. These students have been very helpful.

In conclusion, we still have a long way to go in order to meet our goals and the American Library Association standards for a Junior-Senior High School Library, although we have made tremendous strides in supplying and offering library facilities to our pupils.

To meet the requirements recommended above it will be necessary for us to have a minimum of five books per pupil in the library.

INDUSTRIAL ARTS

Edward F. Turley, Coordinator

With the expansion of the Industrial Arts department we are pleased to report that we are now able to realize the original aspirations of the program.

The equipment and facilities available have afforded us the opportunity to give each student a wider scope and knowledge of the practices and skills utilized in modern industry.

Although the primary intention of the Industrial Arts program is to instruct the student on the production, construction and assembly of the basic products of industry, the department also attempts to foster and encourage any manual and technical skills which the student may possess.

The following will explicate the steps taken to achieve these ambitions:

1. In Mechanical Drawing I the pupil's ability has been developed through all of the initial concepts including simple isometric views. An appreciation of the drafting instruments was emphasized by way of varied problems which each student has been required to solve and complete.

2. Mechanical Drawing II had a review of all previous accomplishments (with accelerated "step drawings") and encountered the more involved facets of machine design.

3. The Shop I class has been orientated in most of the primary sheet metal steps by constructing three basic projects and at this point is being introduced to the complexities of power machinery.

4. Shop II-III are extending the reformed foundation-work of last year and are currently involved in projects of individual design.

We also hope, before the semester ends, to engage simple electronics into the Shop III curriculum.

However, in order for the program to be a success, constant personal attention must be given to each individual placing a heavy onus on the faculty. Thus this year the load has been diversified by an additional faculty member.

Under the direction of Mr. Breault the seventh grade classes have successfully accomplished an extensive analysis of all the basic tools and their operations by completing a simple one-piece project. They are now beginning a more involved project incorporating irregular patterns.

The eighth grade sections have reviewed their progress of last year with the construction of a modified three piece assembly book rack and presently are finishing their second project which is a four-step irregular wall shelf.

Again, as with the high school, the ultimate plan of an overall industrial view has been our design.

HOME ECONOMICS

Mary Neilan, Supervisor

Classes in Home Economics are now available for both junior and senior high school students. The courses that are being offered are in the field of Clothing, Foods, and Nutrition. They are designed to meet the family and social needs of the student.

The present schedule is planned so that the seventh grade girls may complete two semesters of Clothing Construction. The eighth grade girls are taking both a semester of Clothing and a semester of Foods. All junior high school students meet once a week for a double period of Home Economics Classes.

The Classes for the high school girls consists of ninth and tenth grade students. These students also take a semester of Foods and Nutrition and a semester of Clothing Construction.

All girls who select Home Economics meet each day for a single period. In addition to this we have a Home Economics program designed for girls in the College and Business courses which meets twice a week for a single period.

All Clothing Classes are planned to include both the basic and advanced teachings in the entire field of clothing selection, construction, and care. All projects are designed to meet the wardrobe needs of the student.

The course in Nutrition and Foods is designed to develop an ability to meet social situations with ease and pleasure. It enables girls to plan, set, or arrange an attractive table. This course also develops an ability in planning, preparing, and serving suitable nutritious dinners for the family.

The student has various practical experiences throughout the school year. These include the preparation of refreshments for faculty and administrative meetings, junior high school socials, along with their laboratory breakfasts, luncheons, teas, dinners, and buffets. All students participate in the Spring Fashion Show for the P.T.A.

Our aim is to have as many students as possible take advantage of our modern and fully equipped Home Economics Department. This course offers girls a career with a double future. It prepares her for both a career in the professional world and marriage.

MUSIC DEPARTMENT

Isabelle M. Clement, Director

Music in our public schools should bring to our children an interest in, and enjoyment of, good music. It is known that the greater the participation of the child in the field of music the more avid will be his interest and enjoyment. Therefore, it is toward this goal of participation that we are working here in Millis this year.

At the elementary level in vocal music we are encouraging each grade to have a large repertoire of songs. Work on music reading has been stressed from Grade 2 upward and it is intended to include the fundamentals of music as they are applicable. Records are used to supplement the singing whenever they prove helpful.

In the Junior-Senior High School the emphasis thus far in the music classes has been on choral work in preparation for the Veteran's Day, Thanksgiving, and the Christmas assemblies.

It is in the field of instrumental music that we have made our greatest step forward. Mr. Frank Gubala has a group of fifty-five in his instrumental classes in the elementary school from grades four through grades six.

In the Junior-Senior High School he has a class of sixteen. Trumpets, cornets, flutes, clarinets, saxaphones, trombones, and drums are the instruments included in these band groups.

The Millis Youth Orchestra has become the Millis School Orchestra this year and I have continued my work with it. We have twenty-one members at present and the orchestra has performed creditably at the high school assemblies. An additional small orchestra has been formed with members from the elementary school grades four through six. A violin class of five members has also been started.

Enthusiasm is high in both the band and orchestra groups and we are looking forward to a concert in the Spring.

The response of the students and parents, the cooperation of the teachers and school officials, and the excellent school facilities and equipment are a real pleasure. I sincerely believe that every effort is being put forth by all concerned to make a success of the music program this year.

ART DEPARTMENT

Russell T. Gilfoy, Supervisor

This report will relate, of necessity, to the Millis Art Program since September, 1961. The most important step taken toward an intensive art program was the arrangement of the art supervisor's schedule so that each week every student in the Millis School System might take art if he wished. In addition to this, in the elementary schools the art supervisor's position was that of a consultant to the grade teachers. This situation allowed for art to be taught in the classroom more than once a week, once with specialized supervision and other times with the regular teacher. The formulation of a widely varied art program was the goal, so that Millis students would have contact with as many new aspects of the art world as they can.

The aim of the program was to acquaint the students at all levels with at least three major areas of art: drawing, painting, and construction with colored paper in two and three dimensions. But much more remained to be investigated, especially in the area of crafts where a student could become involved with making useful as well as decorative articles. Group work on murals in addition to individual work was an important part of this art program.

The goal of the varied programs is necessary for the growth of art in any school system. Art as an integral part of a school program, as a definite means of communication for younger children and as a release from academic to aesthetic pursuits in Junior and Senior High, must offer more than simple drawing to students.

Art plays an important part in the school program by enriching the entire school experience for the student. The more ways a student has of expressing himself in relation to new experiences, the better. Writing and speaking comprise the largest areas of communication for the majority of school children, but a visual expression of a new school experience takes the student one step further toward understanding it. On a higher level acquainting junior high school students with what is current in advertising and in industrial design, helps to show the student the importance of art in his daily life and on through adulthood. The high school program afforded experiences in advanced methods of fine art. Since high school art is an elective, the experiences presented to the class were geared to a special interest group.

The Junior High Art Program took on the aspect of a survey of art experiences. In general, lessons were presented that would take,

at the most, two weeks, in order to allow time for completion of work and to provide a wider variety of materials and methods. Materials such as chalk, crayons, cut paper, magazine photographs, wax paper, water color and others were used along with simple mechanical drawing equipment. From time to time large murals were done by entire classes and were displayed in the foyer of the school, thus giving recognition to especially good work.

The work of the high school students, though presented in an informal way (the class numbering only ten), was arranged to offer many art experiences with as much freedom of self-expression as possible. When a student showed special interest in an area such as commercial design, that interest was encouraged. In the same way other interests received attention. It was understood that if a student had chosen art as a subject a more professional approach toward art would exist in the class.

It is the sincere hope that the Millis art program in its schools will develop into an ever more useful area of communication between the student and his scholastic and social life.

REPORT OF CAFETERIA

Eileen Brown, Manager

President Kennedy has requested our nation to strengthen all programs which contribute to the physical fitness of our youth. To carry out this request, it is surely essential that students be able to obtain a nutritionally sound diet. The school lunch program offers a hot meal planned to provide one third of a student's daily food requirements. This meal consists of: a two-ounce portion of protein-rich food such as meat, fish, poultry, cheese or eggs; a three-quarter cup serving of two or more vegetables or fruits; a serving of whole grain or enriched bread, biscuit, roll or muffin with butter. The menus are planned to meet the needs and tastes of the students according to their size and age. Served with one-half pint of milk and a dessert, this meal costs the student 25 cents. This is possible because the program is assisted by commodity and financial aid from the federal, state and town governments. To bring a nutritionally similar meal from home would cost about 39 cents.

This will be the first full year of operation for the cafeteria in the new Junior-Senior High School. The kitchen facilities are excellent and the dining room is spacious and pleasant. Control of lunch planning, purchasing, personnel management and financial transactions for the three cafeterias are centralized in this school.

The administration, faculty, custodial staff and cafeteria personnel in each of the schools give their help and cooperation most generously.

AUDIO-VISUAL PROGRAM

Edward P. Tamuleviz, Supervisor

Extensive use of our Audio-Visual equipment necessitated the purchase of a new Bell & Howell 16mm projector, two new 60 x 72 motion picture screens, two projection tables, a 35mm slide and film-strip projector, and a technifax transpaque overhead projector with accessories.

This equipment, in addition to our library of filmstrips and records, is constantly in use.

The Milis schools are fortunate to belong to the 21" Television Program, WGBH-TV Channel 2. All the circulars relating to the Educational Television programs are forwarded to us before the scheduled time. Our teachers are pre-exposed to the forthcoming programs and can prepare accordingly.

I wish to thank the administration and all who contributed in any way to make this program a success.

DRIVER EDUCATION PROGRAM

Edward P. Tamuleviz, Supervisor

Statistics show us that Driver Education make "Better" and "Safer" drivers. We have this program in our schools to help the students as well as the townspeople. The Insurance companies recognize this program as being worthwhile to the extent of giving reductions in their rates. The students' families save premium money in this way until the driver is twenty-five years old. The townspeople can save by lower insurance rates as the insurance rates of Millis are set by the number of accidents in which Millis cars are involved during the last three years. If, by means of education, we can keep the number of accidents to a minimum, then everyone will save money.

The goal of Driver Education is first to make good drivers, and then receive the benefits from the good driving.

We offer our students thirty hours of classroom instruction, which covers all phases of the automobile and the part it plays in our everyday lives. In addition to the classroom work, we also give students who do not have licenses at least six hours of behind-the-wheel training in a dual-controlled car. Upon the completion of this course, the students have the opportunity to take their driver license examination on the Driver Training Car. The Registry of Motor Vehicles sends an Inspector to the school for this purpose.

I would like to thank Mr. Fred Browne, Ford Dealer of Walpole, for the use of the 1962 Ford Driver Training Car, the Police Department for their assistance and cooperation, the Administration, and all who in any way helped to make this program a success.

RINEHART HANDWRITING PROGRAM

W. L. Rinehart, Director

Attitude plays an important part in the success or failure of a handwriting program in a school system. Parents, in general, have the attitude that they want to see their children write legibly. This attitude is shared by the members of a School Committee and the administrative staff. The responsibility of achieving a satisfactory handwriting product is then delegated to the handwriting consultant and the teachers.

The next step is to create a favorable attitude towards handwriting on the part of the pupils. Having achieved a wholesome attitude towards handwriting, it is then possible to develop an effective handwriting program through the use of adequate instructional materials and tenable teaching techniques.

The attack on the handwriting problem is three-fold. The first objective is to teach the form and arrangement of letters to the point of mastery. The second objective is to have each pupil achieve the speed standard for his grade. The third objective is to make handwriting functional in all writing activities. To achieve these objectives, we provide instructional and motivational materials for pupils and teachers. Teachers are instructed at regular intervals in methods to be used in teaching and the handwriting product is checked at the end of each interval with a diagnosis of same given to the teacher in writing for remedial purposes.

At the close of the last school year our records show that 81% of the pupils scored excellent, 14% scored good, 5% were fair and no% were poor on the formal handwriting test. It was found in checking the informal handwriting that there had been excellent transfer in handwriting quality to spelling, arithmetic, English composition, etc.

The cooperation of the administrative staff and teachers was all that could be desired and I take this opportunity to express my appreciation.

REPORT ON BOYS' PHYSICAL EDUCATION

Richard Tewey, Supervisor

Physical Education, as a part of the total educational program, is concerned with the integration of physical, emotional, intellectual, and social traits of the individual student.

Following the recommendations of the President's Council on Youth Fitness, the physical education program has as one of its primary objectives that of increasing the physical fitness of the junior and senior high school boys. This is accomplished through conditioning exercises and by teaching skills which require various degrees of physical fitness.

While developing physical fitness the concept of total fitness is kept in mind. Activities are included in the program which place the student in situations calling for competition and cooperation and as a result help in developing the emotional and social aims of education.

The following activities are included in the program to accomplish the above-mentioned results.

Apparatus Work	Soccer
Basketball	Softball
Group Games	Stunts and Tumbling
Physical Fitness Testing	Touch Football
Relays	Track
Self-Testing Exercises	Volleyball
	Wrestling

The junior high program, because of the rapid physical development of the student, is taxing but not too strenuous. The student is placed in three types of competitive situations, against himself, against others, and against standards.

On the senior high school level the emphasis is on acquiring new skills and improving the old. Also activities which require competition and cooperation are included as much as possible.

This year the junior high intramural basketball program, under the direction of Mr. LaVerne Breault, has been expanded to participation on the interscholastic level.

PHYSICAL EDUCATION DEPARTMENT

Mary Sylvia, Supervisor, Girls' Physical Education

With the added facilities of our new plant, a much more inclusive program in physical education has been planned. A towel program has been organized this year for both hygienic reasons and convenience for the students. The girls have two periods of physical education a week. During a regular class period, they participate in fifteen minutes of vigorous exercises with the remaining class time spent on skills and game activity.

The following activities are included in the girls' physical education program:

Field Hockey	Basketball
Physical Fitness Tests	Rhythms and Marching
Stunts and Tumbling	Softball
Apparatus Work	Dancing
Volleyball	Group Games

This year, on the senior high level, a program has been provided in intramural basketball.

The interscholastic program has been continued in basketball and softball on the senior high level.

The cheerleaders have worked very hard this year in perfecting routines for the football and basketball games.

As in other years success in these activities depends largely upon the cooperation among school officials, parents and students.

ELEMENTARY PHYSICAL EDUCATION

Betty A. Cushman, Instructor

The aims of physical education are far-reaching into the social, mental, spiritual, as well as physical aspects of living. It is here, in the elementary schools, that the foundation is laid.

Beginning in September, 1961, classes were scheduled to include kindergarten through sixth grade. Two periods a week for each grade (one through six) and one period a week for each of four kindergarten classes was the extent of participation in Memorial and Clyde Brown Schools for the year 1961-1962.

Included in the program were games, rhythms, stunts, tumbling, marching, gymnastics and lead-ups to team games such as: soccer, football, basketball, volley ball, softball, and track and field.

May I thank all concerned with this program for their aid and tireless effort towards making it a success.

FOOTBALL REPORT

Paul B. Scagnelli, Head Coach

The football season started August 28. A total of twenty boys reported for practice. This number increased to twenty-six going into our final game.

The coaches feel that the football team did an outstanding job during the course of the season. Our season's record showed 5-3-0, one of the best records Millis has had in the past ten years.

With nine lettermen returning next fall, Millis should be counted as one of the top teams in the South Central League.

My sincere thanks to Dr. Zalvan, our school physician, and my assistants, Ted Provost and Hugo Giargiari, for their wonderful cooperation.

ATHLETICS

BASEBALL

The 1961 baseball season proved to be somewhat disappointing as the 3 and 11 record might indicate. Several close games were lost in the final minutes by unfortunate miscues. This was essentially a young team with only three seniors and three juniors among the first fifteen players. It is hoped that the 1962 baseball season on the new grounds will prove profitable for all concerned.

BASKETBALL

The 1960-61 Millis High School Basketball season proved to be one of the best in recent history. The Mohawks bounced back from the previous year's record of 2 and 16 to a very respectable 12 and 8 season. The highlights of the season were the 50-47 upset win over Norton High School in the final league game and the team's appearance in the Baystate Tournament. In this tournament the Millis team defeated Littleton High School 39-34 and was beaten by Provincetown High School 40-35 in a tightly played semi-final game.

Both the basketball and baseball sports were coached by John Leaman.

REPORT OF ATHLETIC ASSOCIATION

MILLIS HIGH SCHOOL

Henry M. Doyle, Faculty Manager

Herewith is a report of the Millis High School Athletic Association for the period September, 1961 to December 31, 1961. I assumed the duties of Athletic Director at the opening of the school year.

As we entered into a new situation this year with utilization of our new high school plant complete, there was considerable detail to

be attended to. With the cooperation of the coaching staff we conducted an inventory of our equipment and made whatever acquisitions were necessary in the sports of football and basketball. The same will be done with baseball prior to opening of practice sessions. With the help of Mr. Richard D. Roberts of Framingham, officials for our home football games were provided. The basketball situation cares for itself in this respect as we play only league games.

In the matter of equipment it might be stated that our boys are equipped with the best material available.

Concerning the matter of finances the picture was somewhat clouded. There was a deficit of \$137.90 on the books. The following will show receipts and expenditures over the period covered by this report. I might also add that the matter of payment of officials for services prior to September, 1961, has been completed to the best of my knowledge.

RECEIPTS

September	(football)	\$420.00
October		391.00
Medway Game		524.00

EXPENDITURES

Deficit	137.99
Payroll	175.00
	36.92
Payroll	198.20
Expenses	212.44
Balance at end of year	\$574.45

The new football field, enclosed and with stands, made a considerable improvement in gate receipts over other years from what I can determine. The arrangement we used this year appears to be satisfactory, and if I were to continue as Athletic Director, I would request permission to follow the same procedure in the future.

The cost of conducting schoolboy athletics is ever increasing. Football officials were paid at the rate of \$15 per game and \$20 at the Medway game. Basketball officials are asking \$12 for only one game. Police protection has been \$5 per man but will increase next year.

MEDICAL DEPARTMENT

Jacob J. Zalvan, M.D., Director

We have now completed our annual physical examinations of the students of the Millis schools. About 35% of the 666 pupils examined were free of noticeable defects: Six pupils had heart conditions; seven had lung conditions; twenty had orthopedic conditions. Almost half of the children showed some degree of flat feet—a condition aggravated by their persistence in wearing footwear that offers no adequate support for their feet. Sixty-five children were overweight enough to require some form of treatment. A large percentage showed minor defects of the throat and teeth—conditions needing only supervision or minor remediable treatment. Unfortunately, about eighty were found to have poor posture—a defect that must be remedied by proper physical education classes. Three children were found to have eczema. As usual parents were invited to attend the examinations of their children which were followed by a discussion of remediable measures where needed. It was also necessary to have three examination periods for the additional 108 kindergarten enrollees.

The three cafeterias are doing a superb job in supplying proper nutrients to the ever-increasing number of students in the three schools. There was no contagion in the schools. The Greater Framingham Mental Health Association is of invaluable assistance to us in caring for a few problem cases. Our athletic program gave us an excellent record on the field with only a few relatively minor casualties.

The Board of Health and the Visiting Nurse Association again sponsored the annual immunization clinics; 200 children were provided protection against diphtheria, tetanus and whooping cough. This spring we also intend to have a diphtheria-tetanus booster clinic for the Junior-Senior High School; this group of teen-agers have been neglecting to continue receiving protection against these diseases which are again showing increases in this age group. With the knowledge that the incidence of "Flu" was expected to be abnormally high this year, the Board of Health and Visiting Nurse Association sponsored "Flu clinics" for all town employees; about 100 men and women availed themselves of this opportunity.

The aim of the Medical Department would get nowhere without the complete cooperation of the entire community. At this time we must express our gratitude to our nurses, Miss Myrtle Coldwell who does an excellent job in arranging all our activities and to Mrs. Robert Brodeur, her capable assistant; to the members of the school faculty

and school committee who are always so cooperative; to the Board of Health who are always alert in sponsoring preventive medicine; and last, but not least, to the parents who are very anxious and willing to carry out our suggestions.

HEALTH DEPARTMENT

Myrtle Coldwell, School Nurse

The role of the school nurse in coordinating school and community health activities has been submitted to you yearly in my annual report.

Each year programs which were felt to be of benefit to our school and community were offered, while others were either dropped, modified or expanded to meet the existing needs.

During the past year many of our children, school personnel and townspeople took advantage of clinics, which though not primarily sponsored by the School Department, do help provide a more healthful school and community.

Major clinics were:

Tuberculosis Detection Programs in conjunction with Norfolk County Hospital and Norfolk County Tuberculosis and Health Association.

Skin Testing for Grade XI and school personnel if desired.

X-raying of school personnel, at which time certain town departments, food handlers and hairdressers were given the opportunity to be done.

Immunization Clinics for Protection against Diphtheria, Whooping Cough and Tetanus are sponsored jointly by the Millis Visiting Nurse Association and Board of Health so that our children may be protected from these diseases. Each year many families take advantage of these protective clinics.

Dental Clinics, sponsored by the Board of Health, are held for the lower elementary grades. Dr. Brown, school dentist, has included the figures in his report.

The first of two Flu shots was given to those of the school personnel and town departments who desired them. A second shot will be given in January.

Other health programs held for the children were:

1. The physical examinations of all pupils at the Junior-Senior High School and spaced examinations for the elementary children. These exams at the elementary grades, in many cases, were done with parents present so that the parents might hear from the doctor his appraisal of the child's physical condition.

2. Pre-school registrations, held each Spring, help us determine the number of youngsters entering our Kindergartens in September. All children attending are given a physical examination and a dental examination. Parents electing to do so may have these examinations done by the family physician. I will be glad to get the proper forms to those who request them, so that the parent may return them completed to us for our records.

3. Vision and Hearing Testing is done yearly on all children. Parents are notified if a child fails to pass any of the health examinations. Parents are urged, however, not to rely entirely on these screening tests as many borderline cases are dependent upon the observation of the child at study and play to determine whether or not a more extensive checking is necessary. If I can be of assistance in obtaining follow-up care, I will be pleased to help.

4. Conferences with the consulting psychologist from the Greater Framingham Mental Health Association have assisted teachers, guidance directors, principals and nurses to work more effectively with the children about whom they are concerned.

It has been my pleasure to serve the people of Millis. It is a privilege to work with your children and I hope I have in some way helped them become better citizens.

My heartfelt thanks goes to all those who have assisted me in my endeavors.

REPORT OF SCHOOL DENTIST

Herman L. Brown, D.M.D.

A very successful series of Dental Clinics—thirty-three in all—were held this year for the period extending from September 1960 to June 1961. After dental examinations, notices were sent home stating the corrective treatment needed, and many parents elected to have this work done at the school clinics. In all, 162 children were X-rayed and 95 children were treated. Treatment consisted of 120 silver fillings in permanent teeth, 78 silver fillings in temporary teeth, 38 porcelain fillings and 92 cleanings. Three temporary and six permanent teeth were extracted.

I wish to emphasize once more the necessity of checking children's teeth two to three times a year. We, at the school clinics, can do this only once during the year.

REPORT OF THE
FIFTY-EIGHTH GRADUATION EXERCISES OF THE
MILLIS HIGH SCHOOL CLASS OF 1961

Monday Evening, June 12, 1961

CLASS COLORS

Aqua and Silver

CLASS MOTTO

Let Everyone Become What He Is Capable of Being

PROGRAM

Posting of Colors

Millis Post No. 208, American Legion

Processional

(The audience will please remain seated during the march)

Invocation

Rev. John P. Leonard

The Star Spangled Banner

Key

Salutatory

Kathleen Margaret Keough

Valedictory

Nancy Caroline Clement

Address—"Freedom of Choice"

Dr. Gilbert C. Garland

Dean and Director of Admissions, Northeastern University

AWARDS AND SCHOLARSHIPS

SPONSOR

Bausch and Lomb Honorary Award

Bausch and Lomb

School Citizenship Award

Class of 1955

Harvard Book Award

Mr. Clifford Donald Thatcher,

Class of 1944

Good Citizenship Certificate Award

D.A.R.

Business Award

Class of 1958

Balfour Award

Language Award

English Award

Mathematics Award

Student Council Award

Danforth Awards

"Live Wire" Award

Valedictorian Award

United States History Award

Millis Teachers' Association Scholarship

L. G. Balfour

Wm. H. Danforth

"Live Wire" Staff

Millis Teachers' Association

Millis Teachers' Association

Millis Teachers' Association

PROGRAM

Presentation of the Morris C. Mushnick Scholarship

Morris C. Mushnick

Above presentations by William A. Vellante, Principal

Presentation of the American Legion Scholarship

Mr. Daniel J. Murphy, Commander, Millis Post No. 208

Presentation of the Millis Parent-Teacher Association Scholarship

Mr. James A. Mills, President

Presentation of the Niagara Engine Company Scholarship

Mr. Richard C. Barrett, Captain

Presentation of Diplomas

Mr. Norman D. Olson,

Chairman of the School Committee

School Song

Thuringian Folk Song

Benediction

Rev. Edward T. Dell, Jr.

Recessional

Retiring of Colors

Millis Post No. 208, American Legion

MILLIS HIGH SCHOOL GRADUATING CLASS

June 12, 1961

Magna Cum Laude

Nancy Caroline Clement
Judith Loraine Green

Kathleen Margaret Keough

Cum Laude

George Grandison Ford
Roberta Joyce Mael
Judith Gail Whitley
Wayne Edward Kopeski

Ina Wilma Pollock
Cynthia Joyce Winiker
Richard William Wildman

BOYS

Richard Lewis Barry
Barry Duncan Batchelder
Lee Elwayne Coldwell
Anthony Edward Colello
John Robert Costello
George Grandison Ford
Lindol Andrew French
Vaughn Lee Grasso
Vincent Curtis Grasso
Paul Keith Harris

Joseph Anthony Johnson
Edward William Kenney, Jr.
Wayne Edward Kopeski
John Forbes Mandell
James Joseph McLean, Jr.
Ronald Albert Moore
Ronald Albert Sansoucy
Donald Patrick Tedesco
Thomas Raymond White
Richard William Wildman

David Aaron Zucker

GIRLS

Ruth Marion Braman
Diane Ruth Cardy
Eileen Helen Casey
Nancy Caroline Clement
Geraldine Mary Duhamel
Patricia Joan Dupuis
Patricia Ann Ellington
Mary Lee Fanning
Margie Loretta Fitzwater
Sandra Mae Frink
Judith Loraine Green
Gail Pauline Johnson
Marie Dianne Joyce
Kathleen Margaret Keough
Brenda Stanley Levine

Sally Jane Lydon
Charlotte Frances Lynch
Roberta Joyce Mael
Joan Carolyn Mosher
Gail Marion Oberlander
Linda Carolyn Pearson
Geraldyn Noreen Pettis
Ina Wilma Pollock
Gertrude Margaret Powell
Ann Therese Power
Barbara Jane Thorne
Arlene Ruth Turner
Margaret Elizabeth Volpicelli
Judith Gail Whitley
Cynthia Joyce Winiker

SCHOOL SONG

Gray is the peaceful night:
Day's closing brings it nigh—
Crimson which streaks the sky
In radiant light.
Those are our colors dear,
Though we in numbers few
To them we will be true
When far or near.

Each year we work and strive
To keep our ideals high,
High as the distant sky,
Each one alive.
Memories of happy hours,
Millis, thou school of ours,
Hear this our welcome lay,
Crimson and Gray.

—Words by Ruth Richardson, '20

INDEX

	Page
Town Officers, Elected	5
Committees Appointed by the Moderator	7
Town Officers, Appointed	9
Results of Ballots Cast at the Annual Town Election.....	15
Record of Annual Town Meeting	18
Appropriations for 1961	51
Vital Statistics:	
Births	57
Marriages	61
Deaths	64
Burials	65
Annual Report of:	
Selectmen	66
Civil Defense	69
Cemetery Commissioners	70
Memorial Day Committee	71
World War II Memorial Committee	73
Sealer of Weights and Measures	74
Welfare Board	75
Norfolk County Mosquito Control Project	75
Assessors	83
Director of Veterans' Service	81

Sewer Commissioners	85
Smoke and Odor Nuisance	87
Park Department	88
Police Department	89
Field Driver	93
Building Inspector	94
Jury List	95
Board of Appeals	96
Milk Inspector	98
Water Registrar	98
Sewer Rentals	99
Planning Board	99
Moth Superintendent	100
Tree Warden	101
Library Trustees	102
Librarian	104
Inspector of Animals	104
Fire Engineers	105
Water Commissioners	107
Plumbing Inspector	109
Board of Health	109
Town Treasurer	113
Tax Collector	115
School Building Committee	118
Town Counsel	119
Building Code	121
Forest Committee	122
School Land Investigating Committee	124
Gas Inspector	125
Town Accountant	125
State Audit	165

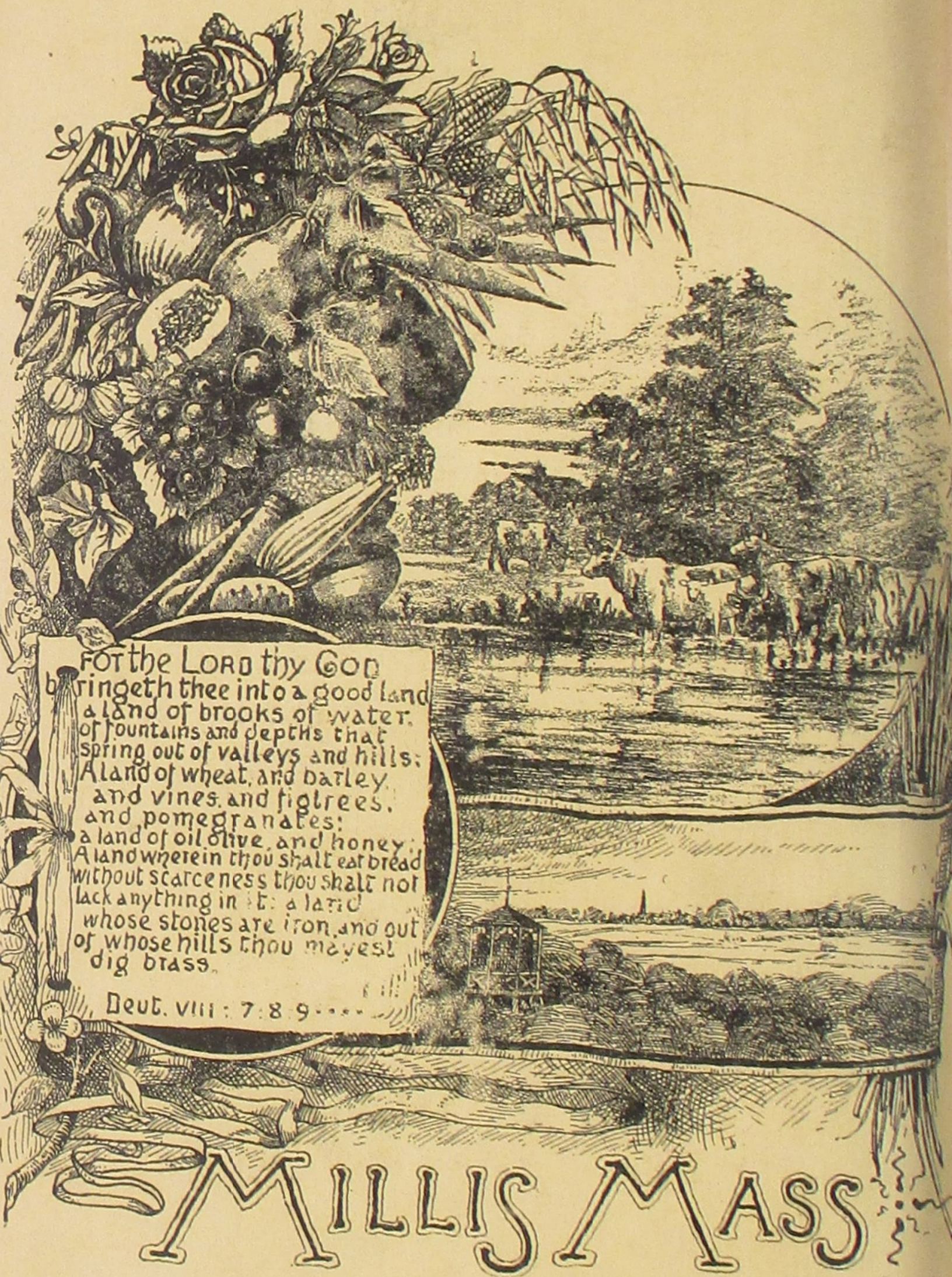
SCHOOL DEPARTMENT

School Organization:	
Faculty, 1960 - 1961	223
School Calendar	225
School Personnel	227

	Page
School Committee	236
Superintendent	235

Annual Report of:

School Census	225
Grade Population	232
Financial Report	233
Principal of Clyde Brown and Memorial Schools.....	252
Principal of Junior-Senior High School	255
Guidance Director	259
Mathematics Coordinator	262
Science Coordinator	265
Reading Analyst	266
Librarian	267
Industrial Arts	267
Home Economics	269
Music	270
Art Supervisor	271
School Cafeteria	272
Audio-Visual Program	273
Driver Education	274
Rinehart Handwriting System	275
Boys' Physical Education	276
Girls' Physical Education	277
Elementary Principal	278
Football	278
Athletics	279
Athletics Association	279
School Physician	281
School Nurse	282
School Dentist	284
Graduation Exercises	285
Graduating Class	286



FOR the LORD thy God
bringeth thee into a good land
a land of brooks of water,
of fountains and depths that
spring out of valleys and hills;
A land of wheat, and barley,
and vines, and fig trees,
and pomegranates;
a land of oil olive, and honey;
A land wherein thou shalt eat bread
without scarceness thou shalt not
lack anything in it: a land
whose stones are iron, and out
of whose hills thou mayest
dig brass.

Deut. VIII: 7-8-9

MILLIS MASS